



City of Bandon

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Bandon by the Sea

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Torrey Contreras, City Manager *TC*

INITIATED BY: Paula Burris, Finance Director *PB*

DATE: June 3, 2024

SUBJECT: **Item Number 4.2: PUBLIC HEARING, RESOLUTION NO. 24-14, ADOPTING THE MUNICIPAL BUDGET AND ORGANIZATIONAL CHART, AND IMPOSING AND CATEGORIZING TAXES FOR FISCAL YEAR 2024-25**

BACKGROUND:

A public Hearing to discuss the Fiscal Year (FY) 2024-25 City of Bandon Budget is set for June 3, 2024. The budget is prepared for an annual period.

ANALYSIS OF THE ISSUES:

Following the Public Hearing, the Council shall consider Resolution 24-14, which adopts the FY 2024-25 Municipal Budget and organizational chart, and imposes and categorizes property taxes for the General Fund, Bonded Debt Service, and Local Option Street Tax.

Fiscal Year 2024-25's Municipal Budget totals thirty-nine million, two hundred sixty thousand, three hundred ninety-four dollars (\$39,260,394). The Budget Committee approved and recommended adoption of the FY 2024-25 Budget at their April 29, 2024, meeting.

FISCAL IMPACT:

The proposed FY 2024-25 Municipal Budget is \$39,260,394.

RECOMMENDATION:

The following is recommended to the City Council:

1. Review and discuss the information provided;

RESOLUTION NO. 24-14 ADOPTING THE MUNICIPAL BUDGET AND ORGANIZATIONAL CHART, AND IMPOSING AND CATEGORIZING TAXES FOR FISCAL YEAR 2024-25

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2. Adopt Resolution No. 24-14, which is captioned as follows:

RESOLUTION NO. 24-14 OF THE CITY OF BANDON ADOPTING THE MUNICIPAL BUDGET AND ORGANIZATIONAL CHART, AND IMPOSING AND CATEGORIZING TAXES FOR FISCAL YEAR 2024-25

Attachments: Resolution No. 24-14

RESOLUTION NO. 24-14

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BANDON, OREGON, ADOPTING THE BUDGET AND ORGANIZATIONAL
CHART, AND IMPOSING AND CATEGORIZING TAXES FOR FISCAL YEAR 2024-25**

WHEREAS, the City Council, after a duly authorized Hearing, is hereby adopting the Budget and organizational chart for Fiscal Year (FY) 2024-25 as recommended by the Bandon Budget Committee on April 29, 2024, and approved by the City Council on June 3, 2024.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Bandon hereby adopts the Budget for FY 2024-25 in the sum of \$39,260,394, now on file at Bandon City Hall.

BE IT FURTHER RESOLVED, that the City Council hereby imposes the taxes provided for in the adopted budget at the rate of \$0.4580 per \$1,000 of assessed value for operations, and in the amount of \$568,395 for bonds, and a local option tax for capital projects at the rate of \$0.8455 per \$1,000; and that these taxes are hereby imposed and categorized for Tax Year 2024-25 upon the assessed value of all taxable property within the District.

BE IT FURTHER RESOLVED, that this resolution will be effective at the beginning of the Fiscal Year on July 1, 2024, and appropriated as follows:

100 - GENERAL FUND

51	Mayor & Council	\$	48,894		
55	Administration	\$	454,505		
57	Accounting & Billing	\$	453,679		
60	Municipal Court	\$	70,744		
62	Police Department	\$	1,760,697		
64	Fire Department	\$	132,345		
70	Street Department	\$	324,184		
72	Parks Department	\$	442,513		
76	Planning Department	\$	421,970		
78	Community Center	\$	95,940		
79	Sprague Theater	\$	104,700		
90	Not Related to Department	\$	1,679,681		
	TOTAL			\$	5,989,852

110 - RAINY DAY FUND

Revenue Stabilization \$ **800,559**

151 - POLICE RESERVE FUND

Police Reserve \$ **53,539**

210 - STATE STREET TAX FUND

State Street Tax \$ **583,991**

220 - LIBRARY MEMORIAL FUND

Library Memorial \$ **102,525**

230 - LIBRARY FUND

Library \$ **671,473**

240 - TOURISM DEVELOPMENT FUND Tourism Development	\$	1,079,034
250 - COMMUNITY BEAUTIFICATION FUND Community Beautification	\$	68,000
260 - STATE REVENUE SHARING FUND State Revenue Sharing	\$	80,113
365 - DEBT SERVICE FUND Debt Service	\$	1,254,223
410 - BLOCK GRANT FUND Block Grant	\$	144,073
550 - PARKS & RECREATION DEVELOPMENT FUND Park & Recreation	\$	57,193
636 - LID DEBT SERVICE FUND LID Debt Service	\$	180,461
640 - LOCAL IMPROVEMENT DISTRICT FUND LID Improvement District	\$	59,677
710 - STREET SDC REIMBURSEMENT FUND Street SDC Reimbursement	\$	357,381
711 - STREET SDC IMPROVEMENT FUND Street SDC Improvement	\$	689,731
715 - STORM DRAINAGE SDC REIMBURSEMENT FUND Storm Drainage SDC Reimbursement	\$	152,430
716 - STORM DRAINAGE SDC IMPROVEMENT FUND Storm Drainage SDC Improvement	\$	295,317
720 - WATER SDC REIMBURSEMENT FUND Water SDC Reimbursement	\$	481,589
721 - WATER SDC IMPROVEMENT FUND Water SDC Improvement	\$	2,468,532
730 - SEWER SDC REIMBURSEMENT FUND Sewer SDC Reimbursement	\$	218,267
731 - SEWER SDC IMPROVEMENT FUND Sewer SDC Improvement	\$	538,726
750 - LOCAL OPTION STREET TAX FUND Local Option Street Tax	\$	3,162,957

910 - ELECTRIC FUND

55	Administration	\$	639,692
57	Accounting & Billing	\$	587,527
80	Wholesale Electric Service	\$	3,400,000
82	Conservation	\$	108,173
84	Distribution	\$	4,241,416
90	Not Related to Department	\$	1,772,650

TOTAL \$ 10,749,458

940 - WATER FUND

55	Administration	\$	69,591
57	Accounting & Billing	\$	43,417
84	Distribution	\$	372,895
86	Plant Operations	\$	565,792
90	Not Related to Department	\$	404,037

TOTAL \$ 1,455,732

941 - WATER PLANT IMPROVEMENT FUND

Water Plant Capital Improvements \$ 1,023,774

942 - WATER PLANT GO BOND FUND

Water Plant GO Bond Capital Improvements \$ 2,253,863

950 - WASTEWATER FUND

55	Administration	\$	104,448
57	Accounting & Billing	\$	42,542
84	Distribution	\$	157,765
86	Plant Operations	\$	877,889
90	Not Related to Department	\$	138,151

TOTAL \$ 1,320,795

952 - WASTEWATER PLANT GO BOND FUND

Wastewater Plant GO Bond Capital Improvements \$ 2,967,129

GRAND TOTAL \$ 39,260,394

Adopted by the City Council on this 3rd day of June, 2024.

Mary Schamehorn, Mayor

ATTEST:

Torrey Contreras, Budget Officer

City of Bandon FY 2024-2025 Budget

GENERAL INFORMATION ORGANIZATIONAL CHART

City of Bandon

Organizational Chart Fiscal Year 2024-25

