



BANDON BUSINESS BEAUTIFICATION GRANT

OFFICIAL USE ONLY
DATE RECEIVED: _____
PLANNING FILE #: _____
VRD NUMBER: _____

APPLICATION CHECKLIST

The following items may be necessary to process your application. Please check with the Planning Department if you have any questions.

- | | |
|---|--|
| <input type="checkbox"/> Photos of the site before beautification | <input type="checkbox"/> Copy of permit applications (if applicable) |
| <input type="checkbox"/> Quote or estimate for proposed work | <input type="checkbox"/> Copy of lease agreement (if applicable) |

PROPERTY INFORMATION	
Business Site Address:	
Business Name:	
Legal Property Owner of Record:	
Property Owner Mailing Address:	
Phone Number:	Email:
Applicant Name (If different):	
Applicant Mailing Address:	
Phone Number:	Email:

PART I: TO BE COMPLETED BY THE Applicant

GRANT INFORMATION
Type of Grant: <input type="checkbox"/> Small Grant (\$1,000 or less) <input type="checkbox"/> Large Grant (\$10,000 or less)
Total Project Cost:
Project Description:

Signature of Applicant

Date

Signature of Property Owner (if different)

Date

All signatures represented must have the full legal capacity and hereby authorize the filing of this application. Signing this form indicates agreement with the Rules & Regulations found on the following page.

PART II: TO BE COMPLETED BY STAFF

Planning Department Signature: _____ Date: _____

Conditions added

City Manager Signature: _____ Date: _____

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BANDON BUSINESS BEAUTIFICATION GRANT RULES AND REGULATIONS

1. Grants are available on a first-come, first-served basis. Funding becomes available on July 1st and must be spent by June 30th of the following year.
2. The program is available to existing non-residentially developed properties fronting on publicly accessible streets or alleys within City limits.
3. A small grant in the amount of up to \$1,000 is available for business owners once every five years. A 30% match is required.
4. A large grant in the amount of \$10,000 is available for property owners once every five years. A 30% match is required.
5. Eligible projects include the following:
 - Exterior cosmetic improvements to the structure's façade (work must be located on the street frontage side of the building). This might include painting, replacement of windows or doors, or work on architectural features.
 - Installation or replacement of signage or awnings.
 - Installation or replacement of landscaping.
 - Installation or replacement of outdoor lighting.
 - Removal of barrier to access for people with disabilities through installation of public or handicap accessible sidewalks and/or infrastructure.
 - Installation of outdoor seating or other streetscape furniture.
 - Removal of non-conforming, non-compliant, or illegal site elements.
6. A quote or estimate must be provided as part of this application. By filing an application with a signature, the applicant attests that the information provided is true and factual to the best knowledge of the individual signing. Items not included in the quote or estimate will not be considered for funding after-the-fact.
7. The grant funds must be used exclusively for the renovation and rehabilitation project as described in the application. Funding will be provided on a reimbursement basis. Receipts or invoices will be required to receive funds.
8. Projects must be completed, and final reports submitted, by June 30th of the fiscal year in which the grant is awarded. Reimbursement for approved work is contingent upon the submission of a final grant report. This report must include photographs, invoices and/or receipts, and a written narrative indicating how the funding was used.
9. Any photographs submitted as part of the application and/or final report may be used by the City of Bandon in promotional materials for the grant program.

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