

# City of Bandon

## ANNUAL BUDGET

July 1, 2024 – June 30, 2025



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# GENERAL INFORMATION

## CHAPTER 1

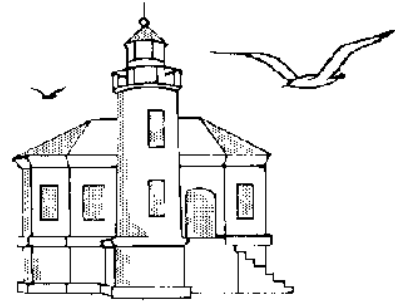
# City of Bandon FY 2024-25 Budget

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**DATE** April 15, 2024

**TO** Honorable Mayor  
Members of the City Council  
Budget Committee

**FROM** Torrey Contreras  
City Manager



**SUBJECT** FISCAL YEAR 2024-25 CITY OF BANDON BUDGET MESSAGE

The proposed Fiscal Year (FY) 2024-25 budget total is \$39,261,644, which is \$3,896,869 or 11.0% more than the prior FY 2023-24 budget of \$35,364,775. A table and graphic summary of the overall budget, broken down by Category and Fund type with comparisons to FY 2023-24, follows beginning on page 4 of this document.

## BUDGET FORMAT

As required by local budget law, the budget schedules are presented in the following order: the first two columns show actual revenues and expenditures for two years preceding the current fiscal year; the third column is the current fiscal year budget; the fourth column displays the budget as proposed by the Budget Officer and the fifth and sixth columns are populated as the budget moves through the process of approval by the Budget Committee and adoption by the City Council. Funds that have been closed or combined into other funds will continue to be included and show zero balances each year until all three of the prior year columns show a zero balance and then they can be removed from the budget schedule.

## INTRODUCTION

With the exception of challenges imposed by Bandon's charter restrictions, Bandon's financial picture is in fair shape for the coming fiscal year. The City continues to grow its Rainy-Day Reserve Fund, in accordance with City policy.

Bandon faces a couple of significant ongoing challenges. First, Bandon's Permanent Tax Rate at \$0.458 per thousand dollars of property value, is the lowest in the State of Oregon among communities with over 750 people. It is also the second lowest among communities that provide their own police force. This permanent property tax rate is expected to bring in approximately \$237,516 during FY 2024-25. With the Local Option Street Levy at \$0.85 per \$1,000 assessed valuation, and with \$0.79 per \$1,000 assessed valuation levied for General Obligation bond repayments, Bandon's total FY 2023-24 property tax rate is \$2.10 per \$1,000 assessed valuation.

Second, the lack of Council rate-setting authority for the City's Electric, Water and Wastewater utilities continues to remain the single most significant threat to the City's long-term financial vitality. Without rate-setting authority, the City is unable to generate sufficient revenue to offset the operating costs of its utilities and cannot avail itself to traditional funding sources that are made available to local municipalities like revenue bonds and as a result will pay a higher interest rate on debt. This ultimately

# City of Bandon FY 2024-25 Budget

costs taxpayers and ratepayers more money over time. The lack of rate setting authority also means the City cannot access alternative funding sources such as grants for funding infrastructure maintenance and expansion required to accommodate future growth. Additionally, the City is unable to apply for low-interest or forgivable loans offered to other local municipalities by the State because the City is unable to satisfy the associated funding requirements. Since Bandon is unable to recoup its operating expenses through user fees, the City is required to backfill the funding gap with General Fund revenue, which otherwise could be used for the provision of essential City services and programs such as additional law enforcement resources, parkway and sidewalk improvements, installation of traffic calming measures, as well as park and landscape enhancements.

## BANDON PROPERTY TAX RATES COMPARED TO OTHER COUNTY JURISDICTIONS JUNE 30, 2024

CITY	Permanent Rate (Inside M5)	Local Option Tax (Inside M5)	Bonds (Outside M5)	Urban Renewal Special Levy	TOTAL
Myrtle Point	8.00				8.00
Powers	7.39				7.39
Coos Bay	6.36		.40	.44	7.20
North Bend	6.18	.56		.38	7.12
Coquille	6.10				6.10
<b>Bandon</b>	<b>.46</b>	<b>.85</b>	<b>.79</b>		<b>2.10</b>
Lakeside	.00				.00

The FY 2024-25 budget includes a series of one-time and on-going changes as referenced in the table below.

### SUMMARY OF SIGNIFICANT PROPOSED CHANGES ONE-TIME PROPOSED CHANGES

Emergency Services Antenna at Fire Hall	\$ 75,000	General Fund
Tsunami Control Board and System	\$ 55,000	General Fund
Police Patrol Vehicle	\$ 80,000	General Fund
PW Pickup Truck	\$ 60,000	General Fund
Spray Rig	\$ 50,000	General Fund
Push Camera for Water/Wastewater	\$ 25,000	General Fund
Community Center Banquet Chairs	\$ 5,000	General Fund
Front Counter Ergonomic Build	\$ 20,000	General Fund

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## ONE-TIME PROPOSED CHANGES (CONTINUED)

Ferry Creek Bridge Replacement, (project costs: State Grant Funding \$2,708,297; City share \$315,979)	\$ 315,979	Local Option Street Tax
City Streets Paving Package	\$ 2,000,000	Local Option Street Tax
Filmore Ave. Pump Station	\$ 1,400,000	Wastewater Capital Fund
Blower Room Roof Replacement	\$ 200,000	Wastewater Capital Fund
Clarifier 2	\$ 2,253,863	Water Capital Fund
Digger Derick Pole Setting Truck	\$ 350,000	Electric
Undergrounding: Klamath/Lexington to Michigan	\$ 150,000	Electric
Undergrounding: Madison SW, 7 <sup>th</sup> to 6 <sup>th</sup> to Lincoln	\$ 150,000	Electric
Trolley ADA Retrofit	\$ 15,000	Tourism Development
Welcome Signs Restoration	\$ 12,000	Tourism Development
Lighthouse Restoration	\$ 50,000	Tourism Development

## ONGOING PROPOSED CHANGES

Building Inspector contract w/Coos County	\$ 10,000	General Fund
Engineering Plan Review contract w/ Dyer	\$ 30,000	General Fund
Mayor & Council Stipend Update	\$ 9,600	General Fund
1.0 FTE, .5 Water Plant/ .5 Wastewater Plant	\$ 89,000	Water/Wastewater
Greater Bandon Association	TBD	Tourism Development
Trolley Operations & Maintenance	\$ 20,000	Tourism Development

### FY 2023-24 Highlights

**Workforce Housing:** The City of Bandon, the Bandon School District and Dormy Housing, LLC are working together to develop workforce housing on a subject site located along 11th Street, south of the high school and adjacent to the existing softball fields. The subject site comprises multiple parcels owned by both the City and District, which are being transferred to the Developer to offset the cost of construction. Financial subsidies provided by the City and District in the form of land value enable the housing units to be affordable. These deal points will be stipulated in a Disposition and Development Agreement (DDA), which is a three-party agreement that establishes the responsibilities and obligations of each party. The DDA also includes a schedule of performance and affordability provisions to ensure that the units are constructed in a timely manner and maintained as workforce housing, respectively.

The City, District, and Developer are working diligently to produce the plans and related information that will be presented to the City Council for final approval. Additionally, the development team is currently finalizing the deal terms that will be included in the final DDA. The development proposal and related entitlements will be scheduled for consideration by the Planning Commission and City Council in the coming months. It is expected that the joint workforce housing project will be fully entitled and enter into building plan check review this year with construction commencing shortly thereafter. This project should begin to ease the City's shortage of housing, and will continue to provide modest growth in property tax revenues.

# City of Bandon

## FY 2024-25 Budget

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**Gravel Point Project:** A special meeting of the Bandon City Council was held on Wednesday, February 21 to consider the de novo appeal of the Gravel Point Project proposed by Bandon Beach Ventures, LLC. The City Council, by a vote of 4 to 2, denied the appeal and upheld the Planning Commission's decision to approve the project. Gravel Point was found to be in compliance with the zoning, land use, and development regulations of the Bandon Municipal Code.

Following the City Council's decision, the City was informed that the proposed project is being appealed to the Oregon Land Use Board of Appeals (LUBA). LUBA is a specialized appellate review body that provides an accessible forum for resolving land use disputes quickly and efficiently; and makes its decisions available to state and local legislators, land use professionals, city and county land use decision makers, property owners, and residents of Oregon. City Staff were notified on March 29 that a Notice of Intent to Appeal was filed by one of the appellants, the Oregon Coast Alliance (ORCA). The City is required to prepare a complete record of the City's decision before arguments begin. The applicant's attorneys have filed a motion to intervene, likely limiting the burden on Staff to prepare a response.

If permitted to proceed, Gravel Point will include a 110-bed hotel, 32 detached villas, two restaurants, meeting rooms, and a spa. It is estimated that the project will generate approximately \$1.9 million in System Development Charges (SDCs), \$1.67 million in transient occupancy tax (TOT), and \$176,609 in annual property tax revenue for the City.

**Transient Occupancy Tax (TOT):** TOT revenue is generated from taxes levied on hotels, motels, RV parks, resorts, and short-term rentals. The City's TOT rate is currently 9.5% and is projected to generate approximately \$1.45 million in FY 2024-25. TOT represents the City's most promising revenue source, particularly if new hotels and resorts are approved for development in the future, as it has the greatest potential for growth.

# City of Bandon FY 2024-25 Budget

The following provides an overview of the FY 2024-25 Budget as compared to FY 2023-24.

BUDGET SUMMARY						
REVENUES AND EXPENDITURES BY FUND						
FUND CATEGORY	FUNDS	FUND NO.	ADOPTED 2023-24 BUDGET	PROPOSED 2024-25 BUDGET	DIFFERENCE	% CHANGE
GENERAL FUND	<b>GENERAL FUND EXPENSE</b>	100				
	MAYOR & COUNCIL		\$25,715	\$48,894	\$23,179	90.14%
	ADMINISTRATION		\$355,482	\$454,505	\$99,022	27.86%
	ACCOUNTING & BILLING		\$413,174	\$453,679	\$40,505	9.80%
	MUNICIPAL COURT		\$53,873	\$70,744	\$16,871	31.32%
	POLICE DEPARTMENT		\$1,518,442	\$1,760,697	\$242,255	15.95%
	FIRE DEPARTMENT		\$127,747	\$132,345	\$4,598	3.60%
	STREET DEPARTMENT		\$477,876	\$324,184	(\$153,692)	-32.16%
	PARK DEPARTMENT		\$328,859	\$442,513	\$113,654	34.56%
	PLANNING DEPARTMENT		\$359,445	\$421,970	\$62,525	17.39%
	COMMUNITY CENTER		\$83,755	\$95,940	\$12,185	14.55%
	SPRAGUE THEATER		\$116,000	\$104,700	(\$11,300)	-9.74%
	NON-DEPARTMENTAL		\$1,246,239	\$1,679,681	\$433,442	34.78%
	ENDING FUND BALANCE		\$0	\$0	\$0	0.00%
	<b>TOTAL G/F EXPENDITURES</b>		<b>\$5,106,607</b>	<b>\$5,989,852</b>	<b>\$883,245</b>	<b>17.30%</b>
	<b>STREETS &amp; DRAINAGE</b>					
SPECIAL REVENUE	STATE TAX STREET FUND	210	\$516,110	\$583,991	\$67,881	13.15%
CAPITAL PROJECTS	STREET SDC - Reimbursement	710	\$328,293	\$357,381	\$29,088	8.86%
CAPITAL PROJECTS	STREET SDC - Improvement	711	\$638,100	\$689,731	\$51,631	8.09%
CAPITAL PROJECTS	LOCAL OPTION STREET TAX	750	\$2,680,427	\$3,162,957	\$482,530	18.00%
CAPITAL PROJECTS	STORM DRAIN SDC - Reimbursement	715	\$215,477	\$152,430	(\$63,047)	-29.26%
CAPITAL PROJECTS	STORM DRAIN SDC - Improvement	716	\$255,601	\$295,317	\$39,716	15.54%
CAPITAL PROJECTS	LOCAL IMPROVEMENT DISTRICTS	640	\$56,124	\$59,677	\$3,553	6.33%
	<b>TOTAL STREET &amp; DRAINAGE</b>		<b>\$4,690,132</b>	<b>\$5,301,484</b>	<b>\$611,352</b>	<b>13.03%</b>
	<b>PARKS &amp; RECREATION</b>					
CAPITAL PROJECTS	PARK & REC DEVELOPMENT	550	\$54,440	\$57,193	\$2,753	5.06%
SPECIAL REVENUE	COMMUNITY BEAUTIFICATION / PARK	250	\$57,712	\$68,000	\$10,288	17.83%
	<b>TOTAL PARKS &amp; REC</b>		<b>\$112,152</b>	<b>\$125,193</b>	<b>\$13,041</b>	<b>11.63%</b>
	<b>LIBRARY</b>					
SPECIAL REVENUE	LIBRARY	230	\$584,272	\$671,473	\$87,201	14.92%
SPECIAL REVENUE	LIBRARY MEMORIAL	220	\$97,474	\$102,525	\$5,051	5.18%
	<b>TOTAL LIBRARY</b>		<b>\$681,746</b>	<b>\$773,998</b>	<b>\$92,252</b>	<b>13.53%</b>



# City of Bandon FY 2024-25 Budget

BUDGET SUMMARY						
REVENUES AND EXPENDITURES BY FUND (Continued)						
FUND CATEGORY	FUNDS	FUND NO.	2023-24	2024-25	DIFFERENCE	CHANGE
	<b>ELECTRIC</b>					
ENTERPRISE	ELECTRIC	910	\$10,454,474	\$10,749,458	\$294,984	2.82%
	TOTAL ELECTRIC		<u>\$10,454,474</u>	<u>\$10,749,458</u>	\$294,984	2.82%
	<b>WATER</b>					
ENTERPRISE	WATER	940	\$1,373,545	\$1,455,732	\$82,187	5.98%
ENTERPRISE	WATER PLANT IMPROVEMENT	941	\$830,199	\$1,023,774	\$193,575	23.32%
ENTERPRISE	WATER PLANT RESERVE FUND	942	\$922,716	\$2,253,863	\$1,331,147	144.26%
ENTERPRISE	WATER SDC - Reimbursement	720	\$429,808	\$481,589	\$51,781	12.05%
ENTERPRISE	WATER SDC - Improvement	721	\$2,402,517	\$2,468,532	\$66,015	2.75%
	TOTAL WATER		<u>\$5,958,785</u>	<u>\$7,683,490</u>	\$1,724,705	28.94%
	<b>SEWER</b>					
ENTERPRISE	SEWER	950	\$1,345,003	\$1,320,795	(\$24,208)	-1.80%
ENTERPRISE	WASTEWATER RESERVE FUND	952	\$3,621,152	\$2,967,129	(\$654,023)	-18.06%
ENTERPRISE	SEWER SDC - Reimbursement	730	\$216,797	\$218,267	\$1,470	0.68%
ENTERPRISE	SEWER SDC - Improvement	731	\$485,174	\$538,726	\$53,552	11.04%
	TOTAL SEWER		<u>\$5,668,126</u>	<u>\$5,044,917</u>	(\$623,209)	-10.99%
	<b>OTHER FUNDS</b>					
SPECIAL REVENUE	TOURISM DEVELOPMENT	240	\$461,253	\$1,079,034	\$617,781	
SPECIAL REVENUE	STATE REVENUE SHARING	260	\$113,143	\$80,113	(\$33,030)	-29.19%
SPECIAL REVENUE	BLOCK GRANT	410	\$106,320	\$144,073	\$37,753	35.51%
SPECIAL REVENUE	POLICE RESERVE PROGRAM FUND	151	\$62,522	\$53,539	(\$8,983)	-14.37%
CAPITAL PROJECTS	CAPITAL IMPROVEMENT	510	\$0	\$0	\$0	0.00%
GENERAL FUND	REVENUE STABILIZATION FUND	110	\$627,721	\$800,559	\$172,838	27.53%
	TOTAL OTHER		<u>\$1,370,959</u>	<u>\$2,157,318</u>	\$786,359	57.36%
	<b>DEBT SERVICE</b>					
DEBT SERVICE	DEBT SERVICE	365	\$1,121,941	\$1,254,223	\$132,282	11.79%
DEBT SERVICE	LID DEBT SERVICE	636	\$199,853	\$180,461	(\$19,392)	-9.70%
	TOTAL DEBT SERVICE		<u>\$1,321,794</u>	<u>\$1,434,684</u>	\$112,890	8.54%
	<b>GRAND TOTAL</b>		<u><u>\$35,364,775</u></u>	<u><u>\$39,260,394</u></u>	<u><u>\$3,895,619</u></u>	<u><u>11.02%</u></u>

# City of Bandon FY 2024-25 Budget

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## BUDGET DOCUMENT SECTIONS

The budget document is divided into the following sections.

### Budget Summary

The Budget Summary section provides a narrative overview of the proposed budget and includes an organizational chart, index to the fund-account numbering system, and the budget calendar.

### Funds

The Funds section of the document outlines the proposed city budget, which will require approval by the City Budget Committee and formal adoption by the City Council. Detailed revenue and expenditure projections are included for each of the City's funds. Funds are categorized and presented by fund type, as noted below:

**General Fund** – The General Fund contains the main operating accounts for the City of Bandon. General Fund revenues are used to fund the provision of essential City services and programs. Police and Planning activities are City Departments funded by General Fund revenues. Revenues in this category are available for use as directed by the City Council. The General Fund has three main sources of revenue:

- Transient Occupancy Tax (TOT)
- Property Tax
- Utility taxes, user fees, franchise fees, and payments in lieu of taxes from City utilities

**Special Revenue Funds** – Special Revenue Funds are legally restricted to expenditures for specific purposes. Revenues in this category must be used to support the stated purpose for which they are collected. For example:

- Funds from the Coos County Library District may only go to the library.
- State gas tax revenue must go to streets and roads.

**Enterprise Funds** – Enterprise Funds are the main operating accounts for municipal business ventures, such as the Bandon Electric, Bandon Water, and Bandon Wastewater Utility, which are all designed to be self-supporting and function on a fee-for-service basis. Governments rely on their proprietary powers, granted in State or local law, to charge consumers for these services. However, the City's proprietary powers were revoked by a resident-initiated measure that resulted in a City Charter amendment that eliminated the City's rate setting authority. Section 48 of the City Charter, enacted by initiative in 1995 and entitled "Voter Approval Required for New Taxes or Fees," states:

"Except by consent of the voters, the City Council shall not impose any new tax or new user fee, nor increase any tax, utility rate, user fee or other charge exceeding taxes, rates, fees and charges in effect on February 13, 1995. Except by consent of the voters any new tax or new user fee, and any increase in taxes, utility rates, fees and charges exceeding those in effect on February 13, 1995 are hereby revoked."

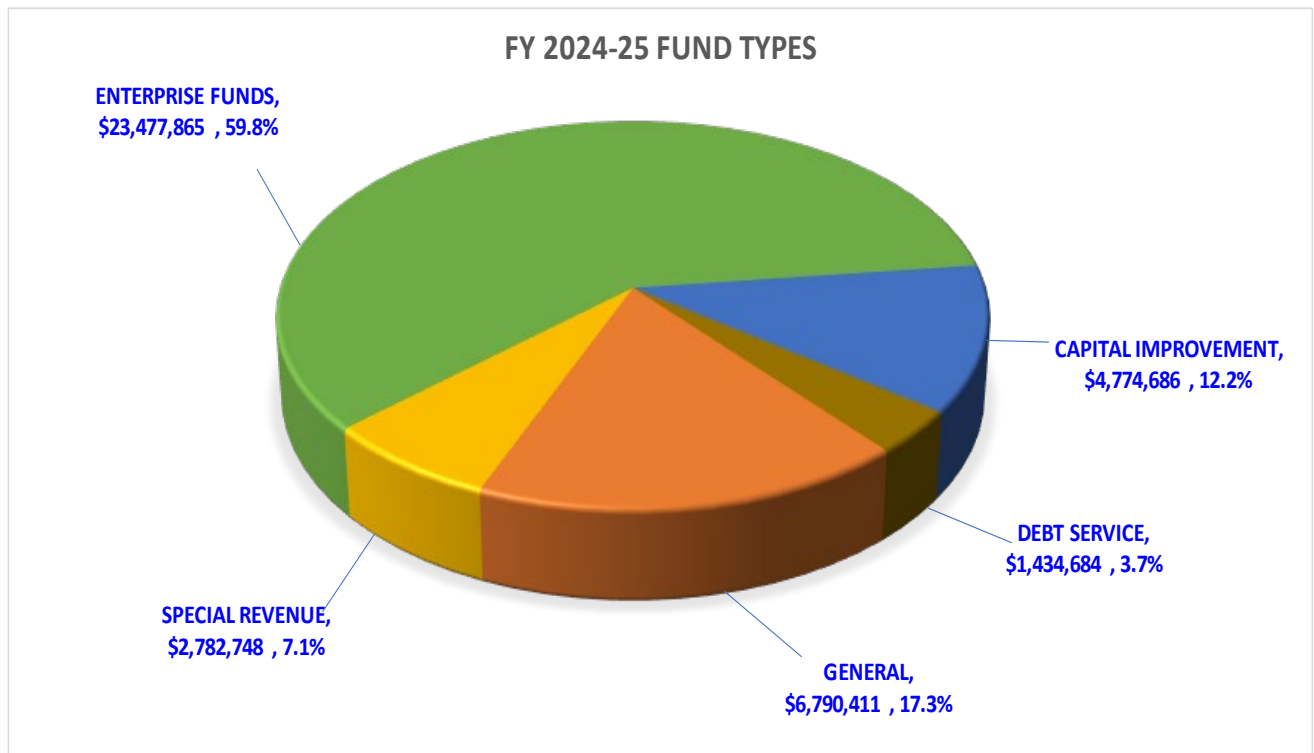
# City of Bandon FY 2024-25 Budget

Accordingly, any adjustments to user fees require voter approval, which has only occurred a handful of times since the Charter amendment was enacted, resulting in a structural deficit in utility operations that will continue to increase over time. Recurring revenues include user fees charged to customers for use of the utility service; whereas recurring expenses include the labor and operating costs incurred by the City for providing the utility service. Under optimum operating conditions, ongoing revenues will exceed ongoing expenditures, allowing the City to use the surplus to fund infrastructure maintenance and expansion, and pay for other essential City services and programs. Conversely, if ongoing expenditures exceed ongoing revenues in the City's proprietary utility businesses, the shortfall is covered by the General Fund at the expense of infrastructure maintenance and expansion, and the provision of additional City services and programs.

**Capital Funds** – Capital Funds are monies set aside for the purchase of capital or fixed assets, such as buildings, land, vehicles, equipment, and so forth. Money for capital purchases can come from General, Special or Enterprise Funds so long as the capital purchase is in keeping with the legal purpose of the originating fund. Purchases may also be made by utilizing a combination of funding sources, as long as the capital item is utilized in a reasonably proportional way.

**Debt Service Funds** – Debt Service Funds are used to make principal and interest payments on short-term and long-term debt of the City.

The chart below illustrates the relative size of each Fund type within the proposed budget.



# City of Bandon

## FY 2024-25 Budget

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Within each Fund, revenues are identified by the source from which they are received. Expenditures are broken down into four major categories: Personnel Services (personnel wages, taxes, and benefits); Materials and Services (operating expenses, utilities, supplies, contractual services, etc.); Capital (individual capital projects); and non-Departmental (transfers, contingencies, and other expenses).

### **Municipal Business Plan / Department Summaries**

The Municipal Business Plan section includes a brief descriptive narrative of the City of Bandon along with individual Department summaries, noting past accomplishments and focuses moving forward.

### **Capital Improvement Projects / Purchases**

The Capital Improvement Project section identifies significant projects or purchases proposed to be accomplished by the City over the next five years. Prioritization and funding availability are the primary drivers for the assignment of specific projects and purchases to any given fiscal year. A 5-year summary table of projects and associated expenditures is included. Continual monitoring and review will provide a structured framework for accomplishing and managing the City's capital investments.

### **PERSONNEL - WAGES AND EMPLOYEE RELATED EXPENSES (EREs)**

The Personnel Services budget within each Fund has been adjusted to include the projected wage and employer-related expenses (EREs) for proposed FY 2024-25 City staff. Being that the City of Bandon is a relatively small community, City staff typically perform duties across more than one department and/or enterprise. These shared responsibilities result in wages and EREs that are also shared among affected departments.

### **Collective Bargaining Agreements**

With the exception of management staff, all City employees are represented by labor unions. The City has four collective bargaining agreements, including the International Brotherhood of Electric Workers (IBEW) representing the Electric Department; the Teamsters Union representing the Police Department; the Teamsters Union representing the Public Works Department, Water Department, and Sewer Department; and the IBEW Union representing Clerical, Planning and Library staff. The City is currently negotiating with IBEW that represents our Clerical, Planning and Library staff, and Teamsters representing the Public Works, Water and Wasterwater Departments. It is anticipated that these negotiations will be completed prior to July 1, 2024.

### **Employee Wages**

The employee wages in the proposed budget are in compliance with each of the Collective Bargaining Agreements (CBA), and what is being proposed for the two bargaining units currently in negotiations. Accordingly, the salary schedules include normal step increases for those employees to whom they are due, and a cost-of-living adjustment (COLA) as defined in the respective CBAs.

### **Employee Benefits**

Health Insurance: Based on information provided by City County Insurance Services, the City's insurance carrier, the budget includes the following changes in health insurance and benefits rates:

# City of Bandon FY 2024-25 Budget

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Medical	Regence	10.0% Increase
	VSP	6.0% Increase
Dental	Delta	7.5% Increase

Public Employees Retirement System (PERS): The anticipated City share of payroll contributions into the employees' retirement programs will remain the same in FY 2024-25. PERS employees in Public Safety and General Services remain at 31.85%. Employees hired on or after August 29, 2003, are members of the Oregon Public Service Retirement Plan (OPSRP) plans. General Service OPSRP employees remain at 27.87%, and Public Safety employees remain at 32.66%. The City continues to pick up the 6% share of the PERS and OPSRP Individual Account Program contributions for employees. The City also offers employees the opportunity to voluntarily participate in the Corebridge (previously AIG-VALIC) and Mission Square (previously ICMA) deferred compensation programs, which are funded by employee contributions.

## **PROPERTY TAX RATES**

As previously stated, the City's permanent property tax rate remains unchanged at \$0.458 per \$1,000 assessed valuation. This permanent property tax rate is expected to bring in approximately \$237,516 during the FY 2024-25. With the Local Option Street Levy at \$0.85 per \$1,000 assessed valuation, and with \$0.79 per \$1,000 assessed valuation levied for General Obligation bond repayments, Bandon's total current property tax rate is \$2.10 per \$1,000 assessed valuation.

## **INTEREST ON INVESTMENTS**

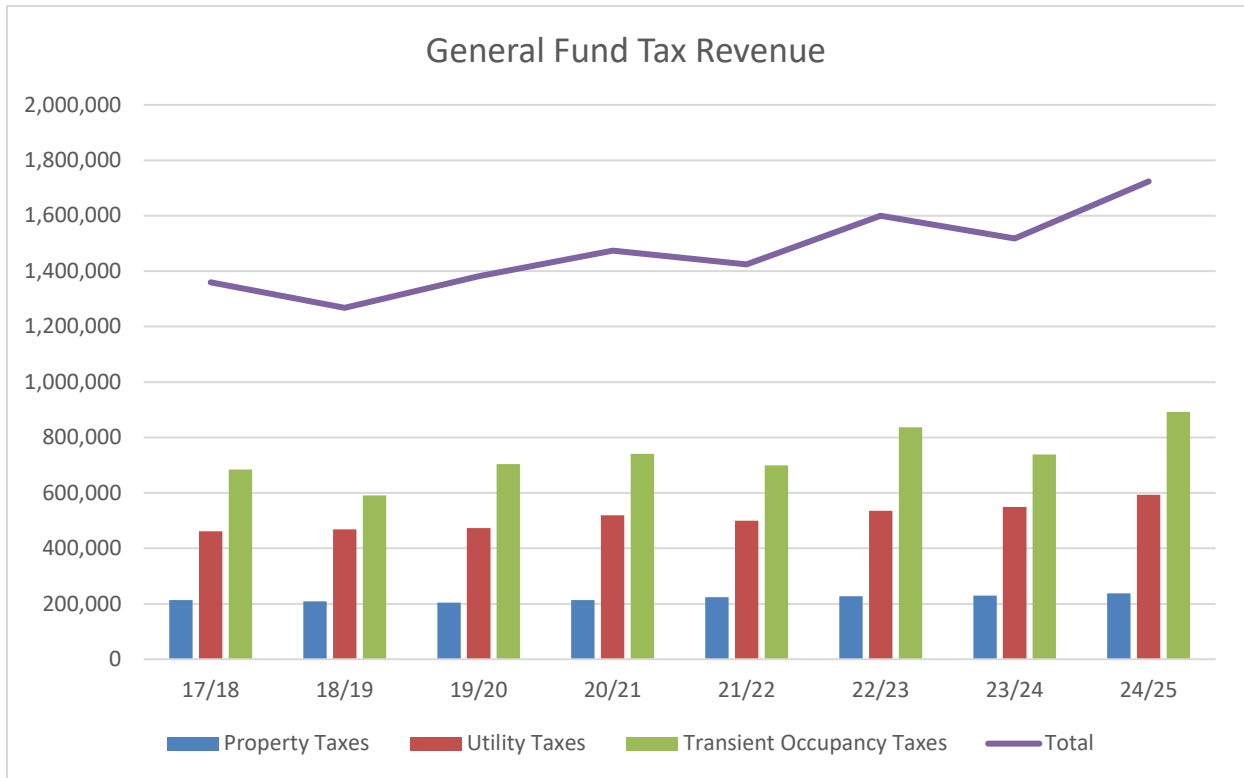
The City's cash is currently invested in the Oregon State Treasury's Local Government Investment Pool (LGIP), from which it is periodically transferred into the City's local checking account for monthly payroll and accounts payable expenditures. Interest payments are allocated monthly to each Fund, based on the proportionate share of the total cash balance in each fund.

## **GENERAL FUND REVENUES**

The total proposed General Fund (100) budget is \$5,989,8527, which is \$883,245 or 17.30% more than last fiscal year.

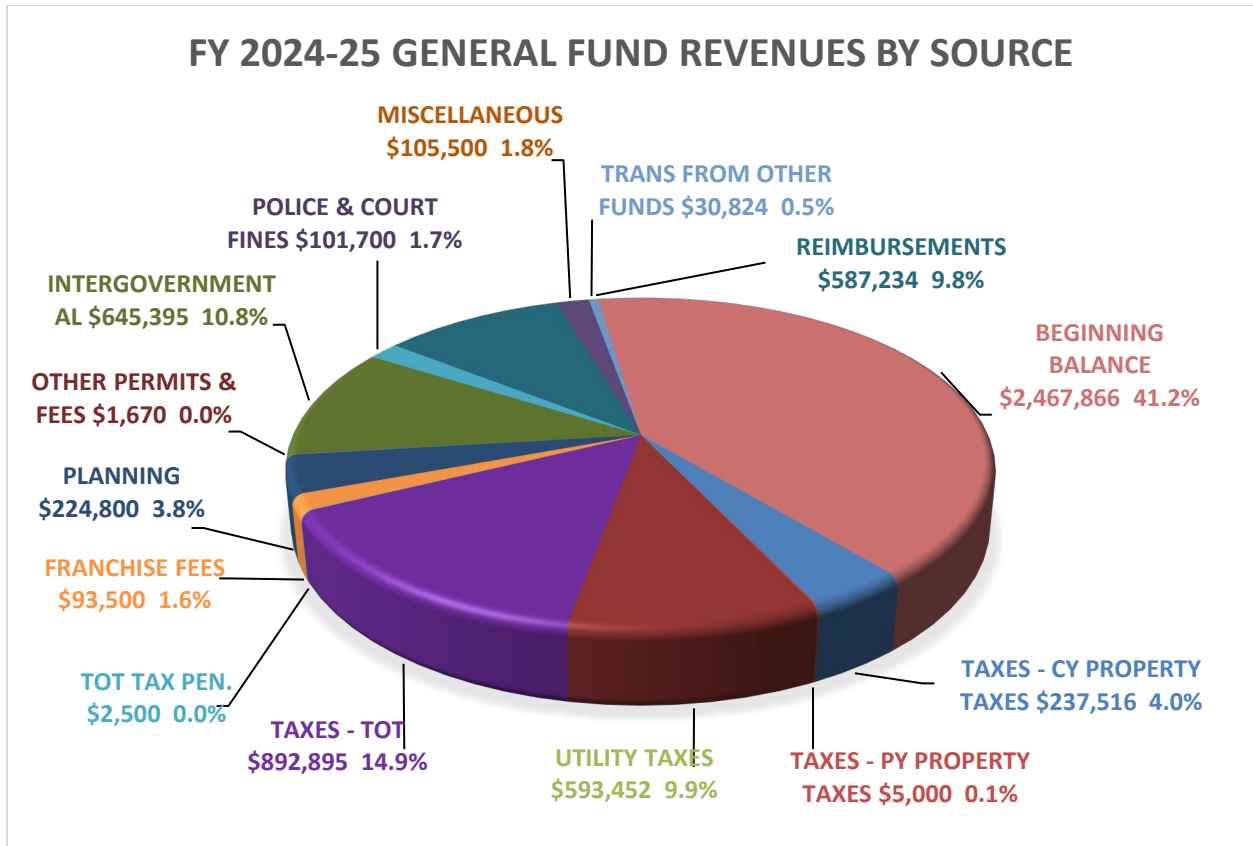
The largest individual sources of General Fund revenues continue to be utility user fees, utility in-lieu fees, utility reimbursements, and the Transient Occupancy Tax (TOT). The remaining major revenue categories include property taxes, beginning fund balances, and other miscellaneous resources. TOT fluctuates based on seasonal tourism while other revenue sources increase slowly over time.

# City of Bandon FY 2024-25 Budget



# City of Bandon FY 2024-25 Budget

The following pie-chart illustrates the General Fund revenue by source.



# City of Bandon FY 2024-25 Budget

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## DEPARTMENT BUDGETS

Budget highlights for major City activities follow. A chart illustrating the relative size of each General Fund departmental expenditure category is included on the page following the Department information.

### Mayor and Council

The Mayor and City Council expenses are charged to the General Fund (100). The total proposed Mayor and Council budget is \$48,894, which is \$23,179 or 90.14% more than the previous fiscal year. The increase is primarily due to updating the Mayor and Council stipends to reflect cost of living increases.

### General Administration

The City's General Administration expenses are charged to the General Fund (100) and the three Utility Enterprise Funds [Electric (910), Water (940), and Sewer (950)] to cover their share of administrative responsibilities and expenses. The total proposed Administration budget is \$454,505 which is \$99,022 or 27.86% more than the previous fiscal year. The additional expenditures are primarily due to increases in contractual services.

### Accounting and Billing Department

The Accounting and Billing Department expenses are charged to the General Fund (100) and the three Enterprise Funds [Electric (910), Water (940), and Sewer (950)], to cover their share of the accounting and utility billing expenses. The total proposed Accounting and Billing Department budget is \$453,679 which is \$40,505 or 9.8% more than the previous fiscal year. The additional expenditures are primarily due to increases in contractual services.

### Municipal Court

The Municipal Court is funded by the General Fund (100). The total proposed budget is \$70,744, which is \$16,871 or 31.32% more than the previous fiscal year. The Municipal Court for traffic offenses is fully functioning and staffing and support costs have been added. Prior to Bandon having a municipal court, traffic tickets written in Bandon had to be heard in North Bend, and the revenue went to the State and to Coos County. While costs have increased, said increases have been offset by revenue increases.

### Police Department

The activities of the Police Department are primarily funded through the General Fund (100). A portion of the contracted dispatching services is paid with the City's share of the State 911 tax, which is proposed to increase this year and goes directly to Coos County. The total proposed Police Department budget is \$1,760,697, which is \$242,255 or 15.95% more than the previous fiscal year. The additional expenditures are primarily due to purchasing a new radio antenna to be installed at the Fire Hall to improve Police and emergency services communications in Bandon, scheduling a patrol vehicle purchase, and increases in contractual services.



# City of Bandon

## FY 2024-25 Budget

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Staffing includes a Chief, a Patrol Sergeant, five Patrol Officers, and an Administrative Services Officer. A Reserve Officer supplements City Police activities from time-to-time.

The Police Department is the largest department funded by the General Fund. Costs for the department shown in the Police Department budget do not include the cost of administration, finance (payroll, accounting, and auditing), and City Hall building maintenance expenses.

### **Fire Protection**

The City of Bandon does not have its own Fire Department. Fire protection is provided through a contract with the Bandon Rural Fire Protection District, with funding from the General Fund (100). The total proposed Fire District contract budget is \$132,345, which is \$4,598 or 3.60% more than the previous fiscal year. The amount of the annual Fire District payment increase is equivalent to the Consumer Price Index for the West Region (CPI-W) for the preceding calendar year, not to exceed 5.0%.

### **Streets and Drainage**

Funds for operation, maintenance, and improvement of the City's streets, sidewalks, and storm drainage systems and are provided from a number of sources, including the General Fund (100), the City's share of the State gas taxes which are deposited into the State Tax Street Fund (210), and capital projects funding from the Street System Development Charges (SDC) Reimbursement Fund (710), Street SDC Improvement Fund (711), Storm Drainage SDC Reimbursement Fund (715), Storm Drainage SDC Improvement Fund (716), and Local Option Street Tax Fund (750). The total proposed budget for Streets and Drainage is \$5,301,484, which is \$661,352 or 13.03% more than last fiscal year.

### **Parks and Recreation**

Parks and Recreation operation and maintenance is funded through the General Fund (100) and the Community Beautification Fund (250), with capital improvements funded through the Parks and Recreation Development Fund (550). Capital improvement funding is also provided from the Urban Renewal Area One Fund (560), and Urban Renewal Area Two Fund (570), although those expenditures are not reflected in the Parks and Recreation Department budget. The budget also continues to include a \$30,824 contribution from the Electric Fund (910) for the Summer Youth Recreation Program. The total proposed Parks and Recreation budget is \$442,513, which is \$113,654 or 34.56% more than last year, primarily due to year-over year savings for major equipment replacements.

The Community Beautification Fund derives its revenues from the garbage franchise fees paid by the garbage franchisee, 100% of which are deposited into this Fund. The total proposed Beautification Fund budget is \$68,000, which is \$10,288 or 17.83% more than the previous fiscal year. All 100% of the franchise revenues are budgeted for Contractual Services to pay an outside contractor to provide landscaping maintenance services for many public areas including City Hall, the Visitor Information Center, the Fire Memorial, the Old Town parking lot and Pedway, the Welcome-to-Bandon entry signs, the City Park entrance triangles, the Library, the Community Center (Barn) and associated parking lot islands.

# City of Bandon FY 2024-25 Budget

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## Planning Department

The activities of the Planning Department are funded primarily through the General Fund (100). The total proposed Planning Department budget is \$421,970, which is \$62,525 or 17.39% more than the previous fiscal year. The change includes an increase in contractual services to support the match required for a RARE AmeriCorps placement, the addition of a new line item to add an engineering review to all new development, and the shift of Code Compliance from the Police Department to Planning.

The Planning Department also serves as staff to the City's Planning Commission/Citizen Involvement Committee, and the Parks and Recreation Commission. The City has been awarded grant funding from the Oregon Parks & Recreation Department to prepare a City Park Master Plan, which will be completed this fiscal year. The City has also been issued a grant to update the Beaches and Dunes Overlay zone from the Department of Land Conservation and Development.

The Gorse Abatement Program is managed by the Planning Department through the City's Vegetation Management Coordinator (VMC), whose position is partially grant funded. The VMC works with property owners in affected districts to ensure that gorse is being removed, treated, and managed properly. The VMC also works with the Public Works Department to identify and prioritize the removal of gorse on City-owned properties.

During the past budget year, the Planning Department was awarded grant funding from the Department of Land Conservation and Development (DLCD) to update standards in the City's Municipal Code and Comprehensive Plan related to coastal public access. One city and one county in Oregon were selected and worked with a Coastal Public Access Coordinator to develop model language and standards that were then adopted by the City Council through Ordinance 1662. This project consisted of an inventory of the City's existing access points and coordination with the local agencies that manage these access points to ensure accuracy. The access points were then mapped to provide staff with a vision of where there may need to be a plan for additional access in the future. Finally, the Comprehensive Plan and Municipal Code were updated to include goals and standards focused on the following areas: City coordination with other agencies and implementation of the code, recreational standards, and development standards. The Plan also included a set of goals for the City to strive for, as well as proposed actions needed to implement the policies.

The City's Parks & Recreation Commission worked with Staff to prepare a grant from the Oregon Parks & Recreation Department to acquire new playground equipment for City Park. While this grant was awarded in 2022, the equipment was selected and ordered this past fiscal year, with installation expected in late spring/early summer 2024. New upgrades include nature play items, as well as new climbing and balancing equipment.

## Community Center

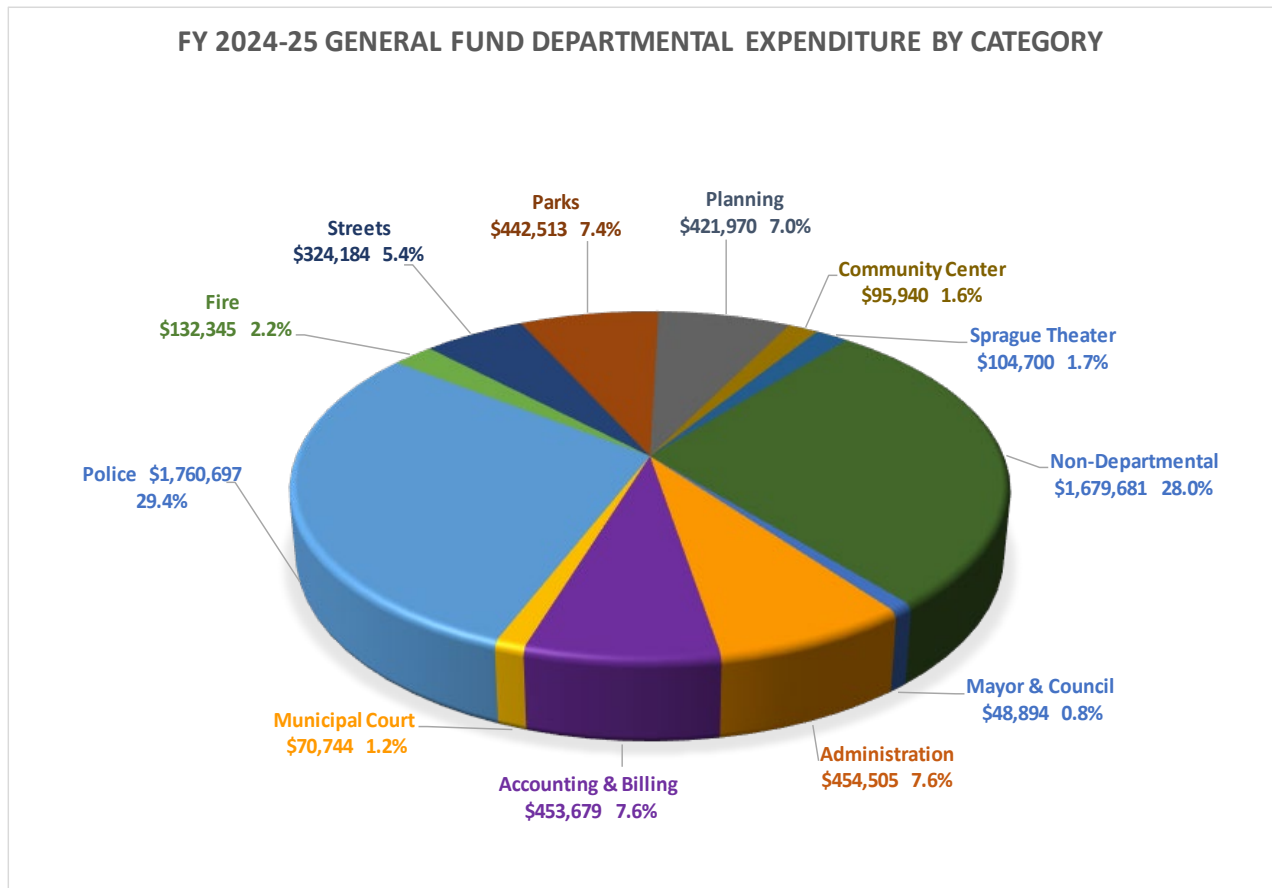
Revenues and expenditures for the Bandon Community Center ("Barn") are run through the General Fund (100). The proposed budget is \$95,940, which is \$12,185 or 14.55% more than the previous fiscal year. A portion of the Public Works Department employee costs are allocated to maintenance of the Barn. The Barn receives approximately 25% of its operating budget from rental receipts, the remainder is subsidized by the General Fund. The Barn is managed by a part-time contract employee who reports to the City Manager. The Mayor and City Council provide policy direction to the City Manager regarding the operation of the facility.

# City of Bandon FY 2024-25 Budget

## Sprague Theater

Revenues and expenditures for the Sprague Theater are run through the General Fund (100). The proposed budget is \$104,700 which is \$11,300 less than the previous fiscal year. The Sprague Theater receives approximately 20% of its operating budget from rental fees and grants. A part-time contract Theater Manager oversees theater operations who reports to the City Manager. The City Council provides oversight and policy direction to the City Manager regarding operations of the facility.

The following pie chart illustrates the departmental expenditure categories of the General fund.



## Library

The Library is primarily operated out of two funds: the Library Fund (230) and the Library Memorial Fund (220). The total proposed Library budget is \$773,998, which is \$92,252 or 13.53% more than last year. The increase is from a larger carryover from the previous fiscal year due to the diligence of Library staff pursuing one-time grant opportunities to support operations and a strong desire to conserve resources to help fund operations over the next couple years while funding is limited. Library operations are subsidized by the General Fund (100), which covers administration, finance (payroll, accounting, and auditing), and building maintenance activities; and the Community Beautification Fund (250), which pays for landscaping maintenance.

# City of Bandon

## FY 2024-25 Budget

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The majority of library funding comes from a share of the Library District property taxes collected by the County, which are projected to incrementally increase. Since library taxes can only be used for operation and maintenance, excluding capital construction, all property tax receipts, fees, fines and rental revenues are deposited into the Library Fund, and are used for personnel, materials, services, and equipment. In addition, certain donations may also be deposited into the Library Memorial Fund, subject to any restrictions which may have been placed on donations by the donors.

### **Electric Department**

The electric utility is funded through the Electric Fund (910), with revenues derived from user fees paid for by customers inside and outside of the City. The City's Electric Utility provides for the transmission of electric power produced by the Bonneville Power Administration (BPA), which is a self-funding nonprofit Federal power marketing administration within the Department of Energy. BPA covers its costs by selling power to customers including cities like Bandon, which in turn passes said costs on to the end user. The total proposed Electric Department budget is \$10,749,458 which is \$294,984 or 2.82% more than the previous fiscal year.

The Electric Utility utilizes Federal funds and the proceeds of a dedicated monthly bill charge (\$.18 per residential customer and \$.00018 per kWh for commercial and industrial customers), which is added to each electric bill to operate a Low-Income Energy Assistance Program (LIEAP) to provide bill-paying assistance to qualifying low-income electric customers. Both the Federal and the local programs are administered under an agreement with Oregon Coast Community Action. With declining Federal resources, and increasing needs for assistance, the City initiated the Round-Up Program in 2009, that allows individual customers to voluntarily agree to have their monthly utility bill “rounded up” to the next whole dollar value. This additional contribution is also used specifically for the Low-Income Assistance Program.

The City’s electric crew has scheduled to complete two overhead, two underground power projects, line and pole replacement projects, and purchase a new pole-setting vehicle for this budget year. The Electric Utility will also strive to maintain \$200,000 of unexpended funds at year end over the course of the next five years. These funds will be used to purchase new vehicles including the digger derrick at \$350,000 and service trucks at \$200,000 apiece. Based on current estimates, delivery of these vehicles will take between thirty (30) and fifty (50) months from the dates they are ordered.

### **Water Department**

Water treatment and distribution activities are intended to be funded through the Water Fund (940), with revenues derived from user fees . Due to the City's Charter restrictions and the absence of City Council rate-setting authority, the Water Utility is unable to generate sufficient recurring revenue to cover the recurring operating cost of utility services. Shortfalls in funding require General Fund contributions to make the fund whole. In FY 2024-25, the General Fund subsidy for the Water Utility is estimated to be \$111,069.

The Water Plant Improvement Fund (941) funds capital expenditures that are completed using the base-rate increase that voters approved in the November of 2016 election. The Water Plant Reserve Fund (942) was established after voter-approved bonds (2019) were placed to fund capital costs related to water and sewer treatment and distribution and collection system improvements. Some capital expenditures are also budgeted from the Water SDC Reimbursement Fund (720), and the Water SDC Improvement Fund (721). The total proposed Water Treatment budget is \$7,683,490 which is

# City of Bandon

## FY 2024-25 Budget

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\$1,724,705 or 28.94% more than the previous fiscal year. The increase is primarily due to internal transfers for capital projects (\$1,367,129), a General Fund transfer (\$111,069), fund balance increase in the Water Plant Improvement Fund (\$193,575), and other operational cost increases.

In addition to the Water Treatment Plant employee costs, 24% of the Public Works Department employee costs are allocated to the Water Department to compensate for their work on the water distribution system. Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

### **Sewer Department**

Wastewater treatment and collection activities are intended to be funded through the Wastewater Fund (950), with revenues derived primarily from wastewater treatment sales. Due to the City's Charter restrictions and the absence of City Council rate-setting authority, the Wastewater Utility is unable to generate sufficient recurring revenue to cover the recurring operating cost of utility services. Shortfalls in funding require General Fund contributions to make the fund whole. In FY 2024-25, the General Fund subsidy for the Wastewater Utility is estimated to be \$80,143.

The Wastewater Reserve Fund (952) was established after voter-approved bonds (2019) were placed to fund capital costs related to water and sewer treatment and distribution and collection system improvements. Some capital expenditures are also budgeted from the Sewer SDC Reimbursement Fund (730), and the Sewer SDC Improvement Fund (731). The total proposed Wastewater Treatment budget is \$5,044,917, which is \$623,209 or 10.99% less than the previous fiscal year.

In addition to the Wastewater Treatment Plant employee costs, 10% of the Public Works Department employee costs are allocated to the Sewer Department to compensate for their work on the sewer collection system. As with the Water Utility, Public Works employees are utilized to accomplish capital improvement and line repair/replacement projects for the Wastewater Utility, where possible, to decrease the need for outside contractors and to keep expenditures as low as possible.

### **NON-DEPARTMENTAL EXPENDITURES**

Expenditures classified as “Non-Departmental Expenditures” do not relate to any specific City Department, such as fireworks and emergency preparedness supplies. This provides a better picture of true department costs.

### **State Revenue Sharing Fund (260)**

State Revenue Sharing money comes from the State of Oregon and is distributed annually to municipalities. The total proposed State Revenue Sharing Fund (260) budget is \$80,113, which includes \$32,100 to fund grant payments to other organizations, and \$48,113 available for other programming.

A \$3,500 maximum grant payment to other organizations was set by the Budget Committee and City Council to make sure as many organizations as possible could benefit from this revenue. This decision is not binding and could be re-considered by the City Council if deemed appropriate.

As required by State law, the City will hold a public hearing before the Budget Committee on April 29, 2024, to solicit recommendations regarding how these funds should be allocated. All

# City of Bandon FY 2024-25 Budget

requests from outside organizations will be presented and reviewed, and a recommendation for distribution will be made by the Budget Committee, following the hearing.

The City has received funding requests from the following community organizations.

ORGANIZATION	FY 2024-25 REQUEST	FY 2024-25 APPROVED
Bandon Community Emergency Response	\$3,500.00	
Bandon Historical Society Museum	\$3,500.00	
Bandon Feeds the Hungry	\$3,500.00	
Bandon Veteran's Honor Guard	\$3,000.00	
Circles in the Sand	\$3,000.00	
Common Ground Mediation	\$1,000.00	
Coos County Area Transit - Dial-A-Ride	\$3,500.00	
South Coast Business Employment Corp. - Sr. Nutrition Program	\$3,000.00	
South Coast Community Garden - Good Earth Community Garden	\$2,600.00	
The SAFE Project	\$2,000.00	
Bandon Arts Council	\$3,500.00	
<b>TOTAL</b>	<b>\$32,100.00</b>	<b>\$0.00</b>

### Block Grant Fund (410)

The total proposed Block Grant Fund (410) budget is \$144,073. The recommended budget includes an updated program for grants or loans to small businesses.

### Local Improvement District Fund (640)

The Local Improvement District Fund (640) budget of \$59,677 is classified as a Non-Departmental Expenditure since Local Improvement Districts (LIDs) can be formed for various infrastructure improvement projects in any Department.

### DEBT SERVICE FUNDS

The City is currently making payments on seven existing bonds and loans. Once the fiscal year 2023-24 payments have been made, the outstanding principal balance on the City's total debt as of July 1, 2024, will be \$8,187,888. The following table lists each of the City's outstanding bonds and loans, together with the type of financing, the purpose, annual payments, final payment year, and remaining balance as of July 1, 2024.

# City of Bandon FY 2024-25 Budget

FUND (PRIOR)	TYPE OF FINANCING	PURPOSE	FY 2023-24 PAYMENT	FINAL PAYMENT	07/01/2024 BALANCE
365 (343)	2000 RD Water GO Bond	New Water Plant	\$75,106	2040	\$1,939,597
365 (375)	2009 Water GO Bond	Clarifier & UV	\$30,830	2032	\$436,115
365	2021 GO Bond	Water / Sewer CIP	\$248,098	2036	\$4,793,736
940 (380)	2006 Airport Utility Loan	Water	\$32,687	2030	\$116,824
636	2004 Hwy 101 Sewer LID	Local Imp. District	\$28,879	2034	\$121,444
636	2012 12th Court LID	Local Imp. District	\$1,990	2041	\$59,699
950	1992 Wastewater LID	Local Imp. District	\$61,450	2035	\$720,473
<b>TOTALS</b>			<b>\$479,040</b>		<b>\$8,187,888</b>

\* No property taxes are assessed for these bonds. The 2006 Airport Water and Sewer Bonds are paid by private property owners (68%) and Water SDCs (32%).

\*\* 42% of the 2006 Water GO Bond debt is paid with Water SDCs.

\*\*\* No public funds or property taxes are used to pay LID bonds. Payments are made through assessments against the properties located within the legally described improvement district boundaries.

## CONCLUSIONS AND FUTURE OUTLOOK

The City of Bandon continues to be a remarkable place to live, work and visit. Every day, local residents can enjoy the beautiful weather, scenery and recreational opportunities that attract visitors to our community from around the world. Bandon is committed to excellence and the provision of outstanding City services and programs for its residents. The City possesses a majestic coastline featuring landmarks such as Face Rock and the Coquille River Lighthouse, popular public facilities and attractions like the Sprague Theater and the Barn making Bandon an outstanding place to live, work and play. The City is dedicated to the promotion of economic development through the attraction, retention and growth of local businesses and strives to maintain a safe, healthy, and family-oriented environment for the community. The City values the importance of cultural and environmental conservation and takes great pride in being well managed and fiscally responsible. The City also prides itself on providing excellent customer service as efficiently as possible.

City staff continue to work hard to maintain the assets and infrastructure entrusted to them by the residents of the City. They also work to improve the emergency preparedness and resiliency of community members and the City itself.

### Police Protection

The FY 2024-25 budget provides for seven (7) sworn officers to ensure adequate 24-hour police protection. The Police Department is funded primarily by the General Fund.

### Streets, Drainage, and Pedestrian Facilities

Adequate funds are available for basic street, drainage, and capital improvement projects in the near term, but securing additional recurring revenue is paramount for funding ongoing maintenance and future infrastructure improvements.

While State Tax Street Fund revenues have increased slightly, construction and labor costs have risen faster than revenues.

# City of Bandon

## FY 2024-25 Budget

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Although street and storm drainage SDC funds are available, the balances in those funds can decline quickly with the cost of a single infrastructure project. SDC funds are also restricted to projects specified in the SDC Plan and for projects that meet the demands placed on the street and drainage systems by future growth. SDC funds cannot be used to pay for ongoing operating expenses.

The largest single resource for the maintenance, repair and construction of street, drainage, and pedestrian facilities is the Local Option Street Tax Fund, which receives its revenue from a local option street tax in the amount of \$.8455 per \$1,000 assessed valuation. This tax was initially approved by the voters in 2001, 2011, and was extended by the voters for an additional 10 years in 2021. This is the maximum length a local option capital tax is allowed by State statutes. As a capital tax, however, it can only be used for capital improvement projects and not for operational expenses.

### **Parks and Recreation**

The Parks Master Plan contains numerous recommendations regarding improvements to the City's Parks and Trail System. Development of additional neighborhood and wayside parks and an extensive walking trail system are also outlined. Parks maintenance is funded through the General Fund, where it has to compete for the same dollars as Police, Fire, Planning and other mandated City activities. Capital improvement funding has been provided primarily from the Parks and Recreation Development Fund, which receives revenue from a 6% fee assessed against some subdivisions in lieu of dedicating open space/park land within the development. A reduction in subdivision development in recent years equates to fewer resources available for parks and recreation.

One of the City's major concerns is not only finding funds for constructing and improving recreational facilities such as parks and walking trails, but even more importantly how to finance the ongoing operation and maintenance of existing and proposed facilities.

The most significant current resource for parks and recreation facilities construction is Urban Renewal. The Plans for Urban Renewal Areas 1 and 2 were amended in 2012 and 2021 to include a list of priority projects for future City Park improvements, South Jetty Park improvements, developing small parks within the Urban Renewal areas, and constructing walking trails in those areas within the Area boundaries along the ocean bluff and Beach Loop Drive. The amount of Urban Renewal funds available and the number of parks and recreation projects that can actually be undertaken will depend upon the extent to which the City is successful in obtaining grants which can be matched with these funds. These funding sources are not guaranteed either, as a number of economic development projects within these Urban Renewal Districts could take priority over parks and recreation projects.

### **System Development Charges (SDC's)**

SDC revenues from new development and construction are projected to increase slightly given the small uptick in these activities. SDC's serve as the primary funding source for a large number of capital improvement and system expansion projects, however, these one-time funds are limited. Recent road and drainage projects have reduced the available funding in these accounts for FY 2024-25. However, increased building activity should begin to restore those fund balances. Last fall Bandon residents approved a charter amendment restoring the City Council's authority to set Systems Development Charges, which may one day generate sufficient funding for the installation of new infrastructure improvements including new drainage, parkway and sidewalk improvements, installation of traffic calming measures, as well as park and landscape enhancements citywide.

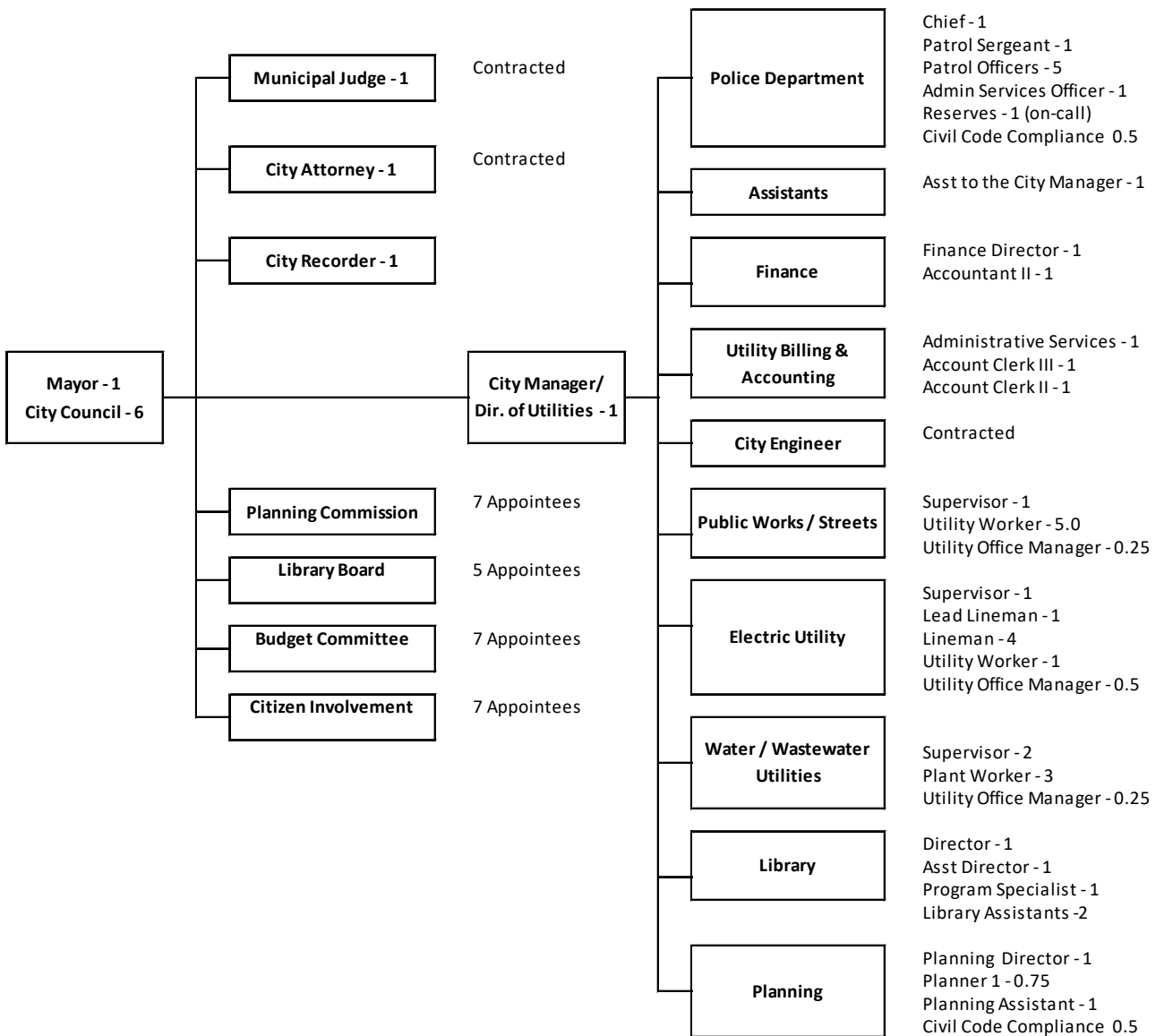


# City of Bandon FY 2024-2025 Budget

## GENERAL INFORMATION ORGANIZATIONAL CHART

### City of Bandon

#### Organizational Chart Fiscal Year 2024-25



# FUNDS BY TYPE

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<a href="#">Capital Funds</a> .....	Page 90
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# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

### REVENUES AND OTHER RESOURCES

#### DETAIL

#### GENERAL FUND (100)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>TAXES</b>							
TAXES - CURRENT PROPERTY TAXES	100-401-00	208,022	230,186	226,900	237,516		
TAXES - PRIOR PROPERTY TAXES	100-402-00	12,619	5,247	8,200	5,000		
<b>TOTAL TAXES</b>		<b>220,641</b>	<b>235,433</b>	<b>235,100</b>	<b>242,516</b>	<b>0</b>	<b>0</b>
<b>OTHER TAXES</b>							
UTILITY TAXES	100-440-00	535,443	549,134	637,141	593,452		
TAXES - TRANSIENT TAXES	100-408-00	1,046,677	1,420,008	738,948	892,895		
TRANSIENT OCCUPANCY TAX PEN.	100-408-01	2,154	4,672	2,500	2,500		
<b>TOTAL OTHER TAXES</b>		<b>1,584,274</b>	<b>1,973,814</b>	<b>1,378,589</b>	<b>1,488,847</b>	<b>0</b>	<b>0</b>
<b>FRANCHISE FEES</b>							
TELEPHONE FRANCHISE	100-404-01	17,523	10,491	15,000	13,500		
TELEVISION FRANCHISE	100-404-02	69,851	83,176	80,000	80,000		
<b>TOTAL FRANCHISE FEES</b>		<b>87,374</b>	<b>93,667</b>	<b>95,000</b>	<b>93,500</b>	<b>0</b>	<b>0</b>
<b>PLANNING PERMITS</b>							
PLANNING PERMIT FEES	100-413-09	128,347	61,465	75,000	50,000		
PLANNING SERVICE FEES	100-413-10	188,609	188,610	120,000	124,800		
PLANNING ENGINEERING SVS	100-413-11				30,000		
PLANNING - MISC GRANTS	100-413-20	0	22,375	60,000	20,000		
<b>TOTAL PLANNING PERMITS</b>		<b>316,956</b>	<b>272,450</b>	<b>255,000</b>	<b>224,800</b>	<b>0</b>	<b>0</b>
<b>OTHER PERMITS &amp; FEES</b>							
SOCIAL GAMING	100-414-02	467	250	450	250		
AMUSEMENT MACHINES	100-414-03	260	260	200	260		
LICENSES & PERMITS - MISC	100-417-00	410	420	350	500		
LIEN SEARCHES	100-417-01	920	840	780	660		
<b>TOTAL OTHER PERMITS &amp; FEES</b>		<b>2,057</b>	<b>1,770</b>	<b>1,780</b>	<b>1,670</b>	<b>0</b>	<b>0</b>
<b>INTERGOVERNMENTAL</b>							
LIQUOR TAX	100-422-01	62,216	69,142	69,100	82,113		
CIGARETTE TAX	100-422-02	2,787	2,344	2,600	2,744		
MARIJUANA TAX	100-422-03	3,938	5,321	4,800	5,335		
PAY'T IN LIEU OF FRANCHISE - ELECTRIC	100-439-01	370,137	378,499	458,356	413,739		
PAY'T IN LIEU OF FRANCHISE - WATER	100-439-02	63,312	64,521	71,223	72,078		
PAY'T IN LIEU OF FRANCHISE - SEWER	100-439-03	60,873	59,525	68,550	68,881		
IN LIEU-POL & FIRE-HERITAGE PL	100-439-04	0	1,780	874	505		
<b>TOTAL INTERGOVERNMENTAL</b>		<b>563,263</b>	<b>581,132</b>	<b>675,503</b>	<b>645,395</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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### REVENUES AND OTHER RESOURCES

#### DETAIL

#### GENERAL FUND (100)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>POLICE &amp; COURT FINES</b>							
CIRCUIT COURT FINES	100-460-00	9,783	14,749	12,000	12,000		
MUNICIPAL COURT FINES	100-461-01	44,277	105,588	60,000	85,000		
MUNICIPAL COURT - OTHER	100-461-09	854	2,422	1,000	1,200		
POLICE INCOME	100-463-00	8,504	4,710	5,000	3,500		
<b>TOTAL POLICE &amp; COURT FINES</b>		<b>63,568</b>	<b>127,469</b>	<b>78,000</b>	<b>101,700</b>	<b>0</b>	<b>0</b>
<b>REIMBURSEMENTS</b>							
OTHER EXTERNAL	100-470-09	1,322	55,444	1,600	1,600		
PUBLIC WORKS PERMITS	100-471-03	22,139	20,082	10,000	20,000		
REIMB U.R. ADMIN & FINANCE	100-473-03	75,500	78,200	82,110	84,800		
REIMB U.R. PLANNING & PW	100-473-04	0	0	0	32,020		
REIMBURSE FINANCE EXPENSE	100-473-05	123,581	125,636	148,032	144,674		
REIMBURSE ADMIN EXPENSE	100-473-06	271,877	276,400	327,471	304,140		
REIMB - W/C LIGHT DUTY TRAINING	100-473-08	0	0	0	0		
<b>TOTAL REIMBURSEMENTS</b>		<b>495,244</b>	<b>555,762</b>	<b>569,213</b>	<b>587,234</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
SALE OF ASSETS	100-445-00	7,815	0	0	0		
SPRAGUE THEATER RENT REVENUE	100-446-01	6,551	6,726	6,800	8,500		
SPRAGUE-EQUIPMENT RENT REVENUE	100-446-02	1,625	982	1,000	1,500		
SPRAGUE THEATER-GRANTS	100-446-03	15,150	10,000	10,000	0		
SPRAGUE THEATER-MISC	100-446-09	0	0	0	0		
RENTAL OF LAND	100-447-01	21,758	11,926	11,100	6,000		
COMMUNITY CTR RENT REVENUE	100-448-01	25,022	31,718	21,000	21,000		
INTEREST INCOME	100-450-00	11,820	62,268	32,000	36,000		
GRANTS - MISC	100-474-00	356,583	142,873	40,790	0		
GRANTS - POLICE SEATBELT	100-474-02	2,203	1,745	2,500	2,500		
GRANT - POLICE DUII	100-474-03	0	2,201	3,000	3,000		
COMMUNITY CENTER DONATIONS	100-478-04	0	0	0	2,000		
OTHER	100-489-00	354,601	374,863	15,000	15,000		
DONATIONS	100-489-01	511	2,000	0	0		
FIREWORKS DONATIONS	100-489-02	9,914	10,220	10,000	10,000		
<b>TOTAL MISCELLANEOUS</b>		<b>6,313,553</b>	<b>657,522</b>	<b>153,190</b>	<b>105,500</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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REVENUES AND OTHER RESOURCES

DETAIL

GENERAL FUND (100)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>TRANS FROM OTHER FUNDS</b>							
ELECTRIC (#910) - SUMMER REC	100-490-04	25,464	26,737	30,049	30,824		
TRANSFER IN - INTERFUND LOAN	100-490-07	0	13,914	0	0		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>25,464</b>	<b>40,651</b>	<b>30,049</b>	<b>30,824</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>9,672,394</b>	<b>4,539,670</b>	<b>3,471,424</b>	<b>3,521,986</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING BALANCE	100-400-00	876,638	2,186,663	1,635,183	2,467,866		
PRIOR PERIOD ADJUSTMENT	100-400-01	270,992	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>1,147,630</b>	<b>2,186,663</b>	<b>1,635,183</b>	<b>2,467,866</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL GENERAL FUND (100)</b>		<b>10,820,024</b>	<b>6,726,333</b>	<b>5,106,607</b>	<b>5,989,852</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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EXPENDITURE DETAIL

GENERAL FUND (100)

MAYOR & COUNCIL DEPARTMENT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
MAYOR & COUNCIL	100-51-600	8,800	9,500	9,600	27,600		
OFFICE SUPPLIES	100-51-620	277	436	1,500	1,800		
PRINTING/PRINTED MATERIAL	100-51-624	18	23	550	550		
TRAINING & TRAVEL	100-51-650	1,500	830	8,500	10,500		
MEMBERSHIPS/SUBSCRIPTIONS	100-51-655	2,976	3,262	3,265	3,944		
OTHER	100-51-749	2,262	71	2,300	4,500		
<b>MATERIALS AND SERVICES</b>		<b>38,648</b>	<b>14,122</b>	<b>25,715</b>	<b>48,894</b>	<b>0</b>	<b>0</b>
<b>TOTAL MAYOR &amp; COUNCIL DEPARTMENT</b>		<b>38,648</b>	<b>14,122</b>	<b>25,715</b>	<b>48,894</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

**EXPENDITURE DETAIL**

**GENERAL FUND (100)**

**ADMINISTRATION DEPARTMENT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-55-505	59,334	77,991	79,472	91,931		
OVERTIME PAY	100-55-520	905	0	1,500	1,000		
HOLIDAY PAY	100-55-521	0	53	0	0		
SOCIAL SECURITY	100-55-550	4,590	5,685	6,194	7,033		
RETIREMENT	100-55-551	16,679	20,437	22,149	25,622		
HEALTH & LIFE INSURANCE	100-55-552	13,942	19,276	19,132	12,157		
UNEMPLOYMENT	100-55-553	60	524	556	1,563		
W/C INSURANCE	100-55-555	199	235	228	293		
OFLA	100-55-556	0	148	320	368		
MISC PAYROLL EXPENSE	100-55-560	10,728	-4,865	7,500	7,500		
<b>TOTAL PERSONNEL SERVICES</b>		<b>106,437</b>	<b>119,484</b>	<b>137,051</b>	<b>147,467</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	100-55-620	3,033	2,733	3,000	3,000		
OFFICE EQUIPMENT	100-55-621	27,658	2,041	3,000	3,000		
PRINTING/PRINTED MATERIAL	100-55-624	3,539	3,868	3,700	3,700		
LEGAL PUBLICATIONS & NOTICES	100-55-625	5,909	2,656	2,500	2,500		
ELECTION EXPENSE	100-55-626	86	14,086	26,000	26,000		
LEGAL COST	100-55-628	11,261	28,918	35,000	35,000		
UTILITIES	100-55-631	703	3,329	3,700	5,400		
MISC. EQ. - LIGHT DUTY TRAINING	100-55-636	0	0	500	500		
SAFETY COMMITTEE	100-55-645	0	0	500	1,500		
TRAINING & TRAVEL	100-55-650	1,710	6,122	5,000	5,000		
MEMBERSHIPS	100-55-655	2,654	5,402	5,000	5,000		
CONTRACTUAL SERVICES - JANITOR	100-55-657	20,451	18,891	0	0		
CONTRACTUAL SVCS-DRUG TESTING	100-55-658	776	145	0	0		
CONTRACTUAL SERVICES	100-55-661	69,184	87,045	76,000	150,000		
INSURANCE	100-55-681	28,394	32,447	38,531	48,938		
INS. - LOSS PREV DEDUCT	100-55-682	0	0	10,000	10,000		
PERMITS & FEES	100-55-745	738	525	1,000	1,000		
OTHER	100-55-749	11,310	3,396	5,000	6,500		
<b>TOTAL MATERIALS AND SERVICES</b>		<b>251,499</b>	<b>211,604</b>	<b>218,431</b>	<b>307,038</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - MINOR EQUIPMENT	100-55-757	0	0	0	0		
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ADMINISTRATION DEPARTMENT</b>		<b>357,936</b>	<b>331,088</b>	<b>355,482</b>	<b>454,505</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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**EXPENDITURE DETAIL**

**GENERAL FUND (100)**

**ACCOUNTING & BILLING DEPT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-57-505	67,963	72,315	83,378	93,239		
OVERTIME PAY	100-57-520	905	0	2,000	2,000		
HOLIDAY PAY	100-57-521	0	0	0	0		
SOCIAL SECURITY	100-57-550	5,224	5,495	6,531	6,215		
RETIREMENT	100-57-551	18,557	19,373	22,511	23,054		
HEALTH & LIFE INSURANCE	100-57-552	20,131	18,284	23,438	20,020		
UNEMPLOYMENT	100-57-553	69	461	556	1,382		
W/C INSURANCE	100-57-555	202	203	242	237		
OFLA	100-57-556	0	137	318	332		
<b>TOTAL PERSONNEL SERVICES</b>		<b>113,051</b>	<b>116,268</b>	<b>138,974</b>	<b>146,479</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
OFFICE EQUIPMENT	100-57-611	3,018	2,669	6,500	6,500		
OFFICE SUPPLIES	100-57-620	4,283	5,293	5,500	5,500		
POSTAGE	100-57-623	26,068	31,821	30,000	32,000		
PRINTING/PRINTED MATERIAL	100-57-624	17,230	17,036	14,500	14,500		
UTILITIES	100-57-631	1,238	5,691	11,600	5,600		
TRAINING & TRAVEL	100-57-650	45	4,872	10,000	10,000		
MEMBERSHIPS	100-57-655	0	60	600	600		
CONTRACTUAL SERVICES	100-57-661	90,557	16,413	101,000	118,000		
AUDIT SERVICES	100-57-662	40,676	135,274	90,000	90,000		
BAD DEBTS	100-57-733	391	582	2,000	2,000		
OTHER	100-57-749	12,112	998	2,500	2,500		
<b>TOTAL MATERIALS AND SERVICES</b>		<b>208,985</b>	<b>220,709</b>	<b>274,200</b>	<b>287,200</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - EQUIPMENT REPLACEMENT	100-57-750	0	0	0	20,000	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACCOUNTING &amp; BILLING DEPT</b>		<b>322,036</b>	<b>336,977</b>	<b>413,174</b>	<b>453,679</b>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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EXPENDITURE DETAIL

GENERAL FUND (100)

MUNICIPAL COURT DEPARTMENT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-60-505	0	0	27,930	38,772		
OVERTIME PAY	100-60-520	0	0	0	0		
SOCIAL SECURITY	100-60-550	0	0	2,137	2,966		
RETIREMENT	100-60-551	0	0	7,784	10,806		
HEALTH & LIFE INSURANCE	100-60-552	0	0	5,375	6,953		
UNEMPLOYMENT	100-60-553	0	0	196	660		
W/C INSURANCE	100-60-554	0	0	39	131		
OFLA	100-60-555	0	0	112	156		
<b>TOTAL PERSONNEL SERVICES</b>		<b>0</b>	<b>0</b>	<b>43,573</b>	<b>60,444</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	100-60-620	0	590	300	300		
LEGAL PUBLICATIONS & NOTICES	100-60-625	48	14	200	200		
POSTAGE	100-60-623	0	0	800	800		
CONTRACTUAL SERVICES	100-60-661	5,546	4,745	8,000	8,200		
REIMBURSEMENTS / REFUNDS	100-60-734	0	254	500	300		
OTHER	100-60-749	0	0	500	500		
<b>MATERIALS AND SERVICES</b>		<b>5,594</b>	<b>5,603</b>	<b>10,300</b>	<b>10,300</b>	<b>0</b>	<b>0</b>
<b>TOTAL MUNICIPAL COURT DEPARTMENT</b>		<b>5,594</b>	<b>5,603</b>	<b>53,873</b>	<b>70,744</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

**EXPENDITURE DETAIL  
GENERAL FUND (100)  
POLICE DEPARTMENT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	100-62-505	542,559	566,168	631,114	635,253		
TEMPORARY PART-TIME WAGES	100-62-512	0	0	0	0		
OVERTIME PAY	100-62-520	45,464	54,013	25,000	35,000		
HOLIDAY PAY	100-62-521	21,009	24,834	25,000	25,000		
UNIFORM ALLOWANCE	100-62-527	1,800	2,100	2,500	2,400		
SOCIAL SECURITY	100-62-550	46,555	50,336	52,106	52,958		
RETIREMENT	100-62-551	170,879	182,358	214,502	217,599		
HEALTH & LIFE INSURANCE	100-62-552	143,002	153,192	174,950	188,007		
UNEMPLOYMENT	100-62-553	583	4,610	4,583	10,800		
W/C INSURANCE	100-62-555	11,267	12,558	29,083	28,935		
OFLA	100-62-556	0	1,173	2,724	2,770		
<b>TOTAL PERSONNEL SERVICES</b>		<b>983,118</b>	<b>1,051,342</b>	<b>1,161,562</b>	<b>1,198,722</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL	100-62-600	23,495	24,130	35,000	35,000		
VEHICLE MAINTENANCE (EXT)	100-62-604	7,095	13,401	20,000	30,000		
OFFICE EQUIPMENT MAINTENANCE	100-62-611	2,594	1,410	11,500	11,500		
OFFICE SUPPLIES	100-62-620	6,170	5,836	7,750	7,750		
POSTAGE	100-62-623	56	13	600	600		
LEGAL COST	100-62-628	2,645	5,337	4,050	4,050		
UTILITIES	100-62-631	4,096	14,602	15,500	18,000		
SMALL TOOLS & EQUIPMENT	100-62-640	12,368	14,892	37,000	37,000		
EMPLOYEE EDUCATION ASSISTANCE	100-62-649	0	0	4,500	2,500		
TRAINING & TRAVEL	100-62-650	20,846	14,764	30,000	30,000		
MEMBERSHIPS	100-62-655	900	1,788	1,500	8,400		
CONTRACTUAL SERVICES	100-62-661	96,334	100,898	146,000	170,000		
INSURANCE	100-62-681	30,353	34,941	42,480	51,175		
OTHER	100-62-749	1,017	1,979	1,000	1,000		
<b>TOTAL MATERIALS AND SERVICES</b>		<b>228,884</b>	<b>233,991</b>	<b>356,880</b>	<b>406,975</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP-MAJOR EQUIPMENT REPLACEMT	100-62-750	0	137,972	0	155,000		
MINOR EQUIPMENT-NEW	100-62-757	5,000	0	0	0		
<b>TOTAL CAPITAL OUTLAY</b>		<b>5,000</b>	<b>137,972</b>	<b>0</b>	<b>155,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL POLICE DEPARTMENT</b>		<b>1,217,002</b>	<b>1,423,305</b>	<b>1,518,442</b>	<b>1,760,697</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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EXPENDITURE DETAIL  
GENERAL FUND (100)  
FIRE DEPARTMENT

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONTRACTUAL SERVICES	100-64-661	115,870	121,664	127,747	132,345		
<b>MATERIALS AND SERVICES</b>		115,870	121,664	127,747	132,345	0	0
<b>TOTAL FIRE DEPARTMENT</b>		<b>115,870</b>	<b>121,664</b>	<b>127,747</b>	<b>132,345</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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EXPENDITURE DETAIL  
GENERAL FUND (100)  
STREET DEPARTMENT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	100-70-600	17,279	19,257	19,000	24,000		
VEHICLE MAINTENANCE	100-70-604	5,176	6,889	10,000	15,000		
OFFICE SUPPLIES	100-70-620	1,109	730	1,500	1,500		
UTILITIES	100-70-631	3,978	6,409	6,500	8,500		
BUILDING REPAIR	100-70-634	22,377	77,534	50,000	50,000		
SMALL TOOLS & EQUIPMENT	100-70-640	13,056	5,195	10,000	10,000		
SAFETY EQUIPMENT	100-70-642	5,016	5,786	18,000	18,000		
TRAINING & TRAVEL	100-70-650	2,272	2,783	10,000	10,000		
CONTRACTUAL SERVICES	100-70-661	68,169	83,712	40,000	45,000		
INSURANCE	100-70-681	6,447	8,112	9,572	12,184		
TRAFFIC SAFETY SUPPLIES	100-70-706	2,303	8,329	15,000	15,000		
OTHER EQUIP REPAIR & MAINT.	100-70-721	20,814	16,573	40,000	40,000		
<b>MATERIALS AND SERVICES</b>		168,446	241,309	229,572	249,184	0	0
<b>CAPITAL OUTLAY:</b>							
CIP - MAJOR EQUIPMENT	100-70-750	0	0	248,304	75,000		
<b>TOTAL CAPITAL OUTLAY</b>		0	0	248,304	75,000	0	0
<b>TOTAL STREET DEPARTMENT</b>		<b>168,446</b>	<b>241,309</b>	<b>477,876</b>	<b>324,184</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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**EXPENDITURE DETAIL  
GENERAL FUND (100)  
PARKS DEPARTMENT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-72-505	53,820	57,934	63,445	73,955		
TEMPORARY PART-TIME WAGES	100-72-512	0	0	0	0		
OVERTIME PAY	100-72-520	499	1,821	1,000	1,000		
HOLIDAY PAY	100-72-521	0	30	0	0		
SOCIAL SECURITY	100-72-550	4,125	4,541	4,854	5,658		
RETIREMENT	100-72-551	15,293	16,736	19,085	22,260		
HEALTH & LIFE INSURANCE	100-72-552	17,977	18,803	20,090	23,103		
UNEMPLOYMENT	100-72-553	54	418	445	1,258		
W/C INSURANCE	100-72-555	-6,388	-3,302	5,894	6,168		
OFLA	100-72-556	0	119	254	296		
<b>TOTAL PERSONNEL SERVICES</b>		<b>85,380</b>	<b>97,100</b>	<b>115,067</b>	<b>133,698</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
UTILITIES	100-72-631	16,800	16,510	23,000	21,000		
SMALL TOOLS & EQUIPMENT	100-72-640	3,018	34,530	51,000	51,000		
CONTRACTUAL SERVICES	100-72-661	0	0	25,000	44,680		
INSURANCE	100-72-681	4,259	4,867	5,743	7,311		
SUMMER REC - FEES	100-72-745	25,464	26,737	30,049	30,824		
OTHER	100-72-749	1,626	915	4,000	4,000		
<b>MATERIALS AND SERVICES</b>		<b>67,132</b>	<b>83,559</b>	<b>138,792</b>	<b>158,815</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - MAJOR EQUIPMENT REPLACEMENT	100-72-750	0	0	75,000	150,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>75,000</b>	<b>150,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL PARKS DEPARTMENT</b>		<b>152,512</b>	<b>180,659</b>	<b>328,859</b>	<b>442,513</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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**EXPENDITURE DETAIL**

**GENERAL FUND (100)**

**PLANNING DEPARTMENT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-76-505	134,272	122,113	140,983	189,271		
OVERTIME PAY	100-76-520	191	69	1,000	1,000		
HOLIDAY PAY	100-76-521	0	185	0	0		
SOCIAL SECURITY	100-76-550	10,286	9,361	10,786	14,556		
RETIREMENT	100-76-551	34,049	29,224	39,292	58,113		
HEALTH & LIFE INSURANCE	100-76-552	31,852	27,273	30,468	32,418		
UNEMPLOYMENT	100-76-553	134	894	987	3,218		
W/C INSURANCE	100-76-555	2,611	2,540	2,615	4,536		
OFLA	100-76-556	0	260	564	758		
<b>TOTAL PERSONNEL SERVICES</b>		<b>213,395</b>	<b>191,919</b>	<b>226,695</b>	<b>303,870</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
CITIZEN INVOLVEMENT PROGRAM	100-76-619	54	0	1,000	1,000		
OFFICE SUPPLIES	100-76-620	1,613	1,815	10,000	3,500		
PRINTING/PRINTED MATERIAL	100-76-624	4,364	2,923	0	0		
LEGAL PUBLICATIONS & NOTICES	100-76-625	3,609	966	3,000	3,000		
LEGAL SERVICES	100-76-628	0	0	10,000	10,000		
UTILITIES	100-76-631	951	2,422	2,250	2,600		
EQUIPMENT/FIXTURES	100-76-641	5,849	1,395	0	0		
TRAINING & TRAVEL	100-76-650	520	2,659	4,000	4,500		
MEMBERSHIPS	100-76-655	110	193	500	500		
CONSULTING & ENGINEERING SVCS	100-76-660	5,495	63,583	0	30,000		
CONTRACTUAL SERVICES	100-76-661	4,300	3,198	95,000	56,000		
REFUNDS & REIMBURSEMENTS	100-76-734	5,744	4,161	5,000	5,000		
OTHER	100-76-749	0	0	2,000	2,000		
<b>MATERIALS AND SERVICES</b>		<b>32,759</b>	<b>83,315</b>	<b>132,750</b>	<b>118,100</b>	<b>0</b>	<b>0</b>
<b>TOTAL PLANNING DEPARTMENT</b>		<b>246,154</b>	<b>275,234</b>	<b>359,445</b>	<b>421,970</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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EXPENDITURE DETAIL

GENERAL FUND (100)

COMMUNITY CENTER DEPARTMENT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-78-505	8,310	8,924	9,759	12,052		
OVERTIME PAY	100-78-520	55	436	100	500		
HOLIDAY PAY	100-78-521	0	4	0	0		
SOCIAL SECURITY	100-78-550	631	707	747	922		
RETIREMENT	100-78-551	2,409	2,688	2,977	3,623		
HEALTH & LIFE INSURANCE	100-78-552	2,662	2,774	2,955	3,781		
UNEMPLOYMENT	100-78-553	8	66	69	205		
W/C INSURANCE	100-78-555	723	887	909	1,108		
OFLA	100-78-556	0	19	39	49		
<b>TOTAL PERSONNEL SERVICES</b>		<b>14,798</b>	<b>16,505</b>	<b>17,555</b>	<b>22,240</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
UTILITIES	100-78-631	14,010	17,453	16,000	24,500		
MISC EQUIPMENT & SUPPLIES	100-78-640	805	1,065	1,700	6,700		
CONTRACTUAL SERVICES - JANITOR	100-78-657	5,311	5,071	0	0		
CONTRACTUAL SERVICES	100-78-661	16,426	25,266	43,000	36,000		
WEB & MARKETING	100-78-663	1,260	0	2,500	3,500		
DUCT CLEANING	100-78-685	455	930	1,000	1,000		
OTHER	100-78-749	156	1,353	2,000	2,000		
<b>MATERIALS AND SERVICES</b>		<b>39,484</b>	<b>51,138</b>	<b>66,200</b>	<b>73,700</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - MAJOR EQUIPMENT	100-78-750	0	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMMUNITY CENTER DEPARTMENT</b>		<b>54,282</b>	<b>67,643</b>	<b>83,755</b>	<b>95,940</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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EXPENDITURE DETAIL  
GENERAL FUND (100)  
SPRAGUE THEATER

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	100-79-505	0	0	57,330	0		
SOCIAL SECURITY	100-79-550	0	0	4,386	0		
RETIREMENT	100-79-551	0	0	15,978	0		
UNEMPLOYMENT	100-79-553	0	0	230	0		
W/C INSURANCE	100-79-555	0	0	1,616	0		
OFLA	100-79-556	0	0	460	0		
<b>TOTAL PERSONNEL SERVICES</b>		<b>0</b>	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	100-79-620	25	64	200	0		
UTILITIES	100-79-631	0	1,840	1,700	2,000		
BUILDING MAINTENANCE SUPPLIES	100-79-633	168	559	2,000	0		
ROYALTIES	100-79-634	0	390	600	600		
MISC. EQUIPMENT & SUPPLIES	100-79-640	0	1,860	2,000	10,500		
CONTRACTUAL SERVICES - JANITOR	100-79-657	2,395	3,592	0	0		
CONTRACTUAL SERVICES	100-79-661	17,255	13,252	25,500	86,600		
WEB/MARKETING	100-79-663	1,260	0	2,500	3,500		
OTHER	100-79-749	561	1,166	1,500	1,500		
<b>MATERIALS AND SERVICES</b>		<b>21,664</b>	<b>22,723</b>	<b>36,000</b>	<b>104,700</b>	<b>0</b>	<b>0</b>
<b>TOTAL SPRAGUE THEATER</b>		<b>21,664</b>	<b>22,723</b>	<b>116,000</b>	<b>104,700</b>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

EXPENDITURE DETAIL  
GENERAL FUND (100)  
NON-DEPARTMENTAL

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
4TH OF JULY FIREWORKS	100-90-615	0	10,550	20,000	25,000		
GORSE MITIGATION	100-90-646	0	0	90,000	90,000		
CONTRACTUAL SVCS	100-90-661	0	42,987	90,442	90,442		
INSURANCE REIMBURSEMENT	100-90-683	0	0	15,000	15,000		
ECON DEVEL-TOUR DEV (CH OF C)	100-90-738	145,861	153,368	0	0		
EMERGENCY MANAGEMENT SUPPLIES	100-90-739	5,840	943	4,500	4,500		
WEB/MARKETING	100-90-745	4,076	263	6,000	8,000		
OTHER	100-90-749	15,187	44,235	50,000	50,000		
<b>MATERIALS AND SERVICES</b>		<b>170,964</b>	<b>252,346</b>	<b>275,942</b>	<b>282,942</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY</b>							
CIP - OTHER	100-90-787	189,922	0	0	55,000	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>189,922</b>	<b>0</b>	<b>0</b>	<b>55,000</b>	<b>0</b>	<b>0</b>
<b>TRANS TO OTHER FUNDS</b>							
TRANSFER TO REVENUE STABILIZATION FU	100-90-753	0	0	20,000	134,970		
TRANSFER TO OTHER FUND	100-90-954	141,853	0	40,000	191,212		
TRANSFER IN FROM 100	100-90-955	5,439,000	0	0	0		
<b>TOTAL TRANS TO OTHER FUNDS</b>		<b>5,580,853</b>	<b>0</b>	<b>60,000</b>	<b>326,182</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	100-90-980	0	0	477,129	1,015,557		
RESCUE ACT CONTINGENCY	100-90-981	0	0	433,168	0		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>910,297</b>	<b>1,015,557</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-DEPARTMENTAL</b>		<b>5,941,739</b>	<b>252,346</b>	<b>1,246,239</b>	<b>1,679,681</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	100-90-999	0	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL GENERAL FUND (100)</b>		<b>8,641,883</b>	<b>3,272,673</b>	<b>5,106,607</b>	<b>5,989,852</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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REVENUES AND OTHER RESOURCES

DETAIL

REVENUE STABILIZATION FUND (110)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MISCELLANEOUS</b>							
INTEREST	110-450-00	0	10,100	4,100	8,500		
<b>TOTAL MISCELLANEOUS</b>			10,100	4,100	8,500	0	0
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER IN FROM 100	110-490-00	0	600,000	20,000	134,970		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		0	600,000	20,000	134,970	0	0
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	110-400-00	0	0	603,621	657,089		
<b>TOTAL FUND BALANCE</b>			0	603,621	657,089	0	0
<b>GRAND TOTAL REV STABILIZATION FUND (110)</b>		<b>0</b>	<b>610,100</b>	<b>627,721</b>	<b>800,559</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE GENERAL FUND

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EXPENDITURE DETAIL

REVENUE STABILIZATION FUND (110)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CONTINGENCIES &amp; RESERVES:</b>							
RESERVE	110-90-970	0	0	450,000	625,559		
PERS RESERVE	110-90-971	0	0	150,000	175,000		
CONTINGENCY	110-90-980	0	0	27,721			
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>627,721</b>	<b>800,559</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	110-90-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL REV STABILIZATION FUND (110)</b>		<b>0</b>	<b>0</b>	<b>627,721</b>	<b>800,559</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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REVENUES AND OTHER RESOURCES  
DETAIL  
POLICE RESERVE PROGRAM FUND

ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MISCELLANEOUS</b>						
INTEREST INCOME	151-450-00	288	1,715	700	1,000	
MISC - DONATIONS	151-489-01	7,005	7,550	4,500	0	
K-9 DONATIONS	151-489-02	65	0	0	0	
HOLIDAY WITH A HERO DONATIONS	151-489-03	5,771	3,900	4,700	5,500	
NATIONAL NIGHT OUT	151-489-04			4,500		
<b>TOTAL MISCELLANEOUS</b>		13,129	13,165	9,900	11,000	0
<b>FUND BALANCE</b>						
BEGINNING FUND BALANCE	151-400-00	46,265	51,535	52,622	42,539	
<b>TOTAL FUND BALANCE</b>		46,265	51,535	52,622	42,539	0
<b>GRAND TOTAL POLICE RESERVE FUND (151)</b>		<b>59,394</b>	<b>64,700</b>	<b>62,522</b>	<b>53,539</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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EXPENDITURE DETAIL

POLICE RESERVE PROGRAM FUND

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
PROGRAM MATERIALS & SVCS	151-62-690	0	0	20,409	3,167		
NATIONAL NIGHT OUT	151-62-744				6,910		
HOLIDAY WITH A HERO EXPENSE	151-62-745	3,384	3,247	16,618	18,462		
K-9 EXPENSE	151-62-746	0	0	15,495	0		
<b>MATERIALS AND SERVICES</b>		<b>3,384</b>	<b>3,247</b>	<b>52,522</b>	<b>28,539</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
MINOR EQUIPMENT-NEW	151-62-757	4,474	2,931	10,000	25,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>4,474</b>	<b>2,931</b>	<b>10,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL POLICE RESERVE PROGRAM FUND (151)</b>		<b>7,858</b>	<b>6,178</b>	<b>62,522</b>	<b>53,539</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	151-90-999	0	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL POLICE RESERVE FUND (151)</b>		<b>7,858</b>	<b>6,178</b>	<b>62,522</b>	<b>53,539</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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**REVENUES AND OTHER SOURCES**

**DETAIL**

STATE TAX STREET FUND (210)	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>INTERGOVERNMENTAL</b>							
STATE STREET TAX	210-422-03	267,426	273,386	275,049	306,767		
<b>TOTAL INTERGOVERNMENTAL</b>		<b>267,426</b>	<b>273,386</b>	<b>275,049</b>	<b>306,767</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
INTEREST INCOME	210-450-00	1,212	7,216	3,700	5,500		
OTHER	210-489-00	0	0	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>1,212</b>	<b>7,216</b>	<b>3,700</b>	<b>5,500</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>268,638</b>	<b>280,602</b>	<b>278,749</b>	<b>312,267</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	210-400-00	241,948	236,297	237,361	271,724		
<b>TOTAL FUND BALANCE</b>		<b>241,948</b>	<b>236,297</b>	<b>237,361</b>	<b>271,724</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL STATE TAX STREET FUND (210)</b>		<b>510,586</b>	<b>516,899</b>	<b>516,110</b>	<b>583,991</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

**EXPENDITURE DETAIL**

STATE TAX STREET FUND (210)		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	210-50-505	131,743	140,774	153,568	182,417		
OVERTIME PAY	210-50-520	1,109	5,188	1,500	1,500		
HOLIDAY PAY	210-50-521	0	66	0	0		
SOCIAL SECURITY	210-50-550	9,983	11,055	11,748	14,070		
RETIREMENT	210-50-551	41,498	45,305	46,422	55,281		
HEALTH & LIFE INSURANCE	210-50-552	42,993	44,924	47,857	57,128		
UNEMPLOYMENT	210-50-553	132	1,019	1,075	3,127		
W/C INSURANCE	210-50-555	4,962	7,833	14,101	13,733		
OFLA	210-50-556	0	292	615	736		
<b>TOTAL PERSONNEL SERVICES</b>		<b>232,420</b>	<b>256,456</b>	<b>276,886</b>	<b>327,992</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
STREET & DRAINAGE MATERIALS	210-50-703	3,437	0	50,000	65,000		
ADA COMPLIANCE SIDEWALKS (RAMPS)	210-50-704	34,623	0	0	0		
TRAFFIC SAFETY SUPPLIES	210-50-706	0	0	20,000	20,000		
OTHER	210-50-749	3,808	0	10,000	10,000		
<b>MATERIALS AND SERVICES</b>		<b>41,868</b>	<b>0</b>	<b>80,000</b>	<b>95,000</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	210-50-980	0	0	50,000	160,999		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>50,000</b>	<b>160,999</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>274,288</b>	<b>256,456</b>	<b>406,886</b>	<b>583,991</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	210-50-999	0	0	109,224			
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>109,224</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL STATE TAX STREET FUND (210)</b>		<b>274,288</b>	<b>256,456</b>	<b>516,110</b>	<b>583,991</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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REVENUES AND OTHER RESOURCES  
DETAIL  
LIBRARY MEMORIAL FUND (220)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED	
<b>INTERGOVERNMENTAL:</b>							
<b>MISCELLANEOUS:</b>							
INTEREST INCOME	220-450-00	507	2,734	1,600	1,600		
GIFTS & MEMORIALS	220-478-00	200	0	0	0		
<b>TOTAL MISCELLANEOUS</b>		<u>707</u>	<u>2,734</u>	<u>1,600</u>	<u>1,600</u>	0	0
<b>TOTAL OTHER RESOURCES</b>		<u><b>707</b></u>	<u><b>2,734</b></u>	<u><b>1,600</b></u>	<u><b>1,600</b></u>	<b>0</b>	<b>0</b>
<b>FUND BALANCE:</b>							
BEGINNING FUND BALANCE	220-400-00	93,080	93,787	95,874	100,925		
<b>TOTAL FUND BALANCE</b>		<u>93,080</u>	<u>93,787</u>	<u>95,874</u>	<u>100,925</u>	0	0
<b>GRAND TOTAL LIBRARY MEMORIAL FUND (220)</b>		<u><b>93,787</b></u>	<u><b>96,521</b></u>	<u><b>97,474</b></u>	<u><b>102,525</b></u>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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EXPENDITURE DETAIL

LIBRARY MEMORIAL FUND (220)

EXPENDITURES

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
OTHER	220-50-749	0	0	0	0	0	0
<b>MATERIALS AND SERVICES</b>		0	0	0	0	0	0
<b>CAPITAL OUTLAY:</b>							
CIP - MISC	220-50-770	0	0	30,974	0		
<b>TOTAL CAPITAL OUTLAY</b>		0	0	30,974	0	0	0
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	220-50-980	0	0	66,500	102,525		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		0	0	66,500	102,525	0	0
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>97,474</b>	<b>102,525</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	220-50-999	0	0	0	0	0	0
<b>GRAND TOTAL LIBRARY MEMORIAL FUND (220)</b>		<b>0</b>	<b>0</b>	<b>97,474</b>	<b>102,525</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

LIBRARY FUND (230)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>INTERGOVERNMENTAL</b>							
COUNTY LIBRARY SUPPORT	230-424-01	419,631	410,416	418,584	466,613		
READY TO READ GRANT	230-424-02	1,000	1,000	1,000	1,000		
<b>TOTAL INTERGOVERNMENTAL</b>		<b>420,631</b>	<b>411,416</b>	<b>419,584</b>	<b>467,613</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
INTEREST INCOME	230-450-00	745	5,900	1,300	1,300		
MISC - GRANTS	230-474-00	1,126	6,220	2,000	2,000		
LOST BOOKS	230-475-02	1,020	358	650	650		
COPIES	230-475-03	719	1,533	500	500		
LIBRARY FOUNDATION	230-478-01	18,000	13,000	16,000	13,000		
OTHER	230-489-00	6,263	6,506	3,500	3,500		
<b>TOTAL MISCELLANEOUS</b>		<b>27,873</b>	<b>33,517</b>	<b>23,950</b>	<b>20,950</b>	<b>0</b>	<b>0</b>
<b>TRANS FROM OTHER FUNDS</b>							
TRANS FROM FUND #220 (LIB MEM)	230-490-01	0	0	0	0		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>448,504</b>	<b>444,933</b>	<b>443,534</b>	<b>488,563</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	230-400-00	38,118	143,880	140,738	182,910		
<b>TOTAL FUND BALANCE</b>		<b>38,118</b>	<b>143,880</b>	<b>140,738</b>	<b>182,910</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL LIBRARY FUND (230)</b>		<b>486,622</b>	<b>588,813</b>	<b>584,272</b>	<b>671,473</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

**EXPENDITURE DETAIL**

**LIBRARY FUND (230)**

**EXPENDITURES**

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	230-50-505	158,694	220,711	248,251	255,156		
HOLIDAY PAY	230-50-521	2,159	400	0	0		
SOCIAL SECURITY	230-50-550	12,107	16,899	18,992	19,520		
RETIREMENT	230-50-551	41,144	47,543	69,188	71,112		
HEALTH & LIFE INSURANCE	230-50-552	53,056	74,576	75,954	85,909		
UNEMPLOYMENT	230-50-553	158	1,593	1,738	4,338		
W/C INSURANCE	230-50-555	489	662	694	829		
OFLA	230-50-556	0	433	1,490	1,021		
<b>TOTAL PERSONNEL SERVICES</b>		<b>267,807</b>	<b>362,817</b>	<b>416,307</b>	<b>437,885</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
OFFICE SUPPLIES	230-50-620	1,591	4,490	3,000	3,000		
JANITORIAL SUPPLIES	230-50-630	199	57	500	0		
UTILITIES	230-50-631	14,216	17,993	18,000	22,500		
MINOR MAINTENANCE	230-50-635	0	37	1,000	1,000		
TRAINING & TRAVEL	230-50-650	0	645	500	0		
MEMBERSHIPS	230-50-651	0	0	200	200		
CONTRACTUAL SERVICES	230-50-661	15,433	18,523	24,000	29,000		
INSURANCE	230-50-681	5,679	6,489	7,658	9,747		
LIBRARY MATERIALS	230-50-690	26,881	15,483	15,000	15,000		
ART GALLERY	230-50-691	158	197	600	600		
READY TO READ GRANT EXPEND	230-50-694	965	644	1,000	1,000		
CHILDREN'S PROGRAMS	230-50-695	0	0	0	0		
EDUCATIONAL PROGRAMS	230-50-696	4,206	5,767	8,100	8,100		
OTHER MATERIALS	230-50-749	251	1,698	17,000	17,000		
<b>MATERIALS AND SERVICES</b>		<b>74,932</b>	<b>72,023</b>	<b>96,558</b>	<b>107,147</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	230-50-980	0	0	71,407	126,441		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>71,407</b>	<b>126,441</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>342,739</b>	<b>434,840</b>	<b>584,272</b>	<b>671,473</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	230-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL LIBRARY FUND (230)</b>		<b>342,739</b>	<b>434,840</b>	<b>584,272</b>	<b>671,473</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

TOURISM DEVELOPMENT FUND (240)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>OTHER TAXES</b>							
TRANSIENT OCCUPANCE TAX	240-408-00	0	0	461,053	557,105		
<b>TOTAL OTHER TAXES</b>		0	0	461,053	557,105	0	0
<b>MISCELLANEOUS</b>							
INTEREST INCOME	240-450-00	0	0	200	1,500		
<b>TOTAL MISCELLANEOUS</b>		0	0	200	1,500	0	0
<b>FUND BALANCE</b>							
BEGINNING BALANCE	240-400-00	0	0	0	520,429		
<b>TOTAL FUND BALANCE</b>		0	0	0	520,429	0	0
<b>GRAND TOTAL TOURISM DEV FUND (240)</b>		0	0	461,253	1,079,034	0	0

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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**EXPENDITURE DETAIL**

**TOURISM DEVELOPMENT FUND (240)**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED	
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	240-50-505						
SOCIAL SECURITY	240-50-550						
RETIREMENT	240-50-551						
HEALTH & LIFE INSURANCE	240-50-552						
UNEMPLOYMENT	240-50-553						
W/C INSURANCE	240-50-555						
OFLA	240-50-556						
<hr/>							
<b>TOTAL PERSONNEL SERVICES</b>							
<b>MATERIALS AND SERVICES:</b>							
CONSULTING - (BEACH LOOP PATHWAY)	240-50-661		0	30,000	89,425		
TOURISM PROMOTION - CHAMBER	240-50-727		0	170,000			
TOURSIM PROMOTION - GBA	240-50-728						
TROLLEY OPERATIONS & MAINT	240-50-740				20,000		
WELCOME SIGNS RESTORATION	240-50-744				12,000		
PROMOTION AND ADVERTISING	240-50-745						
OTHER	240-50-749		0	10,000	293,025		
<hr/>							
<b>TOTAL MATERIALS AND SERVICES:</b>			0	210,000	414,450	0	0
<b>CAPITAL OUTLAY:</b>							
CIP - TROLLEY ADA RETROFIT	240-50-751				15,000		
CIP - SPRAGUE LIGHTING					249,584		
CIP - BEACH LOOP CONNECTOR	240-50-752				300,000		
<hr/>							
<b>TOTAL CAPITAL OUTLAY</b>					564,584	0	0
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	240-50-980		0	251,253	100,000		
<hr/>							
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>			0	251,253	100,000	0	0
<hr/>							
<b>GRAND TOTAL TOURISM DEV FUND (240)</b>			<b>0</b>	<b>461,253</b>	<b>1,079,034</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

COMMUNITY BEAUTIFICATION FUND (250)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>FRANCHISE FEES</b>							
GARBAGE FRANCHISE FEE	250-404-03	55,759	59,416	50,000	54,966		
<b>TOTAL FRANCHISE FEES</b>		<b>55,759</b>	<b>59,416</b>	<b>50,000</b>	<b>54,966</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	250-450-00	73	162	100	250		
<b>TOTAL MISCELLANEOUS</b>		<b>73</b>	<b>162</b>	<b>100</b>	<b>250</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>55,832</b>	<b>59,578</b>	<b>50,100</b>	<b>55,216</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING BALANCE	250-400-00	9,542	16,476	7,612	12,784		
<b>TOTAL FUND BALANCE</b>		<b>9,542</b>	<b>16,476</b>	<b>7,612</b>	<b>12,784</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL COMM BEAUTIFICATION FUND</b>		<b>65,374</b>	<b>76,054</b>	<b>57,712</b>	<b>68,000</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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EXPENDITURE DETAIL

COMMUNITY BEAUTIFICATION FUND (250)

EXPENDITURES

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONTRACTUAL SERVICES	250-50-678	48,648	61,494	52,200	68,000		
<b>MATERIALS AND SERVICES</b>		<b>53,648</b>	<b>61,494</b>	<b>52,200</b>	<b>68,000</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	250-50-980	0	0	5,512	0		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>5,512</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>53,648</b>	<b>61,494</b>	<b>57,712</b>	<b>68,000</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	250-50-999	0	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL COMM BEAUTIFICATION FUND</b>		<b>53,648</b>	<b>61,494</b>	<b>57,712</b>	<b>68,000</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

STATE REVENUE SHARING FUND (260)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>INTERGOVERNMENTAL</b>							
RECEIPTS FROM STATE	260-422-09	45,243	48,275	50,000	51,500		
<b>TOTAL INTERGOVERNMENTAL</b>		45,243	48,275	50,000	51,500	0	0
<b>MISCELLANEOUS</b>							
INTEREST INCOME	260-450-00	140	1,196	250	250		
<b>TOTAL MISCELLANEOUS</b>		140	1,196	250	250	0	0
<b>TOTAL OTHER RESOURCES</b>		<b>45,383</b>	<b>49,471</b>	<b>50,250</b>	<b>51,750</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	260-400-00	21,558	42,038	62,893	28,363		
<b>TOTAL FUND BALANCE</b>		21,558	42,038	62,893	28,363	0	0
<b>GRAND TOTAL STATE REV SHARING FUND (260)</b>		<b>66,941</b>	<b>91,509</b>	<b>113,143</b>	<b>80,113</b>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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EXPENDITURE DETAIL

STATE REVENUE SHARING FUND (260)

EXPENDITURES	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
PAYMENT TO OTHER ORG	260-50-730	19,285	29,785	39,100	32,100		
OTHER	260-50-749	5,618	423	74,043	48,013		
<b>MATERIALS AND SERVICES</b>		24,903	30,208	113,143	80,113	0	0
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRANSFER TO OTHER FUND 100	260-50-961	0	0	0	0		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>		24,903	30,208	113,143	80,113	0	0
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	260-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		0	0	0	0	0	0
<b>GRAND TOTAL STATE REV SHARING FUND (260)</b>		24,903	30,208	113,143	80,113	0	0

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

BLOCK GRANT FUND (410)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS:</b>							
INTEREST INCOME	410-450-00	715	3,783	560	1,000		
LOAN REPAYMENTS -PRINCIPAL	410-455-00	0	0	0	0		
SMALL BUSINESS LOAN PRINCIPAL	410-455-04	2,746	2,611	2,964	0		
SMALL BUSINESS LOAN INTEREST	410-456-00	855	689	638	0		
<b>TOTAL MISCELLANEOUS</b>		<b>4,316</b>	<b>7,083</b>	<b>4,162</b>	<b>1,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>4,316</b>	<b>7,083</b>	<b>4,162</b>	<b>1,000</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE:</b>							
BEGINNING FUND BALANCE	410-400-00	137,364	132,745	102,158	143,073		
<b>TOTAL FUND BALANCE</b>		<b>137,364</b>	<b>132,745</b>	<b>102,158</b>	<b>143,073</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL BLOCK GRANT FUND (410)</b>		<b>141,680</b>	<b>139,828</b>	<b>106,320</b>	<b>144,073</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE SPECIAL REVENUE FUNDS

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**EXPENDITURE DETAIL**

**BLOCK GRANT FUND (410)**

**EXPENDITURES**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
OTHER	410-50-749	0	0	6,320	34,073		
<b>MATERIALS AND SERVICES</b>		<b>0</b>	<b>0</b>	<b>6,320</b>	<b>34,073</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CAPITAL IMPROVEMENTS	410-50-775	0	0	0	0		
FACADE/SIGN LOAN/GRANT	410-50-797	106	6,900	40,000	50,000		
LOANS TO SMALL BUS/FACADE LOAN	410-50-798	8,829	0	60,000	60,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>8,935</b>	<b>6,900</b>	<b>100,000</b>	<b>110,000</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRANSFER TO FUND 940	410-50-990	0	0	0	0	0	0
TRANSFER TO FUND 950	410-50-991	0	0	0	0	0	0
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>8,935</b>	<b>6,900</b>	<b>106,320</b>	<b>144,073</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	410-50-999	0	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL BLOCK GRANT FUND (410)</b>		<b>8,935</b>	<b>6,900</b>	<b>106,320</b>	<b>144,073</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

### REVENUES AND OTHER RESOURCES

#### DETAIL

#### ELECTRIC FUND (910)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>OTHER TAXES</b>							
UTILITY SALES	910-440-00	6,122,032	6,296,499	7,472,599	6,895,643		
LOW INCOME ASSISTANCE	910-440-03	11,556	11,675	11,500	11,500		
BPA CONSERVATION	910-440-04	228,446	37,759	65,000	69,000		
<b>TOTAL OTHER TAXES</b>		<b>6,362,034</b>	<b>6,345,933</b>	<b>7,549,099</b>	<b>6,976,143</b>	<b>0</b>	<b>0</b>
<b>REIMBURSEMENTS</b>							
REIMBURSE- SUBDIVISION DEV.	910-470-07	0	0	0	0		
ENGINEERING REIMB	910-471-01	0	0	0	0		
REIMBURSE - UTILITIES	910-470-08	0	0	20,000	0		
<b>TOTAL REIMBURSEMENTS</b>		<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
EXTENSION FEES	910-442-01	180,663	185,306	175,000	120,000		
ACCOUNT OPENING FEES	910-444-01	11,550	9,600	10,700	10,000		
RECONNECTION FEE	910-444-02	180	190	200	250		
RETURN CHECK FEES	910-444-03	135	240	250	150		
COLLECTION FEES	910-444-04	16,580	17,140	22,000	18,000		
INTEREST CHARGED	910-444-05	8,278	8,496	10,500	7,500		
POLE CONTACTS - TELEPHONE	910-448-01	51,970	30,593	30,600	30,600		
POLE CONTACTS - CABLE TV	910-448-02	18,796	20,770	43,300	43,300		
POLE CONTACTS - LSN	910-448-03	2,618	5,000	5,252	5,252		
INTEREST	910-450-00	58,843	80,292	18,400	24,000		
VOL LOW INC ROUNDUP DON	910-478-02	638	597	650	650		
OTHER	910-489-00	2,566	21,868	3,500	5,000		
<b>TOTAL MISCELLANEOUS</b>		<b>352,817</b>	<b>380,092</b>	<b>320,352</b>	<b>264,702</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>6,714,851</b>	<b>6,726,025</b>	<b>7,889,451</b>	<b>7,240,845</b>	<b>0</b>	<b>0</b>
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM OTHER FUND	910-490-06	0	0	170,000	0		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>0</b>	<b>0</b>	<b>170,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>							
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	910-400-00	2,754,793	3,216,819	2,395,023	3,508,613		
PRIOR PERIOD ADJUSTMENT	910-400-01	372,741	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>2,754,793</b>	<b>3,216,819</b>	<b>2,395,023</b>	<b>3,508,613</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL ELECTRIC FUND (910)</b>		<b>9,469,644</b>	<b>9,942,844</b>	<b>10,454,474</b>	<b>10,749,458</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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EXPENDITURE DETAIL

ELECTRIC FUND (910)

ADMINISTRATION DEPARTMENT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	910-55-505	101,104	131,266	135,485	154,548		
OVERTIME PAY	910-55-520	0	0	0	0		
HOLIDAY PAY	910-55-521	0	138	0	0		
SOCIAL SECURITY	910-55-550	7,434	9,778	10,364	11,823		
RETIREMENT	910-55-551	23,515	31,181	37,760	43,073		
HEALTH & LIFE INSURANCE	910-55-552	23,259	37,129	37,885	17,559		
UNEMPLOYMENT	910-55-553	97	905	949	2,628		
W/C INSURANCE	910-55-555	335	416	488	538		
OFLA	910-55-556	0	254	542	619		
<b>TOTAL PERSONNEL SERVICES</b>		<b>155,744</b>	<b>211,067</b>	<b>223,473</b>	<b>230,788</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	910-55-660	392	1,235	500	500		
ADMINISTRATIVE SERVICES	910-55-664	185,069	189,250	226,178	206,869		
COUNCIL SERVICES	910-55-665	18,507	18,925	24,418	20,687		
PLANNING SERVICES	910-55-666	93,482	93,482	120,000	124,800		
INSURANCE	910-55-681	32,883	37,313	44,622	56,048		
<b>MATERIALS AND SERVICES</b>		<b>330,333</b>	<b>340,205</b>	<b>415,718</b>	<b>408,904</b>	<b>0</b>	<b>0</b>
<b>TOTAL ADMINISTRATION DEPARTMENT</b>		<b>486,077</b>	<b>551,272</b>	<b>639,191</b>	<b>639,692</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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EXPENDITURE DETAIL

ELECTRIC FUND (910)

ACCOUNTING & BILLING DEPT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	910-57-505	231,290	226,716	268,066	278,812		
SOCIAL SECURITY	910-57-550	17,467	17,146	19,743	21,330		
RETIREMENT	910-57-551	59,015	57,241	73,863	78,979		
HEALTH & LIFE INSURANCE	910-57-552	75,674	65,069	79,614	72,314		
UNEMPLOYMENT	910-57-553	231	1,363	1,910	4,670		
W/C INSURANCE	910-57-555	643	614	764	872		
OFLA	910-57-556	0	397	1,033	1,115		
<b>TOTAL PERSONNEL SERVICES</b>		<b>384,320</b>	<b>368,546</b>	<b>444,993</b>	<b>458,092</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
ACCOUNTING SERVICES	910-57-663	92,724	94,625	113,089	109,435		
BAD DEBTS	910-57-733	6,472	14,256	20,000	20,000		
OTHER	910-57-749	0	0	0	0		
<b>MATERIALS AND SERVICES</b>		<b>99,196</b>	<b>108,881</b>	<b>133,089</b>	<b>129,435</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACCOUNTING &amp; BILLING DEPT</b>		<b>483,516</b>	<b>477,427</b>	<b>578,082</b>	<b>587,527</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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EXPENDITURE DETAIL

ELECTRIC FUND (910)

WHOLESALE PURCHASE OF ELECTRIC

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONTRACTUAL SERVICES	910-80-661	3,350,059	2,697,278	3,400,000	3,400,000		
	<b>MATERIALS AND SERVICES</b>	3,350,059	2,697,278	3,400,000	3,400,000	0	0
<b>TOTAL SOURCE OF SUPPLY DEPARTMENT</b>		<b>3,350,059</b>	<b>2,697,278</b>	<b>3,400,000</b>	<b>3,400,000</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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EXPENDITURE DETAIL

ELECTRIC FUND (910)

CONSERVATION DEPARTMENT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	910-82-505	10,189	15,293	15,908	17,036		
OVERTIME PAY	910-82-520	0	0	0	0		
SOCIAL SECURITY	910-82-550	761	1,236	1,217	1,304		
RETIREMENT	910-82-551	2,409	3,705	4,434	4,748		
HEALTH & LIFE INSURANCE	910-82-552	2,652	2,503	2,473	2,702		
UNEMPLOYMENT	910-82-553	10	178	112	290		
WC INSURANCE	910-82-555	30	43	22	49		
OFLA	910-82-556	0	61	64	69		
<b>TOTAL PERSONNEL SERVICES</b>		<b>16,051</b>	<b>23,019</b>	<b>24,230</b>	<b>26,198</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
CONSERVATION PAYMENTS	910-82-657	157,647	23,470	74,970	60,560		
CONSULTING SERVICES	910-82-660	17,992	21,908	20,592	21,415		
<b>MATERIALS AND SERVICES</b>		<b>175,639</b>	<b>45,378</b>	<b>95,562</b>	<b>81,975</b>	<b>0</b>	<b>0</b>
<b>TOTAL CONSERVATION DEPARTMENT</b>		<b>191,690</b>	<b>68,397</b>	<b>119,792</b>	<b>108,173</b>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**ELECTRIC FUND (910)**

**DISTRIBUTION DEPT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	910-84-505	632,982	678,846	779,310	824,055		
OVERTIME PAY	910-84-520	13,999	48,827	40,000	40,000		
HOLIDAY PAY	910-84-521	0	0	0	0		
VACATION REIMB.	910-84-528	0	0	0	0		
SOCIAL SECURITY	910-84-550	49,436	55,608	59,617	66,100		
RETIREMENT	910-84-551	186,381	208,058	231,618	255,960		
HEALTH & LIFE INSURANCE	910-84-552	156,779	158,835	185,497	170,790		
UNEMPLOYMENT	910-84-553	647	5,161	5,156	14,009		
W/C INSURANCE	910-84-555	3,489	-960	16,549	23,205		
OFLA	910-84-556	0	1,535	3,118	3,297		
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,043,713</b>	<b>1,155,910</b>	<b>1,320,865</b>	<b>1,397,416</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	910-84-600	17,241	18,173	30,000	30,000		
VEHICLE MAINTENANCE	910-84-604	25,769	31,040	50,000	50,000		
OFFICE SUPPLIES	910-84-620	2,021	2,860	7,500	7,500		
UTILITIES	910-84-631	4,328	12,096	15,500	18,500		
SUBSTATION MAINTENANCE	910-84-635	60,168	10,158	100,000	100,000		
BUILDING MAINTENANCE	910-84-636	4,509	5,039	12,000	20,000		
SMALL TOOLS & EQUIPMENT	910-84-640	9,494	12,172	30,000	30,000		
SAFETY EQUIPMENT	910-84-642	13,776	11,332	20,000	20,000		
TRAINING & TRAVEL	910-84-650	6,816	12,869	35,000	35,000		
MEMBERSHIPS	910-84-655	19,657	18,486	20,000	30,000		
LOW INCOME ENERGY ASST	910-84-658	11,445	1,215	20,000	20,000		
CONTRACTUAL SERVICES	910-84-661	24,511	20,394	50,000	100,000		
CONSULTING SERVICES	910-84-662	13,791	31,825	80,000	80,000		
RIGHT-OF-WAY MAINTENANCE	910-84-697	0	151,517	169,000	200,000		
METER BASE REPLACEMENT	910-84-713	0	599	15,000	45,000		
SYSTEM OPERATIONS EXP	910-84-720	193,699	345,671	300,000	350,000		
EQUIPMENT RENTAL	910-84-724	0	338	20,000	20,000		
PERMITS	910-84-745	0	14	3,000	3,000		
<b>TOTAL MATERIALS AND SERVICES</b>		<b>490,174</b>	<b>685,798</b>	<b>977,000</b>	<b>1,159,000</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**ELECTRIC FUND (910)**

**DISTRIBUTION DEPT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CAPITAL OUTLAY:</b>							
CIP- ANNUAL STORM DAMAGE REPL	910-84-756	88	665	50,000	0		
CIP- SHOP SITE IMPROVEMENTS	910-84-762	0	10,766	100,000	100,000		
CIP - MISC EQUIPMENT & FIXTURE	910-84-767	11,502	874	80,000	80,000		
CIP - MAPPING SOFTWARE UPGRADE	910-84-769	0	13,272	120,000	0		
CIP - ANNUAL - METERS	910-84-770	15,655	0	30,000	30,000		
CIP- ANNUAL- TRANSFORMERS, NEW	910-84-771	73,285	137,854	350,000	350,000		
CIP - SYS COORD STUDY	910-84-774	0	0	100,000	100,000		
CIP- UNDERGROUNDING PROJECTS	910-84-779	52,219	25,738	200,000	300,000		
CIP - POLE REPLACEMENT	910-84-780	0	0	50,000	125,000		
CIP - STREET LIGHTING GENERAL	910-84-784	0	0	100,000	100,000		
SERVICE TRUCK - DIGGER DERICK	910-84-786	0	119	300,000	350,000		
MATERIAL TRUCK	910-84-787	0	95,298	150,000	150,000		
<b>TOTAL CAPITAL OUTLAY</b>		181,716	284,586	1,630,000	1,685,000	0	0
<b>TOTAL DISTRIBUTION DEPT</b>		<b>1,715,603</b>	<b>2,126,294</b>	<b>3,927,865</b>	<b>4,241,416</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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EXPENDITURE DETAIL

ELECTRIC FUND (910)

NON-DEPARTMENTAL

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
IN LIEU OF FRANCHISE FEES (GF)	910-90-731	370,137	378,499	458,356	413,739		
REFUNDS AND REIMBURSEMENTS	910-90-734	0	0	5,000	5,000		
<b>TOTAL MATERIALS AND SERVICES</b>		<b>370,137</b>	<b>378,499</b>	<b>463,356</b>	<b>418,739</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
TRANS TO FUND #100 (GEN)SUMMER REC	910-90-951	25,464	26,737	30,049	30,824		
CONTINGENCY	910-90-980	0	0	900,000	1,323,088		
RESERVE	910-90-981	0	0	0	0		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>25,464</b>	<b>26,737</b>	<b>930,049</b>	<b>1,353,912</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-DEPARTMENTAL</b>		<b>395,601</b>	<b>405,236</b>	<b>1,393,405</b>	<b>1,772,651</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	910-90-999	0	0	396,139	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>396,139</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL ELECTRIC FUND (910)</b>		<b>6,622,546</b>	<b>6,325,904</b>	<b>10,454,474</b>	<b>10,749,458</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

**REVENUES AND OTHER RESOURCES**

**DETAIL**

**WATER FUND (940)**

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>OTHER TAXES</b>							
UTILITY SALES	940-440-00	1,050,098	1,070,484	1,187,057	1,201,302		
LOW INCOME ASSISTANCE-WATER	940-440-03	35	6	50	10		
<b>TOTAL OTHER TAXES</b>		<b>1,050,133</b>	<b>1,070,490</b>	<b>1,187,107</b>	<b>1,201,312</b>	<b>0</b>	<b>0</b>
<b>REIMBURSEMENTS</b>							
BACK-FLOW TEST FEE	940-470-07	7,134	7,414	6,800	7,300		
<b>TOTAL REIMBURSEMENTS</b>		<b>7,134</b>	<b>7,414</b>	<b>6,800</b>	<b>7,300</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
WATER ACCOUNT OPENING FEE	940-441-01	325	625	500	500		
EXTENSION FEES	940-442-01	42,815	37,406	30,000	30,000		
INTEREST INCOME	940-450-00	252	12	250	0		
2006 AIRPORT W/S ASSESS INT	940-456-00	11,241	12,307	11,256	10,750		
2006 AIRPORT W/S ASSESS PRIN	940-458-00	0	0	0	0		
OTHER	940-489-00	1,713	569	1,000	1,000		
<b>TOTAL MISCELLANEOUS</b>		<b>66,356</b>	<b>50,919</b>	<b>43,006</b>	<b>42,250</b>	<b>0</b>	<b>0</b>
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM GENERAL FUND	940-490-01	0	0	0	111,069		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>111,069</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>1,123,623</b>	<b>1,128,823</b>	<b>1,236,913</b>	<b>1,361,931</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	940-400-00	351,986	280,903	136,632	93,801		
PRIOR PERIOD ADJUSTMENT	940-400-01	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>351,986</b>	<b>280,903</b>	<b>136,632</b>	<b>93,801</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL WATER FUND (940)</b>		<b>1,475,609</b>	<b>1,409,726</b>	<b>1,373,545</b>	<b>1,455,732</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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WATER FUND (940)

ADMINISTRATION DEPARTMENT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES SALARIES & WAGES	940-55-505	7,465	9,888	10,242	11,889		
OVERTIME PAY	940-55-520	0	0	0	0		
HOLIDAY PAY	940-55-521	0	11	0	0		
SOCIAL SECURITY	940-55-550	572	752	784	910		
RETIREMENT	940-55-551	1,809	2,399	2,855	3,314		
HEALTH & LIFE INSURANCE	940-55-552	1,789	2,856	2,858	1,351		
UNEMPLOYMENT	940-55-553	8	70	72	203		
W/C INSURANCE	940-55-555	26	32	40	48		
OFLA	940-55-556	0	20	484	48		
<b>TOTAL PERSONNEL SERVICES</b>		<b>11,669</b>	<b>16,028</b>	<b>17,335</b>	<b>17,763</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	940-55-660	39	130	0	0		
ADMINISTRATIVE SERVICES	940-55-664	31,656	32,261	35,612	36,039		
COUNCIL SERVICES	940-55-665	3,166	3,226	3,561	3,604		
PLANNING SERVICES	940-55-666	40,064	40,064	0	0		
INSURANCE	940-55-681	7,098	8,112	9,635	12,185		
<b>MATERIALS AND SERVICES</b>		<b>82,273</b>	<b>83,793</b>	<b>48,808</b>	<b>51,828</b>	<b>0</b>	<b>0</b>
<b>TOTAL ADMINISTRATION DEPARTMENT</b>		<b>93,942</b>	<b>99,821</b>	<b>66,143</b>	<b>69,591</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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EXPENDITURE DETAIL

WATER FUND (940)

ACCOUNTING & BILLING DEPT

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	940-57-505	15,419	14,751	13,455	14,281		
SOCIAL SECURITY	940-57-550	1,164	1,115	1,030	1,093		
RETIREMENT	940-57-551	3,934	3,744	3,879	4,118		
HEALTH & LIFE INSURANCE	940-57-552	5,045	4,284	4,173	4,055		
UNEMPLOYMENT	940-57-553	15	88	95	243		
W/C INSURANCE	940-57-555	43	40	67	49		
OFLA	940-57-556	0	25	54	58		
<b>TOTAL PERSONNEL SERVICES</b>		<b>25,620</b>	<b>24,047</b>	<b>22,753</b>	<b>23,897</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
ACCOUNTING SERVICES	940-57-663	13,076	16,130	17,806	18,020		
BAD DEBTS	940-57-733	733	1,374	1,300	1,500		
<b>MATERIALS AND SERVICES</b>		<b>13,809</b>	<b>17,504</b>	<b>19,106</b>	<b>19,520</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACCOUNTING &amp; BILLING DEPT</b>		<b>39,429</b>	<b>41,551</b>	<b>41,859</b>	<b>43,417</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

**EXPENDITURE DETAIL**

**WATER FUND (940)**

**DISTRIBUTION/COLLECTION DEPT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	940-84-505	93,631	103,549	110,594	110,152		
OVERTIME PAY	940-84-520	832	2,484	500	500		
HOLIDAY PAY	940-84-521	0	20	0	0		
VACATION REIMB.	940-84-528	0	0	0	0		
SOCIAL SECURITY	940-84-550	7,165	8,059	8,461	8,465		
RETIREMENT	940-84-551	26,163	29,245	33,008	32,819		
HEALTH & LIFE INSURANCE	940-84-552	30,359	30,736	32,014	32,106		
UNEMPLOYMENT	940-84-553	94	813	742	1,873		
W/C INSURANCE	940-84-555	5,901	6,817	8,903	9,039		
OFLA	940-84-556	0	245	0	441		
<b>TOTAL PERSONNEL SERVICES</b>		<b>164,145</b>	<b>181,968</b>	<b>194,222</b>	<b>195,395</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	940-84-600	2,851	2,285	3,000	3,000		
VEHICLE MAINTENANCE (EXT)	940-84-604	813	0	1,500	1,500		
BUILDING REPAIR	940-84-634	45	0	500	500		
SMALL TOOLS & EQUIPMENT	940-84-640	1,967	2,176	3,000	3,000		
TRAINING & TRAVEL	940-84-650	1,733	653	2,000	2,000		
CONSULTING SERVICES	940-84-660	1,370	185	1,500	1,500		
CONTRACT SVS MAPPING SOFTWARE	940-84-661	2,000	150	1,000	1,000		
BACK-FLOW TESTING	940-84-670	5,040	9,760	14,000	14,000		
LINE/EQUIPMENT REPAIR	940-84-702	6,549	11,195	22,000	25,000		
OTHER	940-84-749	5,573	5,464	3,000	5,000		
<b>MATERIALS AND SERVICES</b>		<b>27,991</b>	<b>31,868</b>	<b>51,500</b>	<b>56,500</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - SERVICE LINE	940-84-758	19,779	21,771	35,000	35,000		
CIP - METERS	940-84-770	47,636	73,988	86,000	86,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>67,415</b>	<b>95,759</b>	<b>121,000</b>	<b>121,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL DISTRIBUTION/COLLECTION DEPT</b>		<b>259,551</b>	<b>309,595</b>	<b>366,722</b>	<b>372,895</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

**EXPENDITURE DETAIL**

**WATER FUND (940)**

**PLANT OPERATIONS DEPARTMENT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	940-86-505	121,497	130,056	140,263	177,174		
OVERTIME PAY	940-86-520	7,354	11,106	14,000	2,000		
HOLIDAY PAY	940-86-521	0	0	0	0		
VACATION REIMB.	940-86-528	0	0	0	0		
SOCIAL SECURITY	940-86-550	9,723	10,639	10,540	13,707		
RETIREMENT	940-86-551	36,391	39,883	39,642	53,497		
HEALTH & LIFE INSURANCE	940-86-552	36,453	37,388	38,404	52,507		
UNEMPLOYMENT	940-86-553	128	946	965	3,012		
W/C INSURANCE	940-86-555	4,313	4,830	8,701	9,828		
OFLA	940-86-556	0	276	552	717		
<b>TOTAL PERSONNEL SERVICES</b>		<b>215,859</b>	<b>235,124</b>	<b>253,067</b>	<b>312,442</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	940-86-600	2,569	2,981	3,500	3,850		
VEHICLE MAINTENANCE (EXT)	940-86-604	213	178	1,000	1,000		
OFFICE SUPPLIES	940-86-620	1,213	791	2,000	2,000		
UTILITIES	940-86-631	51,406	52,698	55,500	58,500		
BUILDING MAINTENANCE	940-86-635	2,344	1,333	6,000	6,000		
TREATMENT PLANT SUPPLIES	940-86-636	39,051	43,191	60,000	63,000		
SAFETY EQUIPMENT	940-86-642	1,147	848	1,500	1,500		
TRAINING & TRAVEL	940-86-650	2,706	4,071	5,000	5,000		
CONTRACTUAL SERVICES	940-86-661	61,751	32,978	50,000	50,000		
MAINTENANCE	940-86-720	513	35,113	58,000	58,000		
PERMITS & FEES	940-86-745	544	3,399	4,500	4,500		
<b>MATERIALS AND SERVICES</b>		<b>207,017</b>	<b>177,581</b>	<b>247,000</b>	<b>253,350</b>	<b>0</b>	<b>0</b>
<b>TOTAL PLANT OPERATIONS DEPARTMENT</b>		<b>422,876</b>	<b>412,705</b>	<b>500,067</b>	<b>565,792</b>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

EXPENDITURE DETAIL

WATER FUND (940)

NON-DEPARTMENTAL

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
IN LIEU OF FRANCHISE FEES (GF)	940-90-731	63,312	64,521	71,223	72,078		
<b>MATERIALS AND SERVICES</b>		63,312	64,521	71,223	72,078	0	0
<b>DEBT SERVICE:</b>							
2006 AIRPORT W&S BONDS INT	940-90-890	9,958	8,548	7,072	5,526		
2006 AIRPORT W&S BONDS PRIN	940-90-891	29,801	31,211	32,688	34,233		
<b>TOTAL DEBT SERVICE</b>		39,759	39,759	39,760	39,759	0	0
<b>CONTINGENCIES &amp; RESERVES:</b>							
RESERVE	940-90-964	0	0	0	0		
TRANSFER TO FUND 941	940-90-970	284,235	288,633	287,771	292,200		
CONTINGENCY	940-90-980	0	0	0	0		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		284,235	288,633	287,771	292,200	0	0
<b>TOTAL NON-DEPARTMENTAL</b>		<b>387,306</b>	<b>392,913</b>	<b>398,754</b>	<b>404,037</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	940-90-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		0	0	0	0	0	0
<b>GRAND TOTAL WATER FUND (940)</b>		<b>1,203,104</b>	<b>1,256,585</b>	<b>1,373,545</b>	<b>1,455,732</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

WATER PLANT IMPROVEMENT FUND (941)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MISCELLANEOUS</b>							
INTEREST INCOME	941-450-00	4,792	30,077	14,500	14,500		
<b>TOTAL MISCELLANEOUS</b>		<b>4,792</b>	<b>30,077</b>	<b>14,500</b>	<b>14,500</b>	<b>0</b>	<b>0</b>
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM FUND 940	941-490-02	284,235	288,633	287,771	292,200		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>284,235</b>	<b>288,633</b>	<b>287,771</b>	<b>292,200</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>289,027</b>	<b>318,710</b>	<b>302,271</b>	<b>306,700</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	941-400-00	788,030	1,015,066	527,928	717,074		
<b>TOTAL FUND BALANCE</b>		<b>788,030</b>	<b>1,015,066</b>	<b>527,928</b>	<b>717,074</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL WATER PLANT IMP FUND (941)</b>		<b>1,077,057</b>	<b>1,333,776</b>	<b>830,199</b>	<b>1,023,774</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**WATER PLANT IMPROVEMENT FUND (941)**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CAPITAL OUTLAY:</b>							
CIP - MASTER PLN / FAC IMP PLN	941-84-754	17,685	7,261	10,000	10,000		
CIP - 2MG SEISMIC UPGRADE & TANK REHA	941-84-756	31,696	876,519	0	0		
CIP - EMERGENCY GENERATOR	941-84-757				0		
MISC CAPITAL PROJECTS	941-84-800	12,611	9,193	350,000	600,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>61,992</b>	<b>892,973</b>	<b>360,000</b>	<b>610,000</b>	<b>0</b>	<b>0</b>
<b>TRANS TO OTHER FUND:</b>							
TRANSFER TO OTHER FUND	941-90-956	0	0	170,000	0		
<b>TOTAL TRANS TO OTHER FUND</b>		<b>0</b>	<b>0</b>	<b>170,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>		<b>61,992</b>	<b>892,973</b>	<b>530,000</b>	<b>610,000</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	941-90-980	0	0	300,199	413,774		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>300,199</b>	<b>413,774</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>300,199</b>	<b>413,774</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	941-90-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL WATER PLANT IMP FUND (941)</b>		<b>61,992</b>	<b>892,973</b>	<b>830,199</b>	<b>1,023,774</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**WATER FUND 942**

**DETAIL**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>OTHER TAXES</b>							
2021 GO BONDS WATER PLANT	942-440-00	0	0	0	0		
INTEREST INCOME	942-450-00	3,902	25,760	13,150	17,500		
<b>TOTAL OTHER TAXES</b>		<b>3,902</b>	<b>25,760</b>	<b>13,150</b>	<b>17,500</b>	<b>0</b>	<b>0</b>
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM GENERAL FUND	942-490-01	950,000	-10,500	0	0		
TRANSFER FROM 942 FUND	942-490-01				1,367,129		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>950,000</b>	<b>-10,500</b>	<b>0</b>	<b>1,367,129</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>953,902</b>	<b>15,260</b>	<b>13,150</b>	<b>1,384,629</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	942-400-00	0	892,095	909,566	869,234		
		0	892,095	909,566	869,234	0	0
<b>GRAND TOTAL WATER FUND 942</b>		<b>953,902</b>	<b>907,355</b>	<b>922,716</b>	<b>2,253,863</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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EXPENDITURE DETAIL

WATER FUND 942

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CAPITAL OUTLAY:</b>							
CIP - WATER PLANT IMPOUNDMENT	942-84-750				0		
CIP - CLARIFIER 2	942-84-751	61,807	2,839	922,716	2,253,863		
<b>TOTAL CAPITAL OUTLAY</b>		<b>61,807</b>	<b>2,839</b>	<b>922,716</b>	<b>2,253,863</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>61,807</b>	<b>2,839</b>	<b>922,716</b>	<b>2,253,863</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	942-90-999		0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL WATER FUND 942</b>		<b>61,807</b>	<b>2,839</b>	<b>922,716</b>	<b>2,253,863</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

WATER SDC REIMB FUND (720)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	720-419-00	65,931	33,511	40,000	40,000		
INTEREST INCOME	720-450-00	1,650	10,565	3,980	6,200		
SDC ASSESSMENTS - CY REVENUE	720-455-00	-8	0	75	0		
MISC - ASSESSMENT/LOAN INTERES	720-456-00	401	379	400	400		
NEW SDC ASSESSMENT	720-457-00	1,375	3,264	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>69,349</b>	<b>47,719</b>	<b>44,455</b>	<b>46,600</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>69,349</b>	<b>47,719</b>	<b>44,455</b>	<b>46,600</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	720-400-00	275,665	343,651	385,353	434,989		
<b>TOTAL FUND BALANCE</b>		<b>275,665</b>	<b>343,651</b>	<b>385,353</b>	<b>434,989</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL WATER SDC REIMB FUND (720)</b>		<b>345,014</b>	<b>391,370</b>	<b>429,808</b>	<b>481,589</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**WATER SDC REIMB FUND (720)**

**EXPENDITURES**

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONTRACTUAL SERVICES	720-50-661	1,362	0	10,000	10,000		
<b>MATERIALS AND SERVICES</b>		<b>1,362</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - SDC MANUAL UPDATE	720-50-756	0	1,275	10,000	10,000		
WATER PROJECTS	720-50-775	0	0	200,000	300,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>1,275</b>	<b>210,000</b>	<b>310,000</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	720-50-980	0	0	209,808	161,589		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>209,808</b>	<b>161,589</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>1,362</b>	<b>1,275</b>	<b>429,808</b>	<b>481,589</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	720-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL WATER SDC REIMB FUND (720)</b>		<b>1,362</b>	<b>1,275</b>	<b>429,808</b>	<b>481,589</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

WATER SYSTEM SDC IMP (721)	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	721-419-00	250,895	127,521	150,000	120,000		
INTEREST INCOME	721-450-00	10,322	61,884	24,700	36,100		
SDC ASSESSMENTS - CY REVENUE	721-455-00	-39	0	300	0		
ASSESSMENT/LOAN INTEREST	721-456-00	1,562	1,462	500	1,500		
NEW SDC ASSESSMENT	721-457-00	5,363	24,619	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>268,103</b>	<b>215,486</b>	<b>175,500</b>	<b>157,600</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>268,103</b>	<b>215,486</b>	<b>175,500</b>	<b>157,600</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	721-400-00	1,793,915	2,056,184	2,227,017	2,310,932		
<b>TOTAL FUND BALANCE</b>		<b>1,793,915</b>	<b>2,056,184</b>	<b>2,227,017</b>	<b>2,310,932</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL WATER SYSTEM SDC IMP (721)</b>		<b>2,062,018</b>	<b>2,271,670</b>	<b>2,402,517</b>	<b>2,468,532</b>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**WATER SYSTEM SDC IMP (721)**

**EXPENDITURES**

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	721-50-660	0	59	10,000	10,000		
<b>MATERIALS AND SERVICES</b>		0	59	10,000	10,000	0	0
<b>CAPITAL OUTLAY:</b>							
CIP - SDC MANUAL UPDATE	721-50-756	0	1,275	10,000	10,000		
CIP - 1MG TANK REHABILITATION	721-50-757	0	0	250,000	0		
CIP - 2MG TANK REHABILITATION	721-50-758	0	0	250,000	0		
CIP - EMERGENCY GENERATOR	721-50-759	650	0	0	0		
WATER IMPROVEMENTS	721-50-775	0	0	940,000	1,500,000		
<b>TOTAL CAPITAL OUTLAY</b>		650	1,275	1,450,000	1,510,000	0	0
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	721-50-980	5,184	0	942,517	948,532		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		5,184	0	942,517	948,532	0	0
<b>TOTAL EXPENDITURES</b>		<b>5,834</b>	<b>1,334</b>	<b>2,402,517</b>	<b>2,468,532</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	721-50-999	0	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		0	0	0	0	0	0
<b>GRAND TOTAL WATER SYSTEM SDC IMP (721)</b>		<b>5,834</b>	<b>1,334</b>	<b>2,402,517</b>	<b>2,468,532</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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REVENUES AND OTHER SOURCES

DETAIL

SEWER FUND (950)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>OTHER TAXES</b>							
UTILITY SALES	950-440-00	1,002,723	989,679	1,142,505	1,148,018		
<b>TOTAL OTHER TAXES</b>		<b>1,002,723</b>	<b>989,679</b>	<b>1,142,505</b>	<b>1,148,018</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
INTEREST INCOME	950-450-00	542	3,781	2,200	1,500		
OTHER	950-489-00	1,506	22,335	10,000	10,000		
<b>TOTAL MISCELLANEOUS</b>		<b>2,048</b>	<b>26,116</b>	<b>12,200</b>	<b>11,500</b>	<b>0</b>	<b>0</b>
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM FUND 100	950-490-05	0	0	40,000	80,143		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>0</b>	<b>0</b>	<b>40,000</b>	<b>80,143</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>1,004,771</b>	<b>1,015,795</b>	<b>1,194,705</b>	<b>1,239,661</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	950-400-00	113,622	187,935	150,298	81,134		
PRIOR PERIOD ADJUSTMENT	950-400-01	29,600	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>113,622</b>	<b>187,935</b>	<b>150,298</b>	<b>81,134</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL SEWER FUND (950)</b>		<b>1,118,393</b>	<b>1,203,730</b>	<b>1,345,003</b>	<b>1,320,795</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**SEWER FUND (950)**

**ADMINISTRATION DEPARTMENT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES SALARIES & WAGES	950-55-505	7,465	9,888	10,421	11,889		
OVERTIME PAY	950-55-520	0	0	0	0		
HOLIDAY PAY	950-55-521	0	11	0	0		
SOCIAL SECURITY	950-55-550	572	752	798	910		
RETIREMENT	950-55-551	1,809	2,399	2,905	3,314		
HEALTH & LIFE INSURANCE	950-55-552	1,789	2,856	2,838	1,351		
UNEMPLOYMENT	950-55-553	7	70	73	203		
W/C INSURANCE	950-55-555	26	32	41	48		
OFLA	950-55-556	0	20	44	48		
<b>TOTAL PERSONNEL SERVICES</b>		<b>11,668</b>	<b>16,028</b>	<b>17,120</b>	<b>17,763</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	950-55-660	18	184	0	0		
CONTRACTUAL SERVICES	950-55-661	0	0	2,500	2,500		
ADMINISTRATIVE SERVICES	950-55-664	30,437	29,763	34,275	34,441		
COUNCIL SERVICES	950-55-665	3,044	2,976	3,428	3,444		
PLANNING SERVICES	950-55-666	40,064	40,064	0	0		
INSURANCE	950-55-681	26,974	38,728	36,604	46,300		
OTHER	950-55-749	0	0	0	0		
<b>TOTAL MATERIALS AND SERVICES</b>		<b>100,537</b>	<b>111,715</b>	<b>76,807</b>	<b>86,685</b>	<b>0</b>	<b>0</b>
<b>TOTAL ADMINISTRATION DEPARTMENT</b>		<b>112,205</b>	<b>127,743</b>	<b>93,927</b>	<b>104,448</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**SEWER FUND (950)**

**ACCOUNTING & BILLING DEPT**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOY SALARIES & WAGES	950-57-505	15,419	14,751	13,455	14,681		
SOCIAL SECURITY	950-57-550	1,165	1,115	1,030	1,123		
RETIREMENT	950-57-551	3,934	3,744	3,879	4,118		
HEALTH & LIFE INSURANCE	950-57-552	5,045	4,283	4,173	4,055		
UNEMPLOYMENT	950-57-553	15	88	95	243		
W/C INSURANCE	950-57-555	43	40	43	44		
OFLA	950-57-556	0	25	54	58		
<b>TOTAL PERSONNEL SERVICES</b>		<b>25,621</b>	<b>24,046</b>	<b>22,729</b>	<b>24,322</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
ACCOUNTING SERVICES	950-57-663	17,780	14,881	17,138	17,220		
BAD DEBTS	950-57-733	587	781	750	1,000		
<b>MATERIALS AND SERVICES</b>		<b>18,367</b>	<b>15,662</b>	<b>17,888</b>	<b>18,220</b>	<b>0</b>	<b>0</b>
<b>TOTAL ACCOUNTING &amp; BILLING DEPT</b>		<b>43,988</b>	<b>39,708</b>	<b>40,617</b>	<b>42,542</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

**EXPENDITURE DETAIL**

**SEWER FUND (950)**

DISTRIBUTION/COLLECTION DEPT		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	950-84-505	39,021	58,650	51,410	57,207		
OVERTIME PAY	950-84-520	277	1,566	2,500	2,000		
HOLIDAY PAY	950-84-521	0	80	0	0		
SOCIAL SECURITY	950-84-550	2,987	4,583	3,704	4,530		
RETIREMENT	950-84-551	10,779	15,832	17,322	17,381		
HEALTH & LIFE INSURANCE	950-84-552	13,956	17,807	14,320	15,304		
UNEMPLOYMENT	950-84-553	39	493	474	973		
W/C INSURANCE	950-84-555	3,524	4,302	4,644	5,053		
OFLA	950-84-556	0	143	216	237		
<b>TOTAL PERSONNEL SERVICES</b>		<b>70,583</b>	<b>103,456</b>	<b>94,590</b>	<b>102,685</b>	<b>0</b>	<b>0</b>
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	950-84-600	0	0	2,000	2,000		
VEHICLE MAINTENANCE (EXT)	950-84-604	570	406	1,000	1,000		
RADIO MAINTENANCE	950-84-614	0	0	500	500		
OFFICE SUPPLIES	950-84-620	32	0	250	250		
BUILDING REPAIR	950-84-634	0	0	500	0		
SMALL TOOLS & EQUIPMENT	950-84-640	341	1,995	2,500	2,500		
TRAINING & TRAVEL	950-84-650	420	428	1,830	1,830		
CONSULTING SERVICES	950-84-660	0	0	2,000	2,000		
CONTRACTUAL SERVICES	950-84-661	11,395	675	10,000	10,000		
LIFT STATION MAINT.	950-84-701	25,199	18,366	0	0		
LINE/EQUIPMENT REPAIR	950-84-702	5,034	684	30,000	30,000		
OTHER	950-84-749	1,052	2,095	5,000	5,000		
<b>MATERIALS AND SERVICES</b>		<b>45,236</b>	<b>24,649</b>	<b>55,580</b>	<b>55,080</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - MISC MINOR EQUIPMENT	950-84-757	0	0	0	0		
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL DISTRIBUTION/COLLECTION DEPT</b>		<b>115,819</b>	<b>128,105</b>	<b>150,170</b>	<b>157,765</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

**EXPENDITURE DETAIL**

**SEWER FUND (950)**

PLANT OPERATIONS DEPARTMENT		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>PERSONNEL SERVICES:</b>							
REGULAR EMPLOYEES	950-86-505	142,823	140,067	163,259	175,803		
OVERTIME PAY	950-86-520	16,165	13,796	7,000	2,000		
HOLIDAY PAY	950-86-521	0	0	0	0		
VACATION REIMB.	950-86-528	0	0	0	0		
SOCIAL SECURITY	950-86-550	11,934	11,608	12,658	13,602		
RETIREMENT	950-86-551	37,042	36,359	49,126	52,854		
HEALTH & LIFE INSURANCE	950-86-552	40,260	39,215	48,251	52,507		
UNEMPLOYMENT	950-86-553	157	1,056	1,024	2,989		
W/C INSURANCE	950-86-555	2,191	2,659	6,985	7,872		
OFLA	950-86-556	0	317	662	712		
<b>TOTAL PERSONNEL SERVICES</b>		250,572	245,077	288,965	308,339	0	0
<b>MATERIALS AND SERVICES:</b>							
VEHICLE FUEL & OIL	950-86-600	5,198	6,695	15,000	20,000		
VEHICLE MAINTENANCE (EXT)	950-86-604	1,591	2,825	6,000	10,000		
OFFICE SUPPLIES	950-86-620	314	436	10,000	5,000		
UTILITIES	950-86-631	132,490	124,187	135,500	140,000		
BUILDING MAINTENANCE	950-86-635	550	8,428	15,000	15,000		
TREATMENT PLANT SUPPLIES	950-86-636	3,483	16,406	30,000	50,000		
SMALL TOOLS & EQUIPMENT	950-86-640	231	17,092	25,750	25,750		
SAFETY EQUIPMENT	950-86-642	1,157	1,136	7,000	7,000		
TRAINING & TRAVEL	950-86-650	0	2,130	9,000	10,000		
CONTRACTUAL SERVICES	950-86-661	62,005	56,966	60,000	60,000		
INSURANCE - FLOOD	950-86-681	26,342	11,776	35,754	27,300		
LIFT STATION MAINT.	950-86-701	0	13,070	30,000	50,000		
OTHER EQUIP REPAIR & MAINT.	950-86-721	15,171	75,108	45,000	60,000		
UV REPLACEMENT COMPONENTS	950-86-722	22,948	17,683	50,000	55,000		
DIGESTER REHAB	950-86-723	10,583	1,348	12,000	12,000		
PERMITS & FEES	950-86-745	0	0	2,500	2,500		
OTHER	950-86-749	1,768	4,706	15,000	20,000		
<b>MATERIALS AND SERVICES</b>		307,330	359,992	503,504	569,550	0	0
<b>CAPITAL OUTLAY:</b>							
CIP - MAJOR EQUIP REPLACEMENTS	950-86-750	0	0	130,000	0		
<b>TOTAL CAPITAL OUTLAY</b>		0	0	130,000	0	0	0
<b>TOTAL PLANT OPERATIONS DEPARTMENT</b>		<b>557,902</b>	<b>605,069</b>	<b>922,469</b>	<b>877,889</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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EXPENDITURE DETAIL

SEWER FUND (950)

NON-DEPARTMENTAL

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
IN LIEU OF FRANCHISE FEES (GF)	950-90-731	60,873	59,525	68,550	68,881		
<b>MATERIALS AND SERVICES</b>		60,873	59,525	68,550	68,881	0	0
<b>DEBT SERVICE:</b>							
1992 SEWER REV INT	950-90-890	9,030	8,428	7,820	7,205		
1992 SEWER REV PRIN	950-90-891	60,239	60,842	61,450	62,065		
<b>TOTAL DEBT SERVICE</b>		69,269	69,270	69,270	69,270	0	0
<b>CONTINGENCIES &amp; RESERVES:</b>							
RESERVE	950-90-963	0	0	0	0		
CONTINGENCY	950-90-980	0	0	0	0		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		0	0	0	0	0	0
<b>TOTAL NON-DEPARTMENTAL</b>		<b>130,142</b>	<b>128,795</b>	<b>137,820</b>	<b>138,151</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	950-90-999		0	0	0		
<b>TOTAL FUND BALANCE</b>		0	0	0	0	0	0
<b>GRAND TOTAL SEWER FUND (950)</b>		<b>960,056</b>	<b>1,029,420</b>	<b>1,345,003</b>	<b>1,320,795</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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REVENUES AND OTHER RESOURCES  
SEWER FUND 952  
DETAIL

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>OTHER TAXES</b>							
2021 GO BONDS WASTEWATER PLANT	952-440-00	0	0	0	0		
INTEREST INCOME	952-450-00	18,948	110,219	61,700	50,000		
<b>TOTAL OTHER TAXES</b>		<b>18,948</b>	<b>110,219</b>	<b>61,700</b>	<b>50,000</b>	<b>0</b>	<b>0</b>
<b>TRANS FROM OTHER FUNDS</b>							
TRANSFER FROM GENERAL FUND	952-490-01	4,489,000	10,500	0	0		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>4,489,000</b>	<b>10,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>4,507,948</b>	<b>120,719</b>	<b>61,700</b>	<b>50,000</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	952-400-00	0	4,140,276	3,559,452	2,917,129		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>4,140,276</b>	<b>3,559,452</b>	<b>2,917,129</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL SEWER FUND 952</b>		<b>4,507,948</b>	<b>4,260,995</b>	<b>3,621,152</b>	<b>2,967,129</b>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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### EXPENDITURE DETAIL

#### SEWER FUND 952

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CAPITAL OUTLAY:</b>							
CIP - BOND ISSUANCE / ADMIN	952-84-750	0	0	0	0		
CIP - HEADWORKS	952-84-751	29,183	85,194	600,000	0		
CIP - FILLMORE AVE PUMP STATION	952-84-752	9,220	130,880	1,985,000	1,400,000		
CIP - PLANT UV IMPROVEMENTS	952-84-753	3,135	0	100,000	0		
CIP - I&I STUDY PROJ 4,5,9,11	952-84-754	326,134	608,281	936,152	0		
CIP -BLOWER ROOM ROOF REPLACEMENT	952-84-755				200,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>367,672</b>	<b>824,355</b>	<b>3,621,152</b>	<b>1,600,000</b>	<b>0</b>	<b>0</b>
<b>TRANS TO OTHER FUNDS</b>							
TRANS TO 942 FUND	950-90-950				1,367,129		
<b>TOTAL TRANS TO OTHER FUNDS</b>					<b>1,367,129</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>367,672</b>	<b>824,355</b>	<b>3,621,152</b>	<b>2,967,129</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	952-90-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL SEWER FUND 952</b>		<b>367,672</b>	<b>824,355</b>	<b>3,621,152</b>	<b>2,967,129</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

SEWER SDC REIMB FUND (730)		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED	
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	730-419-00	43,041	22,943	30,000	30,000		
INTEREST INCOME	730-450-00	715	5,012	1,550	3,100		
SDC ASSESSMENTS - CY REVENUE	730-455-00	-6	0	80	0		
ASSESSMENT INTEREST	730-456-00	279	252	300	300		
NEW SDC ASSESSMENT	730-457-00	963	6,202	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>44,992</b>	<b>34,409</b>	<b>31,930</b>	<b>33,400</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>44,992</b>	<b>34,409</b>	<b>31,930</b>	<b>33,400</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	730-400-00	113,490	158,481	184,867	184,867		
<b>TOTAL FUND BALANCE</b>		<b>113,490</b>	<b>158,481</b>	<b>184,867</b>	<b>184,867</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL SEWER SDC REIMB FUND (730)</b>		<b>158,482</b>	<b>192,890</b>	<b>216,797</b>	<b>218,267</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**SEWER SDC REIMB FUND (730)**

EXPENDITURES	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	730-50-660	0	0	10,000	10,000		
<b>MATERIALS AND SERVICES</b>		0	0	10,000	10,000	0	0
<b>CAPITAL OUTLAY:</b>							
CIP - SDC MANUAL UPDATE	730-50-756	0	0	10,000	10,000		
SEWER PROJECTS	730-50-775	0	0	100,000	150,000		
<b>TOTAL CAPITAL OUTLAY</b>		0	0	110,000	160,000	0	0
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	730-50-980	0	0	96,797	48,267		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		0	0	96,797	48,267	0	0
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>216,797</b>	<b>218,267</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	730-50-999	0	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		0	0	0	0	0	0
<b>GRAND TOTAL SEWER SDC REIMB FUND (730)</b>		<b>0</b>	<b>0</b>	<b>216,797</b>	<b>218,267</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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REVENUES AND OTHER RESOURCES

DETAIL

SEWER SDC IMP FUND (731)		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
ACCOUNT NO		ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	731-419-00	65,102	34,702	40,000	40,000		
INTEREST INCOME	731-450-00	1,919	12,091	4,100	7,300		
SDC ASSESSMENTS - CY REVENUE	731-455-00	-5	0	116	0		
ASSESSMENT INTEREST	731-456-00	399	369	400	400		
NEW SDC ASSESSMENT	731-457-00	1,375	3,901	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>68,790</b>	<b>51,063</b>	<b>44,616</b>	<b>47,700</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>68,790</b>	<b>51,063</b>	<b>44,616</b>	<b>47,700</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	731-400-00	325,442	394,231	440,558	491,026		
<b>TOTAL FUND BALANCE</b>		<b>325,442</b>	<b>394,231</b>	<b>440,558</b>	<b>491,026</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL SEWER SDC IMP FUND (731)</b>		<b>394,232</b>	<b>445,294</b>	<b>485,174</b>	<b>538,726</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE ENTERPRISE FUNDS

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**EXPENDITURE DETAIL**

**SEWER SDC IMP FUND (731)**

**EXPENDITURES**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	731-50-660	0	0	20,000	20,000		
<b>MATERIALS AND SERVICES</b>		<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - SDC MANUAL UPDATE	731-50-756	0	0	10,000	10,000		
SEWER IMPROVEMENTS	731-50-775	0	0	230,000	400,000		
CAPITAL PROJECTS (RESERVE)	731-50-877	0	0	0	0		
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>240,000</b>	<b>410,000</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	731-50-980	0	0	225,174	108,726		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>225,174</b>	<b>108,726</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>485,174</b>	<b>538,726</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	731-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL SEWER SDC IMP FUND (731)</b>		<b>0</b>	<b>0</b>	<b>485,174</b>	<b>538,726</b>	<b>0</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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REVENUES AND OTHER RESOURCES

DETAIL

PARK & REC DEVELOPMENT (550)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MISCELLANEOUS</b>							
INTEREST INCOME	550-450-00	371	1,534	650	650		
OTHER	550-489-00	0	0	0	0		
TRANSFER FROM GENERAL FUND	550-490-01	127,938	0	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>128,309</b>	<b>1,534</b>	<b>650</b>	<b>650</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>128,309</b>	<b>1,534</b>	<b>650</b>	<b>650</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	550-400-00	95,688	52,624	53,790	56,543		
<b>TOTAL FUND BALANCE</b>		<b>95,688</b>	<b>52,624</b>	<b>53,790</b>	<b>56,543</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL PARK &amp; REC DEVELOPMENT (550)</b>		<b>223,997</b>	<b>54,158</b>	<b>54,440</b>	<b>57,193</b>	<b>0</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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EXPENDITURE DETAIL

PARK & REC DEVELOPMENT (550)

EXPENDITURES

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	550-50-660	0	0	20,000	2,193		
<b>MATERIALS AND SERVICES</b>		0	0	20,000	2,193	0	0
<b>CAPITAL OUTLAY:</b>							
CIP - LAND ACQUISTN/MISC IMP	550-50-829	0	0	34,440	55,000		
<b>TOTAL CAPITAL OUTLAY</b>		0	0	34,440	55,000	0	0
<b>TOTAL EXPENDITURES</b>		<b>47,434</b>	<b>0</b>	<b>54,440</b>	<b>57,193</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	550-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		0	0	0	0	0	0
<b>GRAND TOTAL PARK &amp; REC DEVELOPMENT (550)</b>		<b>47,434</b>	<b>0</b>	<b>54,440</b>	<b>57,193</b>	<b>0</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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REVENUES AND OTHER RESOURCES

DETAIL

LOCAL IMPROVEMENT DIST (640)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MISCELLANEOUS</b>							
INTEREST INCOME	640-450-00	295	1,593	525	1,100		
<b>TOTAL MISCELLANEOUS</b>		295	1,593	525	1,100	0	0
<b>TOTAL OTHER RESOURCES</b>		295	1,593	525	1,100	0	0
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	640-400-00	54,339	54,634	55,599	58,577		
<b>TOTAL FUND BALANCE</b>		54,339	54,634	55,599	58,577	0	0
<b>GRAND TOTAL LOCAL IMPROVEMENT DIST (640)</b>		<b>54,634</b>	<b>56,227</b>	<b>56,124</b>	<b>59,677</b>	<b>0</b>	<b>0</b>



# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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EXPENDITURE DETAIL

LOCAL IMPROVEMENT DIST (640)

EXPENDITURES

ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
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CONTINGENCIES & RESERVES:

CONTINGECY	640-50-980	0	0	56,124	59,677	
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>56,124</b>	<b>59,677</b>	<b>0</b>

FUND BALANCE

ENDING FUND BALANCE	640-50-999	0	0	0	0	
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>56,124</b>	<b>59,677</b>	<b>0</b>
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<b>GRAND TOTAL LOCAL IMPROVEMENT DIST (640)</b>		<b>0</b>	<b>0</b>	<b>56,124</b>	<b>59,677</b>	<b>0</b>
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# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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REVENUES AND OTHER RESOURCES

DETAIL

STREET SDC REIMB FUND (710)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	710-419-00	29,938	15,515	18,000	18,000		
INTEREST INCOME	710-450-00	1,459	8,644	3,200	3,200		
SDC ASSESSMENTS - CY REVENUE	710-455-00	1,615	-1,617	0	0		
ASSESSMENT INTEREST	710-456-00	160	128	0	0		
NEW SDC ASSESSMENT	710-457-00	550	1,781	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>33,722</b>	<b>24,451</b>	<b>21,200</b>	<b>21,200</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>33,722</b>	<b>24,451</b>	<b>21,200</b>	<b>21,200</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	710-400-00	252,612	286,335	307,093	336,181		
<b>TOTAL FUND BALANCE</b>		<b>252,612</b>	<b>286,335</b>	<b>307,093</b>	<b>336,181</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL STREET SDC REIMB FUND (710)</b>		<b>286,334</b>	<b>310,786</b>	<b>328,293</b>	<b>357,381</b>	<b>0</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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**EXPENDITURE DETAIL**

**STREET SDC REIMB FUND (710)**

EXPENDITURES	2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CAPITAL OUTLAY:</b>						
CONSULTING SERVICES	710-50-750	0	0	10,000	10,000	
CIP - SDC MANUAL UPDATE	710-50-756	0	0	10,000	10,000	
STREET PROJECTS	710-50-775	0	0	150,000	250,000	
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>170,000</b>	<b>270,000</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>						
CONTINGENCY	710-50-980	0	0	158,293	87,381	
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>158,293</b>	<b>87,381</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>328,293</b>	<b>357,381</b>	<b>0</b>
<b>FUND BALANCE</b>						
ENDING FUND BALANCE	710-50-999	0	0	0	0	
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL STREET SDC REIMB FUND (710)</b>		<b>0</b>	<b>0</b>	<b>328,293</b>	<b>357,381</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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REVENUES AND OTHER RESOURCES

DETAIL

STREET SDC IMP FUND (711)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	711-419-00	56,116	29,081	30,000	30,000		
INTEREST INCOME	711-450-00	2,864	16,906	7,100	7,100		
SDC ASSESSMENTS - CY REVENUE	711-455-00	3,231	-6,079	50	0		
ASSESSMENT INTEREST	711-456-00	321	248	375	375		
NEW SDC ASSESSMENT	711-457-00	1,100	6,516	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>63,632</b>	<b>46,672</b>	<b>37,525</b>	<b>37,475</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>63,632</b>	<b>46,672</b>	<b>37,525</b>	<b>37,475</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	711-400-00	499,181	560,810	600,575	652,256		
<b>TOTAL FUND BALANCE</b>		<b>499,181</b>	<b>560,810</b>	<b>600,575</b>	<b>652,256</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL STREET SDC IMP FUND (711)</b>		<b>562,813</b>	<b>607,482</b>	<b>638,100</b>	<b>689,731</b>	<b>0</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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**EXPENDITURE DETAIL**

**STREET SDC IMP FUND (711)**

**EXPENDITURES**

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CAPITAL OUTLAY:</b>							
CONSULTING SERVICES	711-50-750	2,003	0	10,000	10,000		
CIP - SDC MANUAL UPDATE	711-50-756	0	0	10,000	10,000		
STREET IMPROVEMENTS	711-50-775	0	0	300,000	500,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>2,003</b>	<b>0</b>	<b>320,000</b>	<b>520,000</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	711-50-980	0	0	318,100	169,731		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>318,100</b>	<b>169,731</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>2,003</b>	<b>0</b>	<b>638,100</b>	<b>689,731</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	711-50-999	0	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL STREET SDC IMP FUND (711)</b>		<b>2,003</b>	<b>0</b>	<b>638,100</b>	<b>689,731</b>	<b>0</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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REVENUES AND OTHER RESOURCES

DETAIL

STORM DRAINAGE SDC REIMB (715)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	715-419-00	82,707	43,651	45,000	45,000		
INTEREST INCOME	715-450-00	753	4,483	1,120	1,000		
SDC ASSESSMENTS - CY REVENUE	715-455-00	4,840	-3,457	70	70		
ASSESSMENT INTEREST	715-456-00	481	355	500	500		
NEW SDC ASSESSMENT	715-457-00	1,650	3,893	0	0		
<b>TOTAL MISCELLANEOUS</b>		90,431	48,925	46,690	46,570	0	0
<b>TOTAL OTHER RESOURCES</b>		<b>90,431</b>	<b>48,925</b>	<b>46,690</b>	<b>46,570</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	715-400-00	192,148	125,614	168,787	105,860		
<b>TOTAL FUND BALANCE</b>		192,148	125,614	168,787	105,860	0	0
<b>GRAND TOTAL STORM DRAINAGE SDC REIMB</b>		<b>282,579</b>	<b>174,539</b>	<b>215,477</b>	<b>152,430</b>	<b>0</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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**EXPENDITURE DETAIL**

**STORM DRAINAGE SDC REIMB (715)**

EXPENDITURES	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
OTHER	715-50-749	0	0	0	0		
<b>MATERIALS AND SERVICES</b>		0	0	0	0	0	0
<b>CAPITAL OUTLAY:</b>							
CONSULTING SERVICES	715-50-750	585	1,043	10,000	10,000		
MISC DRAINAGE PROJECTS	715-50-774	158,248	736	0	0		
STORM DRAINAGE PROJECTS	715-50-775	0	0	100,000	120,000		
<b>TOTAL CAPITAL OUTLAY</b>		158,833	1,779	110,000	130,000	0	0
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	715-50-980	0	0	105,477	22,430		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		0	0	105,477	22,430	0	0
<b>TOTAL EXPENDITURES</b>		158,833	1,779	215,477	152,430	0	0
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	715-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		0	0	0	0	0	0
<b>GRAND TOTAL STORM DRAINAGE SDC REIMB</b>		158,833	1,779	215,477	152,430	0	0

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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REVENUES AND OTHER RESOURCES

DETAIL

STORM DRAINAGE SDC IMP (716)

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>MISCELLANEOUS</b>							
SYSTEM DEVELOPMENT FEES - CASH	716-419-00	72,525	38,277	41,000	41,000		
INTEREST INCOME	716-450-00	715	5,737	2,160	2,400		
SDC ASSESSMENTS - CY REVENUE	716-455-00	4,041	-4,071	70	0		
ASSESSMENT INTEREST	716-456-00	401	303	450	450		
NEW SDC ASSESSMENT	716-457-00	1,375	4,481	0	0		
<b>TOTAL MISCELLANEOUS</b>		<b>79,057</b>	<b>44,727</b>	<b>43,680</b>	<b>43,850</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>79,057</b>	<b>44,727</b>	<b>43,680</b>	<b>43,850</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	716-400-00	93,652	171,734	211,921	251,467		
<b>TOTAL FUND BALANCE</b>		<b>93,652</b>	<b>171,734</b>	<b>211,921</b>	<b>251,467</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL STORM DRAINAGE SDC IMP (716)</b>		<b>172,709</b>	<b>216,461</b>	<b>255,601</b>	<b>295,317</b>	<b>0</b>	<b>0</b>



# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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**EXPENDITURE DETAIL**

**STORM DRAINAGE SDC IMP (716)**

EXPENDITURES		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>CAPITAL OUTLAY:</b>							
CONSULTING SERVICES	716-50-750	975	0	10,000	10,000		
CIP - DRAINAGE PROJECTS ( RES)	716-50-774	0	0	0	0		
STORM DRAINAGE IMPROVEMENTS	716-50-778	0	0	125,000	250,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>975</b>	<b>0</b>	<b>135,000</b>	<b>260,000</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	716-50-980	0	0	120,601	35,317		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>120,601</b>	<b>35,317</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>975</b>	<b>0</b>	<b>255,601</b>	<b>295,317</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	716-50-999	0	0	0	0	0	0
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL STORM DRAINAGE SDC IMP (716)</b>		<b>975</b>	<b>0</b>	<b>255,601</b>	<b>295,317</b>	<b>0</b>	<b>0</b>

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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REVENUES AND OTHER RESOURCES

DETAIL

LOCAL OPTION STREET TAX (750)	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>TAXES</b>							
TAXES - CURRENT PROPERTY TAXES	750-401-00	427,684	476,240	469,700	491,959		
TAXES - PRIOR PROPERTY TAXES	750-402-00	25,566	10,832	17,000	10,500		
<b>TOTAL TAXES</b>		453,250	487,072	486,700	502,459	0	0
<b>INTERGOVERNMENTAL</b>							
IN LIEU OF TAX-HERITAGE PLACE	750-439-05	0	6,581	5,557	5,557		
<b>TOTAL INTERGOVERNMENTAL</b>		0	6,581	5,557	5,557	0	0
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	750-450-00	8,997	57,450	20,450	20,450		
MISC - OTHER	750-489-00	15	0	0	0		
<b>TOTAL MISCELLANEOUS</b>		9,012	57,450	20,450	20,450	0	0
<b>TOTAL OTHER RESOURCES</b>		462,262	551,103	512,707	528,466	0	0
<b>FUND BALANCE</b>							
BEGINNING BALANCE	750-400-00	1,712,871	1,708,034	2,167,720	2,634,491		
<b>TOTAL FUND BALANCE</b>		1,712,871	1,708,034	2,167,720	2,634,491	0	0
<b>GRAND TOTAL LOCAL OPTION STREET TAX (750)</b>		2,175,133	2,259,137	2,680,427	3,162,957	0	0

# City of Bandon FY2024-2025 Budget

## FUNDS BY TYPE CAPITAL IMPROVEMENT

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**EXPENDITURE DETAIL**

**LOCAL OPTION STREET TAX (750)**

EXPENDITURES	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>CAPITAL OUTLAY:</b>							
CIP - STREET PROJECTS (MISC)	750-50-774	314,472	16,413	350,000	0		
CIP - STREET IMPROVEMENTS	750-50-775	0	0	0	2,000,000		
CIP - HWY 101 INTERFACE SAFETY	750-50-801	0	75,000	0	0		
CIP - FERRY CREEK BRIDGE	750-50-779				315,979		
MISCELLANEOUS	750-50-853	34	150	0	0		
<b>TOTAL CAPITAL OUTLAY</b>		<b>314,506</b>	<b>91,563</b>	<b>350,000</b>	<b>2,315,979</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
RESERVE	750-50-970	0	0	0	0		
CONTINGENCY	750-50-980	0	0	350,000	846,978		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>350,000</b>	<b>846,978</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>475,180</b>	<b>91,563</b>	<b>700,000</b>	<b>3,162,957</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	750-50-999	0	0	1,980,427	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>1,980,427</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL LOCAL OPTION STREET TAX (750)</b>		<b>475,180</b>	<b>91,563</b>	<b>2,680,427</b>	<b>3,162,957</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

GO BOND DEBT SERVICE (365)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>TAXES</b>							
2000 RD GO BD CY PROP TX (343)	365-401-01	151,650	159,635	165,768	165,768		
2018-2009 WTP BD CY PROP TAX (375)	365-401-03	59,868	53,007	54,009	52,759		
2000 RD GO BD PY PROP TX (343)	365-402-01	9,149	3,808	5,000	3,500		
2018-2009 WTP BD PY PROP TX (375)	365-402-03	3,291	1,495	3,000	3,000		
2021 GO BOND CY PROP TX	365-403-01	306,708	374,422	339,860	349,867		
2022 GO BOND PY PROP TX	365-403-02	0	6,826	0	5,000		
<b>TOTAL TAXES</b>		<b>530,666</b>	<b>599,193</b>	<b>567,637</b>	<b>579,894</b>	<b>0</b>	<b>0</b>
<b>OTHER TAXES</b>							
2000 RD BDS OUT/CITY BD (343)	365-440-01	30,446	31,067	30,000	30,000		
2018-2009 WTP OUT/CITY BOND (375)	365-440-03	9,035	9,220	9,000	9,000		
<b>TOTAL OTHER TAXES</b>		<b>39,481</b>	<b>40,287</b>	<b>39,000</b>	<b>39,000</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
2000 RD BONDS - HP (343)	365-441-01	0	1,957	1,992	1,933		
2000 SDWRLF LIEU/TX-HP (344)	365-441-02	0	0	0	0		
2018-2009 WTP LIEU OF TAX-HP (375)	365-441-03	0	1,040	680	594		
2021 GO BOND LIEU/TX-HP	365-441-05	0	0	3,983	4,080		
INTEREST	365-450-00	2,613	15,318	3,620	6,500		
<b>TOTAL MISCELLANEOUS</b>		<b>2,613</b>	<b>18,315</b>	<b>10,275</b>	<b>13,107</b>	<b>0</b>	<b>0</b>
<b>TRANSFER FROM OTHER FUNDS</b>							
TRANSFER FROM GENERAL FUND	365-490-00	13,914	0	0	0		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>13,914</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>572,760</b>	<b>657,795</b>	<b>616,912</b>	<b>632,001</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING FUND BALANCE	365-400-00	407,827	457,060	505,029	622,222		
<b>TOTAL FUND BALANCE</b>		<b>407,827</b>	<b>457,060</b>	<b>505,029</b>	<b>622,222</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL GO BOND DEBT SERVICE (365)</b>		<b>980,587</b>	<b>1,114,855</b>	<b>1,121,941</b>	<b>1,254,223</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE DEBT SERVICE FUNDS

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EXPENDITURE DETAIL

GO BOND DEBT SERVICE (365)

DEPARTMENT 50

		2021-2022	2022-23	2023-24	2024-25	2024-25	2024-25
	ACCOUNT NO	ACTUAL	ACTUAL	BUDGET	PROPOSED	APPROVED	ADOPTED
<b>DEBT SERVICE:</b>							
2000 RD INT BDS IS 12/00 (343)	365-52-890	96,991	93,896	90,662	87,282		
2000 RD PRIN BD IS 12/00 (343)	365-52-891	68,777	71,872	75,106	78,486		
2018-2009 WTP BONDS INT (375)	365-54-890	26,471	24,707	23,180	21,697		
2018-2009 WTP BONDS PRIN (375)	365-54-891	35,288	30,552	30,830	31,063		
2021 GO BOND PRIN	365-55-890	228,722	229,444	248,099	267,489		
2021 GO BOND INT	365-55-891	81,192	95,937	91,761	82,378		
<b>TOTAL DEBT SERVICE</b>		<b>537,441</b>	<b>546,408</b>	<b>559,638</b>	<b>568,395</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	365-50-980	0	0	100,000	685,828		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>100,000</b>	<b>685,828</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE:</b>							
ENDING FUND BALANCE	365-50-999	0	0	462,303	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>462,303</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL GO BOND DEBT SERVICE (365)</b>		<b>537,441</b>	<b>546,408</b>	<b>1,121,941</b>	<b>1,254,223</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE DEBT SERVICE FUNDS

REVENUES AND OTHER RESOURCES

DETAIL

LID DEBT SERVICE (636)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	636-450-00	1,289	8,156	2,737	3,100		
ASSESSMENT/LOAN PRINCIPAL (633	636-455-00	474	486	370	511		
2004 HWY 101 SW ASSMT PRIN-635	636-455-02	40,332	125,908	908	959		
12TH CT LID ASSMT PRIN (636)	636-455-03	-1,351	4,744	200	0		
OTHER LID ASSMT PRIN	636-455-04	0	0	0	0		
ASSESSMENT/LOAN INTEREST (633)	636-456-00	1,620	679	85	81		
2004 HWY 101 SW ASSMT INT-635	636-456-02	5,869	0	445	393		
12TH CT LID ASSMT INT (636)	636-456-03	1,131	0	300	0		
<b>TOTAL MISCELLANEOUS</b>		<b>49,364</b>	<b>139,973</b>	<b>5,045</b>	<b>5,044</b>	<b>0</b>	<b>0</b>
<b>TRANS FROM OTHER FUNDS</b>							
TRANS FROM OTHER FUNDS 634/635	636-490-01	0	0	0	0		
<b>TOTAL TRANS FROM OTHER FUNDS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>49,364</b>	<b>139,973</b>	<b>5,045</b>	<b>5,044</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING BALANCE	636-400-00	225,494	226,781	194,808	175,417		
<b>TOTAL FUND BALANCE</b>		<b>225,494</b>	<b>226,781</b>	<b>194,808</b>	<b>175,417</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL LID DEBT SERVICE (636)</b>		<b>274,858</b>	<b>366,754</b>	<b>199,853</b>	<b>180,461</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## FUNDS BY TYPE DEBT SERVICE FUNDS

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EXPENDITURE DETAIL

LID DEBT SERVICE (636)

DEPARTMENT 50

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>DEBT SERVICE:</b>							
2004 HWY 101 SEWER DS INT DUE	636-52-890	10,053	10,888	8,389	3,522		
2004 HWY 101 SW DS PRIN	636-52-891	23,245	147,411	24,910	29,778		
12TH CT LID DEBT SVC INT	636-53-890	3,524	3,419	3,357	3,238		
12TH CT LID DEBT SVC PRIN	636-53-891	1,824	1,928	1,991	2,109		
<b>TOTAL DEBT SERVICE</b>		<b>47,992</b>	<b>163,646</b>	<b>38,647</b>	<b>38,647</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	636-50-980	0	0	161,206	141,814		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>161,206</b>	<b>141,814</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>47,992</b>	<b>163,646</b>	<b>199,853</b>	<b>180,461</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	636-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL LID DEBT SERVICE (636)</b>		<b>47,992</b>	<b>163,646</b>	<b>199,853</b>	<b>180,461</b>	<b>0</b>	<b>0</b>

# MUNICIPAL BUSINESS PLAN

## CHAPTER 3

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# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### ADMINISTRATIVE SERVICES and FINANCE

The City is continuing to professionalize, streamline and organize administrative services functions.

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The City Council provides direction for the overall management, administration, financial operations, and personnel supervision activities of the City of Bandon and the Bandon Urban Renewal Agency as defined in the Bandon Municipal Code, Title 2. The Department includes the City Manager’s office, Finance Department, Human Resources, Economic Development, Special projects and the contract services of the City Attorney’s office and the City Engineer.

The major activities for Administrative Services and Finance Department include personnel recruitment and coordination, election activities, records management and public information functions; grant applications and grant administration; and the intergovernmental relations of the City. Duties for daily operations include financial planning and budget preparation; accounting, water, sewer, and electric utility billings, collections, and bad-debt recoveries; budget control; liens and assessments; payroll; accounts payable and accounts receivable; and City Hall’s customer service functions, which include reception, payment processing, answering telephone calls, dispatching utility services, and response staffing during power outages or other local emergencies.

#### Funding

The Administrative Services Department is funded from the General Fund, Urban Renewal Area 1 and 2, and the three municipal utilities (Electric, Water and Wastewater). Both Urban Renewal agencies and the three Municipal Utility enterprises provide reimbursement to the Administrative Services Department for their share of administrative, accounting and audit service-related activities.

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### STAFFING LEVELS (Full-Time Equivalents)

<u>Position Title</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	0.00	0.00	1.00	1.00	1.00
Finance Director	0.00	1.00	1.00	1.00	1.00
Assistant Finance Mgr.	0.00	0.50	0.50	0.00	0.00
Accountant II	0.00	0.00	0.00	1.00	1.00
City Recorder	0.50	0.50	0.50	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Administrative Services Manager	1.00	1.00	0.00	0.00	0.00
Administrative Services Assist. Manager	0.50	0.00	1.00	1.00	1.00
Clerk III	1.00	1.00	1.00	1.00	1.00
Clerk II	1.00	1.00	2.00	1.00	1.00
Clerk I	1.00	1.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### PUBLIC SAFETY

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The mission of the Bandon Police Department is to deliver the highest standard of law enforcement excellence in protecting life, property and human rights, and to work in a pro-active partnership with the community to solve problems, thereby enhancing the quality of life for our citizens.

The Bandon Police Department is committed to criminal investigations and apprehension of offenders, selective traffic enforcement, timely response to calls for service, investigation of accidents and the traditional duties of police in the community. In addition, the Department has a commitment to pro-active patrol by vehicle and foot to enhance positive interaction with citizens, merchants and visitors. We also continue to work with various departments, agencies and citizens in problem solving to improve the quality of life as well as the quality of service for our customers; continued community education efforts, and identification of alternate resources.

#### Funding

The Police Department is operated primarily out of the General Fund; Revenues are mainly derived through property taxes, utility taxes, transient occupancy taxes, and utility in-lieu of taxes.

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#### PRIOR YEAR ACCOMPLISHMENTS 2023-2024

- Continued emphasis on department training to include Reserve Officer training.
- Continued efforts in narcotics enforcement and education.
- Continued community service and volunteer programs.
- Continued partnership with SCINT and other agencies.
- Continued to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Updated computers and data storage.
- Continued training Officers in specialized training, mental health, DUII and drugs that impair driving.
- Continued drug take back program.
- Continued to increase enforcement of ordinance violations regarding transients and house abatement.
- Holiday with a Hero Event which included 35 families and 86 children.
- Added a new Officer due to the increased number of calls at the school district, traffic concerns, decriminalization of drugs and lack of resources at the jail.
- Hosted our second National Night Out (approx. 1,000 in attendance)
- Audit/Inventory of Evidence Room which hadn't been completed in 20+ years.
- Cleaned and purged 20+ years of old equipment from back rooms
- Participated in Homelessness Workshop

# City of Bandon

## FY 2024-2025 Budget

### MUNICIPAL BUSINESS PLAN

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- Three (3) Officers completed the Department of Public Safety Standards Training Academy for certification.
- Started our “Leave Behind” Naloxone program.
- Active in local school districts building relationships between Officers and students/faculty.
- Explores the possibilities of adding an additional Officer due to the increased number of calls at the school district, traffic concerns, decriminalization of drugs and lack of resources at the jail.
- Hosted our first National Night Out.

### DEPARTMENT OBJECTIVES FOR 2024-2025

- Continue exploring grant opportunities.
- Continue growing Reserve Officer program.
- Continue community service and volunteer programs.
- Increase neighborhood involvement, neighborhood watch, community forum meetings, home safety week, etc.
- Continue to work with emergency management committee.
- Continue partnership with SCINT and other agencies.
- Continue to educate the public regarding their animals and how they affect their neighbors and people visiting our community.
- Work with Oregon Impact and ODOT in high visibility traffic enforcements through grant money.
- Continue training Officers in specialized training, mental health, DUII and drugs that impair driving.
- Continue drug take back program.
- Continue to increase enforcement of ordinance violations regarding transients and house abatement.
- Assign another Officer to the Coos County Major Crime Team with other agencies in the county.
- Purge, Organize and update Evidence Room and procedures.
- Site security which includes upgrades and enhancements
- Updating vehicle fleet as our current fleet is aging.
- Send one (1) Officer through Department of Public Safety Standards academy for certification.
- Create Officer Wellness Program

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### STAFFING LEVELS (Full-Time Equivalents)

<b>Position Title</b>	<b><u>20-21</u></b>	<b><u>21-22</u></b>	<b><u>22-23</u></b>	<b><u>23-24</u></b>	<b><u>24-25</u></b>
Chief	1	1	1	1	1
Patrol Sergeant	1	1	1	1	1
K9 Officer	0	0	0	0	0
Patrol Officer	4	4	4	5	5
Code Enforcement Officer	.5	.5	.5	.5	0
Administrative Services Officer	1	1	1	1	1
Part time Officer	0	1	0	0	0
<b>TOTAL PAID PERSONNEL</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>8.5</b>	<b>8.0</b>
Reserve Officer	3	1	1	1	1

### INDICATORS

<b>Calendar Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Calls for Service	5713	4581	8043	8043	3857
Arrests	154	38	115	41	37

These numbers do not include every contact with citizens regarding civil or criminal matters. Police Officers are contacted on the street and at the Police Department multiple times each week where police report numbers are not drawn. We also spend time assisting other agencies like Department of Human Service Child and Seniors, which do not always draw a case number. Case Numbers are drawn when there is a report to be written. During the transition from CMI Computer Software to Eforce Software we unfortunately lost some tracking tools and the numbers for a couple months were skewed.

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### MUNICIPAL COURT

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The City began a Municipal Traffic Court in March of 2021. Court is held once a month, on the 2nd Tuesday of the month, at 3:00 P.M. The City also continues to operate a Municipal Court which focuses on the enforcement of City Ordinances. This Court meets on an as-needed basis. The Municipal Judge for both Courts is a contracted position appointed by the City Council.

#### Funding

The Municipal Courts are operated out of the General Fund. Funding is provided primarily from revenues derived from fines and forfeits charged by the Municipal Courts. In addition to the revenue generated by local traffic and code enforcement, a percentage of revenues are collected by District and Circuit Courts and deposited into the City's General Fund as required by State statutes.

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#### STAFFING LEVELS:

The Municipal Court Judge is a contracted position. For the code enforcement Court, the Police Administrative Assistant serves as staff. For the Traffic Court, the Finance Director serves as the Court Administrator and the City Recorder serves as the Court Clerk.

#### Municipal Court – Code Enforcement

Number of violations cited in 2023:	8
Number of Hearings in 2023:	3

#### Municipal Court – Traffic

Number of citations written in 2023:	559
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# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### **FIRE**

#### **DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION**

Under the direction of the City Council, the Administrative Services Department is responsible for securing/providing Fire Department services for the City of Bandon.

Fire protection services are provided to the residents of Bandon through a contract with the Bandon Rural Fire Protection District.

The Bandon Rural Fire Protection District is an independent taxing district. Offices are located at 555 Oregon Avenue, Bandon, Oregon 97411.

#### **Funding**

The Contract for Fire Department services is paid out of the General Fund.

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#### **STAFFING LEVELS**

The City of Bandon coordinates activities with the Bandon Rural Fire Protection District. The City does not employ any fire department personnel.

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### WATER TREATMENT

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The primary function of the Water Treatment Department is to provide a high-quality supply of clean drinking water and a dependable supply of water for fire suppression.

Water treatment consists of the water treatment plant, a settling pond, two pump stations and 1,000,000 and 2,000,000-gallon storage tanks. Water is drawn from Ferry and Geiger Creeks and pumped to a settling pond. It is then pumped to the treatment plant where it is treated, disinfected, pumped to the storage tanks and then gravity fed to the City. The plant can treat 1,400 gallons of water per minute (2 million gallons per day). The City's peak water demand has been as high as 1,500 gallons per minute. The daily consumption ranges from a high of 1.1 million gallons per day for summer use to 400,000 gallons per day for winter use.

The water distribution system (mains and lines) is operated in conjunction with the Public Works Department.

#### Funding

The activities of the Water Department are operated primarily out of the Water Fund and are financed by revenues collected from the sale of water to utility customers. The revenues collected through System Development Charges (SDC's) for new water installations are deposited into the Water SDC fund for use in various improvement projects to upgrade and expand the capacity of the water treatment and distribution system.

The voters passed a General Obligation Bond Measure in the November 2019 Election. The Bond was authorized by the Council for sale on February 1, 2021 (Resolution 21-03), in the amount of \$5,500,000. Water Treatment's portion of the sale proceeds are scheduled to provide improvements to the raw water Clarifier 2.

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#### PRIOR YEAR ACCOMPLISHMENTS 2023-2024

- Continued building retaining walls on grounds for erosion control.
- Continued to operate plant in safe and cost-effective manner.
- Continued cross-training water/wastewater personnel on operations and maintenance of water treatment plant.
- Continued work with Dyer Engineering on conservation management plan.
- Continued work with Dyer Engineering and other entities on raw water storage reservoir and / or well field.
- Completed all testing as required by the State of Oregon.
- Completed annual flushing of the City's distribution system.
- Work with Dyer Engineering and Oregon Department of Fish and Wildlife on plan to dredge Ferry Creek Impoundment

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### DEPARTMENT OBJECTIVES FOR 2024-2025

- Dredge Ferry Creek Impoundment
- Rehabilitation or replacement of Raw Water Clarifier
- Emergency Generator replacement.
- Rehabilitate the exterior of the 2-million-gallon reservoir.
- Continue work with Dyer Engineering and other entities on raw water storage reservoir.
- Complete all testing as required by the State of Oregon.
- Continue with annual flushing of the City’s distribution system.
- Continue building retaining walls on grounds for erosion control.
- Continue cross training water/wastewater personnel on operations and maintenance of water treatment plant.

### STAFFING LEVELS (Full-Time Equivalent)

<u>Position Title</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>
Chief Plant Operator	1.00	1.00	1.00	1.00	1.00
Operator Assistant	1.0	1.00	1.00	1.00	1.50
Clerical*	0.125	0.125	0.125	0.125	0.125
<b>TOTAL</b>	<b>2.125</b>	<b>2.125</b>	<b>2.125</b>	<b>2.125</b>	<b>2.625</b>

All positions are shared with the Wastewater Treatment Plant.

\*This position is 12.5% of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Wastewater Treatment Plant (12.5%).

### INDICATORS

<u>Calendar Year</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Annual volume of water treated (gallons)	203,825,467	185,170,475	174,639,429	192,765,347	187,717,925
Average daily volume of water treated (gallons)	558,426	506,134	478,464	528,124	499,974
Back-flow devices in service	268	280	268	268	268
Number of customers	2,539	2,538	2,575	2,625	2,680



# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### WASTEWATER TREATMENT

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The primary function of the Wastewater Department is to operate and maintain the wastewater treatment plant and ensure compliance with all state and federal regulations related to sewage treatment, disposal, and discharge.

Sewage is collected by a network of sewer lines and seven pump stations throughout the community. When the sewage reaches the plant head works it is run through pre-treatment (muffin monster) and then into an aeration basin, there it is treated by the activated sludge process. Treated sewage is then run into the clarifier where it settles and the supernate is run through a disinfection (UV) system and into the Coquille River. The sludge is pumped into the aerobic digesters and allowed to digest for at least 60 days. After that it goes through a dewatering process. This process reduces the cost of disposing of the sludge.

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The Wastewater Treatment Plant has a peak design capacity of 3.2 million gallons per day. Current average daily flows are 317,333 gallons per day. The plant could be expanded to a maximum average capacity of 1.7 million gallons per day. Bandon's wastewater facility treated 115,643,000 gallons during calendar year of 2023.

The sewage collection system (sewer mains and lines) are operated and maintained in conjunction with the Public Works Department.

#### Funding

The activities of the Wastewater Department are operated primarily out of the Sewer Fund and are financed by revenues collected from the sale of sewage treatment services to utility customers. The revenues collected through System Development Charges (SDC's) for new sewer installations are deposited into the Sewer SDC fund for use in various improvement projects to upgrade and expand the capacity of the sewage collection and treatment system.

The voters passed a General Obligation Bond Measure in the November 2019 Election. The Bond was authorized by Council for sale by Resolution 21-03 on February 1, 2021, in the amount of \$5,500,000. Water Treatment's portion of the sale proceeds are funding projects including headworks, Fillmore pump station, plant uv improvements, and inflow and infiltration projects.

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#### PRIOR YEAR ACCOMPLISHMENTS 2023-2024

- Completed headworks system upgrade
- Completed Plant UV improvements
- Completed Inflow and Infiltration project
- Replaced the heating system in the office building
- Continued to meet DEQ permit standards.

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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- Continued ongoing training and acquiring certification requirements for wastewater personnel.
- Continued manhole and line replacements.
- Increased grease trap inspections as per the City’s ordinance.
- Continue operating plant in safe effective manner.
- Continued training of wastewater personnel in water plant operations.

### DEPARTMENT OBJECTIVES FOR 2024-2025

- Blower Room Roof replacement
- Continue to meet DEQ permit standards
- Continue ongoing training and acquiring certification requirements for wastewater personnel
- Continue operating plant at optimum levels
- Continue planning for Replacement of Fillmore pump station
- Continue operating plant in safe effective manner.
- Training of wastewater personnel in water plant operations.

### STAFFING LEVELS (Full-Time Equivalents)

<u>Position Title</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>
Supervisor/Plant Operator	1.00	1.00	1.00	1.00	1.00
Assistant Operator	1.00	1.00	1.00	1.00	1.00
Operator Trainee	0.50	0.50	0.50	0.50	0.50
Clerical*	0.125	0.125	0.125	0.125	0.125
<b>TOTAL</b>	<b>2.625</b>	<b>2.625</b>	<b>2.625</b>	<b>2.625</b>	<b>2.625</b>

All positions are shared with the Water Treatment Plant.

\* This position is 12.5% of a clerical support person, shared with the Electrical Department (50%), Public Works Department (25%) and Water Treatment Plant (12.5%).

### INDICATORS

<u>Calendar Year</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Average daily gallons influent treated	440,377	364,667	384,333	338,137	279,083
<u>Fiscal Year</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>
Number of customers	1,767	1,832	1,927	1,947	1,974

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### PUBLIC WORKS

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The Public Works Department is responsible for maintenance of City streets and drainage facilities, water distribution system, sewage collection system, and parks and recreation facilities. Street Maintenance involves grading, graveling, pothole patching, shoulder mowing, and sweeping all City streets; maintaining city rights-of-way; and maintaining and cleaning all main storm drain lines, catch basins, and drainage ditches. Park Maintenance includes repair, cleaning, and maintenance of various recreational facilities such as the City Park restrooms and playground equipment, Community Center, City Hall and other building maintenance, removal of downed trees and vegetation, and mowing City property. Sewer System Maintenance involves locating sewer laterals, routine inspection of sewer lines, and flushing obstructions from blocked sewer lines. The Department also works closely with contractors to ensure proper installation of lines and taps in accordance with DEQ regulations. Water System Maintenance involves locating main lines, repair of water distribution lines, periodic main line and fire hydrant flushing, installing and maintaining water meters and ensuring that all work, whether installed by City crews or private contractors, is undertaken in compliance with applicable Health Division regulations. The Public Works Department is also responsible for monthly reading of all water meters for water utility billing.

#### Funding

The street and drainage maintenance activities of the Department are funded primarily by the General Fund and the State Tax Street Fund. Most major capital improvement projects are funded from the Local Option Street Tax Fund, Capital Improvement Fund and the Street SDC Fund. Parks and recreation funding is primarily through the General Fund and the Parks and Recreation Fund, with the Electric Fund contributing money for operation of the Summer Recreation Program. Water and sewer system activities and water meter reading are funded by the Water Fund and Sewer Fund respectively, with those revenues coming from the sale of water and sewer services to utility customers.

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In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department completed the following projects in FY 2023-24:

#### Street Department

- Replaced culvert on beach access road
- Repaired Gross Creek culvert because of failure
- Continued maintaining and improving storm drainage system.
- Continued updating the Infrastructure Mapping.
- Worked with ODOT for ADA Crosswalks throughout town
- Continued to improve South Jetty Pathway
- Completed tree trimming in town for height and sight clearances
- Striped roadways in town

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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- Completed inflow and infiltration project
- Larger signs were installed for the Public Parking lot in Old Town
- Installed storm drain on Chicago between 11<sup>th</sup> St SE and 12<sup>th</sup> St SE
- Replaced fire hydrant at Jackson and Ocean because it was hit by a motor vehicle
- Completed rock repairs along the Jetty Road seawall
- Fixed the storm drain at 4<sup>th</sup> St SE and Oregon Avenue
- 

### **Parks Department**

- Dry wall has been fixed at the Community Center because of leak damage from the old roof
- Repaired rot and painted buildings in City Park
- Fence damage was repaired, and a new boarder with drain rock was installed at the Dog Park
- Put in new disc golf baskets to expand the course in City Park
- Installed new Story Walk in City Park
- Graded and graveled Jetty parking lot
- Fixed irrigation at City Hall
- Mowed Johnson Creek Park

### **Wastewater Collection Department**

- Recoat/rehabilitate manholes
- Continue Inflow and Infiltration repairs
- Continue training all employees on safety programs and all DEQ mandated rules
- Continue regular main line flushing
- Continue equipment maintenance

### **Water Distribution Department**

- Emergency fix of Harvard Street broken watermain
- Continue mainline maintenance and flushing
- Continue hydrant upgrade and replacement
- Continue the main line valve cycling program
- Continue equipment maintenance program

### **DEPARTMENT OBJECTIVES FOR 2024-25**

In addition to the normal daily operation and maintenance of the streets, water distribution system, sewage collection system, and parks and recreation facilities, the Public Works Department anticipates undertaking the following projects

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### **Street Department**

- Ferry Creek Bridge replacement
- Spray Rig purchase
- City of Bandon Welcome Signs (2) restoration
- Complete culvert improvements
  - Replace culvert at 7<sup>th</sup> Street SW and Beach Loop
- Continue drainage improvement in the Gross Creek drainage between 13th St SW and 1st St SW, if funding is available
- Build reserve funds for Gross Creek Culvert replacements
- Continue maintaining and improving storm drainage system
- Continue updating the Infrastructure Mapping
- Continue installing ADA sidewalk corner ramps - city wide
- Perform street improvements on Oregon Ave from 1st St - 4th St
- Repair/replace Ferry Creek Bridge at Riverside Dr
- Continue Improve South Jetty Pathway

### **Parks Department**

- Beach Access – Connector improvements
- Tsunami Containers/Storage Building in City Park
- Continue Jetty Walkway and Madison Avenue pedestrian/bicycle pathways, if funds are available
- Complete segments of the Bandon pedestrian/bicycle loop, as funds become available
- Continue to assist Parks and Recreation Commission with improvements to parks, as noted in the Parks Master Plan

### **Wastewater Collection Department**

- Continue Inflow and Infiltration repairs.
- Continue training all employees on safety programs and all DEQ mandated rules.
- Continue regular main line flushing.
- Continue equipment maintenance.

### **Water Distribution Department**

- Continue mainline maintenance and flushing.
- Continue hydrant upgrade and replacement.
- Continue main line valve cycling program.
- Continue equipment maintenance program.
- Build reserve funds to replace Ohio Ave SE water line (new HDPE line), if funds are available.

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### STAFFING LEVELS (Full-Time Equivalents)

<u>Position Title</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>
Supervisor					
Streets	0.40	0.40	0.40	0.40	0.47
Park	0.20	0.20	0.20	0.20	0.20
Sewer	0.10	0.10	0.10	0.10	0.10
Water	0.30	0.30	0.30	0.30	0.20
<b>SUB TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
Utility Worker					
Street	1.60	1.60	1.90	1.90	2.25
Park	0.40	0.40	0.90	0.90	0.90
Sewer	0.80	0.80	0.80	0.80	0.50
Water	0.70	0.70	0.90	0.90	0.90
Meter Reader	0.50	0.50	0.50	0.50	0.45
<b>SUB TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
Support					
Clerical*	0.25	0.25	0.25	0.25	0.25
<b>SUB TOTAL</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>
<b>TOTAL</b>	<b>5.25</b>	<b>5.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>

\* This position is 25% of a clerical support person, shared with the Electrical Department (50%), Water Treatment Plant (12.5%) and Wastewater Treatment Plant (12.5%)

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### ELECTRIC

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The Electric Department is responsible for a safe and reliable source of power to residential, commercial and industrial customers. The Bandon Electric service area includes Bandon and extends from the Coquille River south to Denmark, and from the Pacific Ocean east on 42-S to the Fish Hatchery, and along both sides of US Highway 101.

The City purchases power from Bonneville Power Administration (BPA) and takes delivery at 3 step-down substations located at Bill's Creek, Two Mile and Langlois. From these delivery points the Electric Department distributes approximately 6,311,141 kwh of power to 4,129 customers per month.

The Electric Department is charged with the maintenance of all electric lines, buildings, vehicles and apparatus used to distribute power to its customers. When the budget permits, the Department undertakes additional system upgrade work, such as replacement of overhead with underground lines.

#### Funding

The activities of the Electric Department are operated primarily out of the Electric Fund and are financed by revenues collected from the sale of electric power to utility customers.

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#### PRIOR YEAR ACCOMPLISHMENTS 2023-2024

- Continued with educational programs, promoting a safe working environment.
- Continued weatherization and conservation program.
- Continued pole testing and treatment program.
- Completed pole change outs at Two mile

#### DEPARTMENT OBJECTIVES FOR 2024-2025

- Purchase a Digger Derick pole setting truck
- Underground lines Klamath/Lexington to Michigan.
- Underground lines Madison Ave SW 7<sup>th</sup> to 6<sup>th</sup> to Lincoln
- Edna Lane re-conductor
- Replace hi voltage cabinets 12<sup>th</sup> street SW from Harrison to Franklin.
- Loading dock City Yard.
- Goss Lane re-build.
- Madison Ave Ocean drive to Jetty conduit install

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### STAFFING LEVELS (Full-Time Equivalents)

<b><u>Position Title</u></b>	<b><u>19-20</u></b>	<b><u>20-21</u></b>	<b><u>21-22</u></b>	<b><u>22-23</u></b>	<b><u>23-24</u></b>	<b><u>24-25</u></b>
Supervisor	1.00	1.00	1.00	1.00	1.00	1.0
Lineman	3.00	3.00	4.00	4.00	4.00	5.0
Apprentice Lineman	2.00	2.00	1.00	1.00	1.00	0.0
Utility Worker	1.00	0.00	0.00	0.00	1.00	1.0
Clerical Asst.*	0.50	0.50	0.50	0.50	0.50	0.5
<b>TOTAL</b>	<b>7.50</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	<b>7.50</b>	<b>7.50</b>

\* This position is 50% of a clerical support person, shared with the Public Works Department (25%), Water Treatment Plant (12.5%) and Wastewater Treatment Plant (12.5%).

### INDICATORS

<b><u>Fiscal Year</u></b>	<b><u>18-19</u></b>	<b><u>19-20</u></b>	<b><u>20-21</u></b>	<b><u>21-22</u></b>	<b><u>22-23</u></b>
No. of Customers	3,830	3,870	3,938	4,051	4,129

<b><u>Calendar Year</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>
Megawatt Hours Sold	65,185	68,771	71,009	69,686	72,597



# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### PLANNING

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The mission of the Department is to manage the current and long-range planning activities within the City to achieve the optimum pattern of urban development and ensure a high quality of life as defined by the community. Private and public-sector activities are guided by various plans and documents, but principally through the City's Comprehensive Plan and the Bandon Municipal Code, Titles 16 and 17. The Department provides information and assistance to the public at all levels of project planning, as well as dealing with everyday zoning and land use inquiries. Building permits are issued and building code inspections are performed by the Coos County Building Department. The Planning Department completes zoning compliance reviews and is also responsible for long-range planning, the cornerstone of the community's vision for the future. This is accomplished through the Comprehensive Plan and special area studies, and affects a wide variety of issues, particularly infrastructure and transportation planning.

The Planning Department supports the Parks and Recreation Commission, in partnership with the Public Works Department. Staff, with help and guidance from the Parks and Recreation Commission, maintain the City's Tree City USA designation by organizing Arbor Day activities, Earth Day, and SOLVE events, and other special activities supported by the Commission.

#### Funding

The Planning Department is funded primarily out of the General Fund. In July 2020, the Council adopted a new Planning Fee Schedule, assessing many projects at actual cost, which has increased the percentage of our budget recovered by development fees. The FY 23-24 year saw a small slowdown in income after the building boom, however we anticipate steady growth to continue over the next year.

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#### PRIOR YEAR ACCOMPLISHMENTS - FY 2023-2024:

- Continued updating Zoning Ordinance in accord with direction from Planning Commission and City Council priorities, providing greater clarity and definition. Adopted a Mobile Food Unit Ordinance, Vacation Rental Dwelling Ordinance update, and a minor code clean-up. Working towards a housing code update to make minor amendments that allow for more housing.
- Held annual City Council/Planning Commission joint strategic planning session.
- Continued work on City Park Reforestation Plan. Continued participation in the Tree City USA program.
- Work on a grant funded Beaches and Dunes update.
- Worked with a consultant team to update the Housing Needs Analysis and Buildable Lands Inventory sections of the City's Comprehensive Plan.
- Worked on Transportation System Plan update, funded by the state. Hired a consultant to work on existing conditions research.

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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- Continued work on a Coastal Public Access project funded by DLCDC. The project work has included an inventory of public access locations to coastal waters, proposals for amendments to the municipal code and comprehensive plan, and a new map.

### DEPARTMENT OBJECTIVES FOR FY 2024-2025:

Prepare and adopt annual work plan for the Planning Department.

- Continue updating and revising the City’s development regulations, as needed.
- Continue providing outstanding customer service to the development community and the general public.
- Complete the update to the Housing Needs Analysis and Buildable Lands Inventory components of the City’s Comprehensive Plan and adopt a Housing Strategy Implementation Plan to address housing needs in Bandon.
- Continue work on the Transportation System Plan update.
- Support the work of the Vegetation Management Coordinator and the Gorse Action Group in the ongoing effort to eradicate Gorse within the Bandon area.
- Hold an annual City Council/Planning Commission joint strategic planning work session.
- Continue implementation of a Geographic Information System program. Working to implement an online GIS program to include zoning, infrastructure, and planning maps.
- Pursue appropriate grant opportunities for the department, including for a skatepark, infrastructure funding, public art opportunities, and grants related to Goal 17, as needed.
- Effectively coordinate work activities with appropriate City departments.
- Engage the public in meaningful discussions regarding the future of Bandon. Conduct community outreach as needed by utilizing the Committee for Community Involvement.
- Support on-going education and training for staff by attending conferences, webinars, and meetings.
- Update website to increase transparency, make public documents more accessible, and encourage more public involvement.

### STAFFING LEVELS (Full-Time Equivalents)

<u>Position Title</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>	<u>23-24</u>	<u>24-25</u>
Planning Director	1	.5	0	0	0	1.0
Planning Manager	0	0	1	1	1	0.0
Sr. City Planner	1	1	0	0	0	0.0
City Planner II	0	1	1	0	0	0.0
City Planner I	1	1	0	1	1	0.25
Code Compliance Officer	0.5	0	0	0	0	0.5
Vegetation Mgmt. Coordinator	0	.5	.5	.5	.5	0.5
Planning Assistant	0	0	1	0	0	1.0
<b>TOTAL</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>2.5</b>	<b>2.5</b>	<b>3.25</b>

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### LIBRARY

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The purpose of the Bandon Public Library is to obtain, organize and make conveniently available a wide range of informational, educational and recreational materials and programs. Library services provided include physical and digital circulated items, computers for public use, and internet access; as well as a broad range of programs for all ages.

The Bandon Public Library is a member of the Coos County Library Service District, which receives its funding through a dedicated tax base. The library is also a member of the broader Coastline Library Network, who work together to share a catalog, materials, and patrons throughout the South Coast.

#### Funding

The library is operated primarily out of the library fund, which receives most of its revenues from the Coos County Library Service District. Additional funds for programs, materials, and special projects are supplied by the Bandon Library Friends and Foundation.

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#### PRIOR YEAR ACCOMPLISHMENTS 2023-2024

- Increased library programming and visitation
- Full library policy update, approved by library board
- Applied for and was awarded six grants to facilitate programs and technology

#### DEPARTMENT OBJECTIVES FOR 2023-2024

- Continued collaborations with community partners
- Focus on specialized staff training
- Create a three-year Strategic Plan

#### STAFFING LEVELS (Full-Time Equivalent)

<b>Fiscal Year</b>	<b>18-19</b>	<b>19-20</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>	<b>23-24</b>
Director	1	1	1	1	1	1
Assistant Director	1	1	1	0	0	1
Programs Librarian	0.5	0.5	0	0	0	1
Library Assistants	2.5	2.5	3.5	3.25	4	2
Circulation/Cataloger	1	1	.5	0	0	0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6</b>	<b>4.25</b>	<b>5.0</b>	<b>5.0</b>

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### INDICATORS

Each year the library submits a statistical report to the Oregon State Library. Some of the most commonly used indicators of library service, in addition to staffing levels are

<b>Fiscal Year</b>	<b>18-19</b>	<b>19-20*</b>	<b>20-21*</b>	<b>21-22*</b>	<b>22-23</b>
Circulation	124,026	111,407	16,612	77,094	101,571
Library Visits	168,464	97,531	3,489	15,866	35,380
Programs	352	151	4	36	267
Total Items	63,824	60,061	65,490	52,653	51,819
Total e-Items	77,337	102,454	120,607	109,365	114,843

\*The COVID-19 pandemic and closures impacted the Library's visitors, circulation and programs.

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### COMMUNITY CENTER (Barn)

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The purpose of “The Barn” is to provide a facility for community meetings, gatherings and special events at a reasonable cost to Bandon City Residents. The facilities also provide a venue for visiting conferences and other for-profit activities, as the calendar permits.

The Barn is also home to the Bandon Senior Center, Dial-a-Ride and hosts the Bandon “EATS” program, which provides a hot meal to participants every Tuesday evening.

The Barn includes a large meeting room than can be divided into four smaller meeting areas, a large commercial kitchen, large dining room, senior center room, a bridal room, restrooms and generous circulation areas.

The configuration allows for simultaneous use for several different functions.

#### Funding

The Community Center (Barn) is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees make up a small portion of the operating budget.

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#### PRIOR YEAR ACCOMPLISHMENTS 2023-2024

- Increased marketing efforts to bring more use, meetings, weddings, and events.
- Continued to update the web page and improve on-line application process.

#### DEPARTMENT OBJECTIVES FOR 2024-2025

- Increase marketing efforts to bring more use, conventions, meetings, weddings, etc.
- Continue to improve web pages, information and on-line application process.

#### STAFFING LEVELS

The Barn is managed by one part-time, contract employee. Maintenance support is provided by the Public Works department.

# City of Bandon FY 2024-2025 Budget

## MUNICIPAL BUSINESS PLAN

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### SPRAGUE THEATER

#### DEPARTMENT ACTIVITIES AND SERVICE LEVEL DESCRIPTION

The primary purpose of Sprague Theater is to provide a venue for community theatrical productions, concerts, visiting performances, and other cultural performances. The theater also provides a more formal space for stand-alone meetings or for use in combination with the Barn's convention facilities. Construction of the facility was initiated and brought to fruition by the Bandon Lions Club, who remain staunch supporters of the facility today. The facility was eventually donated to the City of Bandon.

The Sprague Theater is home to several community-based organizations who collectively comprise the Bandon Arts Council. These organizations include Bandon Showcase, the Bandon Playhouse, Marlo Dance Studio and New Artist Productions. It is also used by other community organizations, such as the Bandon School District as a venue for special performances and activities.

#### Funding

The Sprague Theater is operated primarily out of the General Fund, which receives most of its revenues from property taxes, utility taxes, transient occupancy taxes, and utility in-lieu taxes. User fees account for a small portion of the operating cost. Donations and other supplemental funding is received periodically that support operations.

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#### PRIOR YEAR ACCOMPLISHMENTS 2023-2024

- Hosted concerts and other professional events, free community events, and functions for local school districts.

#### DEPARTMENT OBJECTIVES FOR 2024-2025

- Work to replace the in-house lighting system that no longer functions.
- Traditional activities and events will continue to be supported and encouraged.
- Continue to coordinate with community organizations involved with performing arts.
- Increase outreach and marketing efforts to encourage usage, increase the number of cultural experiences available to local residents, and to fill open dates on the events calendar.

#### STAFFING LEVELS

The Theater is managed by one contract employee. Maintenance support is provided by the Public Works Department.

# CAPITAL IMPROVEMENT PROGRAM

## CHAPTER 4

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*This section contains an outline of all major capital projects planned for Fiscal Year 2024-2025. Those projects which are contained in the Capital Improvement Plan are designated with “CIP” in the budget document pages.*

# City of Bandon FY 2024-2025 Budget

## CAPITAL IMPROVEMENT PROGRAM

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### OVERVIEW

#### FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

It is the practice of the City of Bandon to develop, maintain and revise when necessary, a continuing Capital Improvement Program (CIP). This CIP covers a five-year planning horizon and identifies facility and infrastructure projects and major equipment and vehicle purchases that the City will undertake during this timeframe. Funding sources are also identified, where known.

#### BUDGET HIGHLIGHTS

Notable projects include

- **New Ferry Creek Bridge** – This project will include the design, development and construction of a new bridge to replace the existing Ferry Creek Bridge, which is no longer capable of sustaining its design capacity. This project has been approved for approximately 90% funding through the Oregon Department of Transportation. The City will be responsible for a 10% match and any work that may be accomplished outside the funded scope of the project. Design engineering final details are being worked out and construction is expected to begin in late 2024 or early 2025.
- **Beach Loop Connector Pathway**– The Beach Loop connector is a planned pathway along Beach Loop Drive that will connect neighborhoods, tourist destinations and beach access locations. Currently, Beach Loop Drive does not contain sufficient nor safe pedestrian and bicycle facilities as required by the Transportation Planning Rule (AOR 660). The pathway is expected to cost about \$6,000,000.

The City has an opportunity to apply for a significant grant in the amount of \$6,000,000. If the City is awarded the funds, a matching commitment of \$616,200 would be required. An engineering contract is in place to facilitate acquiring the required project details. This would be a multi-year project.

The Capital Improvement Program is intended to be a working document and therefore is subject to periodic revision, as City priorities may change and identified funding sources may become available earlier, later or become unavailable.



# City of Bandon FY 2024-2025 Budget

## CAPITAL IMPROVEMENT PROGRAM

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FUND	FUND NAME	AVAILABLE RESOURCES	PROPOSED PROJECTS	PROJECT COST	ACCOUNT NO
100	General Fund	\$ 20,000	EQUIPMENT REPLACEMENT	\$ 20,000	100-57-750
		\$ 75,000	ANTENNA FOR EMERGENCY SVCS	\$ 75,000	100-62-750
		\$ 80,000	PATROL VEHICLE	80,000	100-62-750
		\$ 75,000	MAJOR EQUIPMENT	75,000	100-70-750
				\$ 250,000	
151	Police Reserve Fund	\$ 25,000	MINOR EQUIPMENT - NEW	\$ 25,000	151-62-757
				\$ 25,000	
240	Tourism Development Fund	\$ 15,000	TROLLEY ADA RETROFIT	\$ 15,000	240-50-751
		\$ 300,000	BEACH LOOP CONNECTOR	300,000	240-50-752
				\$ 315,000	
710	Streets SDC Reimbursement Fund	\$ 10,000	CIP - SDC MANUAL UPDATE	\$ 10,000	710-50-756
				\$ 10,000	
711	Streets SDC Improvement Fund	\$ 10,000	CIP - SDC MANUAL UPDATE	\$ 10,000	711-50-756
				\$ 10,000	
720	Water SDC Reimbursement Fund	\$ 10,000	CIP - SDC MANUAL UPDATE	\$ 10,000	720-50-756
				\$ 10,000	
721	Water SDC Improvement Fund	\$ 10,000	CIP - SDC MANUAL UPDATE	\$ 10,000	721-50-756
				\$ 10,000	
730	Sewer SDC Reimbursement Fund	\$ 10,000	CIP - SDC MANUAL UPDATE	\$ 10,000	730-50-756
				\$ 10,000	
731	Sewer SDC Improvement Fund	\$ 10,000	CIP - SDC MANUAL UPDATE	\$ 10,000	731-50-756
				\$ 10,000	
750	Local Option Street Tax Fund	\$ 2,000,000	CIP - STREET IMPROVEMENTS (RES)	\$ 2,000,000	750-50-775
		\$ 315,979	CIP - STREET IMPROVEMENTS (RES)	\$ 315,979	750-50-775
				\$ 2,315,979	

# City of Bandon FY 2024-2025 Budget

## CAPITAL IMPROVEMENT PROGRAM

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FUND	FUND NAME	AVAILABLE RESOURCES	PROPOSED PROJECTS	PROJECT COST	ACCOUNT NO
910	Electric Fund	\$ 100,000	CIP - SHOP SITE IMPROVEMENTS	\$ 100,000	910-84-762
		\$ 80,000	CIP - MISC EQUIPMENT & FIXTURE	\$ 80,000	910-84-767
		\$ 30,000	CIP - ANNUAL METERS	\$ 30,000	910-84-770
		\$ 350,000	CIP - ANNUAL TRANSFORMERS	\$ 350,000	910-84-771
		\$ 100,000	CIP - SYSTEM COORD STUDY	\$ 100,000	910-84-774
		\$ 300,000	CIP - UNDERGROUNDING PROJECTS	\$ 300,000	910-84-779
		\$ 125,000	CIP - POLE REPLACEMENT	\$ 125,000	910-84-780
		\$ 100,000	CIP - STREET LIGHTING	\$ 100,000	910-84-784
		\$ 350,000	SERVICE TRUCK - DIGGER DERICK	\$ 350,000	910-84-786
		\$ 150,000	MATERIAL TRUCK	\$ 150,000	910-84-787
				<u>\$ 1,685,000</u>	
941	Water Plant Improvement Fund	\$ 10,000	CIP - MASTER PLN / FAC IMP PLN	\$ 10,000	941-84-754
				<u>\$ 10,000</u>	
942	Water Plant Improvements Fund	922,716	CLARIFIER 2	\$ 2,253,863	942-84-751
				<u>\$ 2,253,863</u>	
952	Wastewater Plant Imp Fund	1,400,000	CIP - FILLMORE AVE PUMP STA	\$ 1,400,000	952-84-752
		200,000	CIP - BLOWER ROOM ROOF REPLACE	\$ 200,000	952-84-755
				<u>\$ 1,600,000</u>	
<b>TOTAL CITY CAPITAL IMPROVEMENT</b>				<u><b>\$ 5,858,863</b></u>	

# URBAN RENEWAL AGENCY BUDGET

## CHAPTER 5

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DISTRICT 1 .....	<b>Page 142</b>
DISTRICT 2 .....	<b>Page 144</b>

# City of Bandon FY 2024-2025 Budget

## URBAN RENEWAL AGENCY DISTRICT #1 AND #2

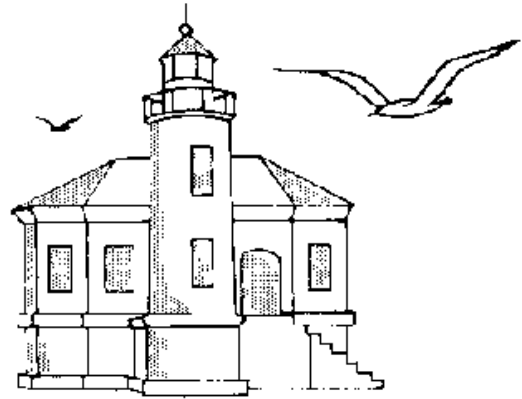
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**DATE** April 15, 2024

**TO** Urban Renewal Agency  
Budget Committee

**FROM** Torrey Contreras,  
Urban Renewal District Manager  
and Budget Officer

**SUBJECT** Fiscal Year 2024-25  
Urban Renewal Budget Message



The City of Bandon has two Urban Renewal Areas. Area 1 was established in 1987 and encompasses Old Town, the Woolen Mill area, and the South Jetty. Area 2 was established in 1990 and encompasses City Park, the surrounding residential neighborhoods, and 11<sup>th</sup> Street. The combined total proposed Fiscal Year (FY) 2024-25 Urban Renewal budget for Area 1 and Area 2 is \$1,366,872.

If time and resources allow, we intend to commence updates to both urban renewal plans over the next two fiscal years.

### URBAN RENEWAL AREA 1

The total proposed budget for Area 1 is \$717,152, which is \$205,048 less than the previous fiscal year budget of \$922,200. Projects accounting for the differences include the concept designs and engineering for the Streetscapes project, engineering for the Edison pathway, and final costs related to the Fillmore parking lot.

As required by Measure 50 implementation regulations, a Substantial Amendment was made to the Urban Renewal Plan in 1998. That amendment set the maximum amount of indebtedness at \$5,375,225 for Area 1. In 2012, another Substantial Amendment was prepared and approved for the Area 1 Plan, which added projects and increased the maximum amount of indebtedness to \$12,003,980. The increase did not raise property tax rates but was accomplished by extending the time Area 1 will continue to collect revenues from the overlapping taxing districts by 12 years, from 2021 to 2033.

The proposed budget includes proposed Materials and Services expenditures of \$235,660 and includes Legal, Consulting, Audit, Accounting, Administrative, Planning and Public Works services costs. The Capital portion of the budget is \$85,521.

The total Debt Service budget is \$395,971, including \$195,971 for debt service principal and interest payments, and \$200,000 for Bond Reserve (additional principal and interest), which serves as a reserve for subsequent fiscal years.

# City of Bandon FY 2024-2025 Budget

## URBAN RENEWAL AGENCY DISTRICT #1 AND #2

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### URBAN RENEWAL AREA 2

The total proposed budget for Area 2 is \$649,720, which is \$328,296 lower than the previous fiscal year budget of \$978,016. The Sprague siding project accounts for the fund balance difference.

As required by Measure 50 implementing regulations, a Substantial Amendment was made in 1998 to the Urban Renewal Plan. That amendment set the maximum amount of indebtedness at \$7,314,821 for Area 2. In 2012, a Minor Amendment was approved for the Area 2 Plan, which added eligible projects, but as a “minor amendment” did not increase the maximum amount of indebtedness beyond \$7,314,821.

The proposed budget includes Materials and Services expenditures of \$92,610 and includes Consulting, Audit, Accounting, Administrative, Planning and Public Works services.

The Capital portion of the proposed budget is \$557,110 which is intended to address Capital projects within the UR District.

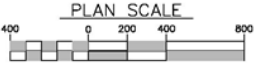
The UR District has no Debt Service payments scheduled for FY 2024-25 as the final bond payment was made in FY 2022-23.

# City of Bandon FY 2024-2025 Budget

## URBAN RENEWAL AGENCY DISTRICT MAPS

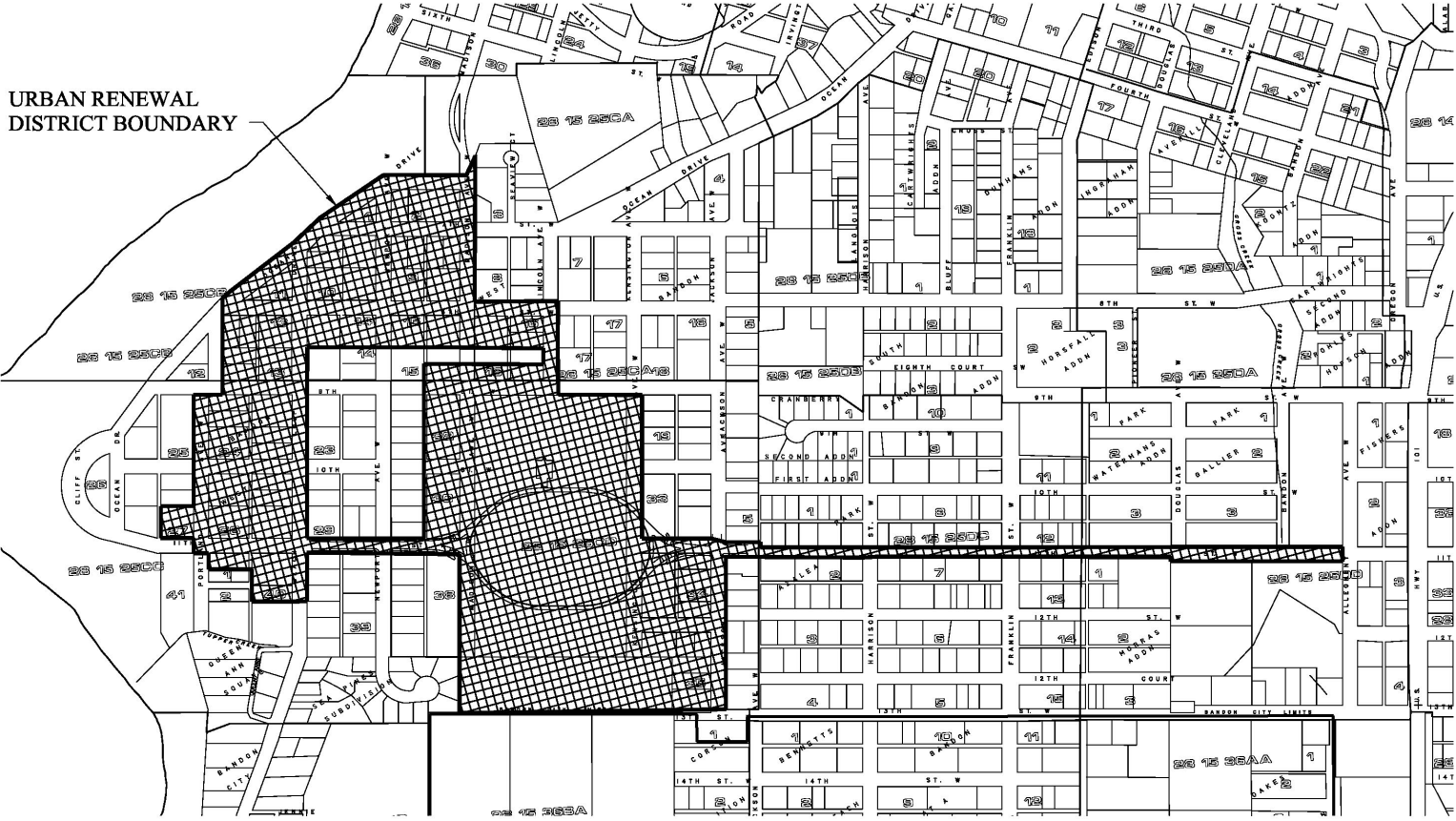


**URBAN RENEWAL  
DISTRICT NO. 1**



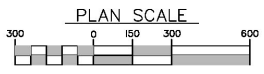
# City of Bandon FY 2024-2025 Budget

## URBAN RENEWAL AGENCY DISTRICT MAPS



URBAN RENEWAL  
DISTRICT BOUNDARY

**URBAN RENEWAL  
DISTRICT NO. 2**



# City of Bandon FY 2024-2025 Budget

## URBAN RENEWAL AGENCY DISTRICT #1

### REVENUES AND OTHER RESOURCES

#### DETAIL

#### URBAN RENEWAL DIST #1 (560)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>TAXES</b>							
TAXES - CURRENT PROPERTY TAXES	560-401-00	366,143	383,604	368,791	379,854		
TAXES - PRIOR PROPERTY TAXES	560-402-00	19,936	10,852	14,000	10,000		
<b>TOTAL TAXES</b>		<b>386,079</b>	<b>394,456</b>	<b>382,791</b>	<b>389,854</b>	<b>0</b>	<b>0</b>
<b>INTERGOVERNMENTAL</b>							
IN LIEU OF TAX-OTHER	560-439-05	0	5,741	12,602	2,285		
<b>TOTAL INTERGOVERNMENTAL</b>		<b>0</b>	<b>5,741</b>	<b>12,602</b>	<b>2,285</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	560-450-00	6,580	18,164	5,850	5,500		
OTHER	560-489-00	888	1,250	0	0		
OTHER REVENUE	560-461-09	0	400	250	250		
<b>TOTAL MISCELLANEOUS</b>		<b>7,468</b>	<b>19,814</b>	<b>6,100</b>	<b>5,750</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>393,547</b>	<b>420,011</b>	<b>401,493</b>	<b>397,889</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING BALANCE	560-400-00	1,472,883	925,465	520,707	319,263		
<b>TOTAL FUND BALANCE</b>		<b>1,472,883</b>	<b>925,465</b>	<b>520,707</b>	<b>319,263</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL URBAN RENEWAL DIST #1 (560)</b>		<b>1,866,430</b>	<b>1,345,476</b>	<b>922,200</b>	<b>717,152</b>	<b>0</b>	<b>0</b>



# City of Bandon FY 2024-2025 Budget

## URBAN RENEWAL AGENCY DISTRICT #1

### EXPENDITURE DETAIL

#### URBAN RENEWAL DIST #1 (560)

EXPENDITURES	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
LEGAL COST	560-50-628	1,055	944	5,000	5,000		
CONSULTING SERVICES	560-50-660	34,579	40,316	55,000	55,000		
AUDIT SERVICES	560-50-662	5,000	12,775	9,500	14,200		
ACCOUNTING SERVICES	560-50-663	10,000	11,500	12,300	12,915		
ADMINISTRATIVE SERVICES	560-50-664	30,000	34,500	35,850	36,225		
PLANNING SERVICE FEE	560-50-665	8,000	8,000	8,250	8,660		
PUBLIC WORKS SERVICE FEE	560-50-667	8,000	8,000	8,250	8,660		
PORT OF BANDON PARKING LOT	560-50-747				75,000		
LIGHTHOUSE RESTORATION	560-50-748				50,000		
OTHER	560-50-749	32,030	8,203	20,000	20,000		
<b>MATERIALS AND SERVICES</b>		<b>128,664</b>	<b>124,238</b>	<b>154,150</b>	<b>285,660</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - WORKFORCE HOUSING PROJ	560-50-852	0	0	0	0		
FACADE/SIGN LOAN/GRANT	560-50-856	7,590	0	70,000	0		
URBAN RENEWAL CAP PROJECTS	560-50-877	544,661	490,657	295,359	35,521		
SOUTH JETTY TRAIL - EDISON E.C	560-50-879	2,900	35,769	0	0		
SOUTH JETTY TRAIL - JETTY E.C.	560-50-880	3,476	200	0	0		
11TH STREET DRAINAGE IMPROV	560-50-881	0	0	0	0		
MASONIC LODGE GRANT MATCH	560-50-882	57,731	0	0	0		
<b>TOTAL CAPITAL OUTLAY 560 URA 1</b>		<b>616,358</b>	<b>526,626</b>	<b>365,359</b>	<b>35,521</b>	<b>0</b>	<b>0</b>
<b>DEBT SERVICE:</b>							
2012 GO BOND INTEREST	560-50-890	46,531	42,431	38,681	35,307		
2012 GO BOND PRINCIPAL	560-50-891	100,000	105,000	110,000	115,000		
BOND RESERVE ( 1 YR PMT)	560-50-892	0	0	200,000	200,000		
LOAN INTEREST	560-50-895	19,300	17,833	23,180	14,868		
LOAN PRINCIPAL	560-50-896	30,112	30,329	30,830	30,796		
<b>TOTAL DEBT SERVICE</b>		<b>195,943</b>	<b>195,593</b>	<b>402,691</b>	<b>395,971</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	560-50-980	0	0	0	0		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>940,965</b>	<b>846,457</b>	<b>922,200</b>	<b>717,152</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	560-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL URBAN RENEWAL DIST #1 (560)</b>		<b>940,965</b>	<b>846,457</b>	<b>922,200</b>	<b>717,152</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## URBAN RENEWAL AGENCY DISTRICT #2

REVENUES AND OTHER RESOURCES

DETAIL

URBAN RENEWAL DIST #2 (570)

	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>TAXES</b>							
TAXES - CURRENT PROPERTY TAXES	570-401-00	175,824	184,271	175,582	180,529		
TAXES - PRIOR PROPERTY TAXES	570-402-00	9,643	5,130	6,420	5,000		
<b>TOTAL TAXES</b>		<b>185,467</b>	<b>189,401</b>	<b>182,002</b>	<b>185,529</b>	<b>0</b>	<b>0</b>
<b>INTERGOVERNMENTAL</b>							
IN LIEU OF TAX-OTHER	570-439-05	0	855	166	560		
<b>TOTAL INTERGOVERNMENTAL</b>		<b>0</b>	<b>855</b>	<b>166</b>	<b>560</b>	<b>0</b>	<b>0</b>
<b>MISCELLANEOUS</b>							
MISC - INTEREST INCOME	570-450-00	5,084	24,076	6,940	6,940		
<b>TOTAL MISCELLANEOUS</b>		<b>5,084</b>	<b>24,076</b>	<b>6,940</b>	<b>6,940</b>	<b>0</b>	<b>0</b>
<b>TOTAL OTHER RESOURCES</b>		<b>190,551</b>	<b>214,332</b>	<b>189,108</b>	<b>193,029</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
BEGINNING BALANCE	570-400-00	858,665	973,330	788,908	456,691		
<b>TOTAL FUND BALANCE</b>		<b>858,665</b>	<b>973,330</b>	<b>788,908</b>	<b>456,691</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL URBAN RENEWAL DIST #2 (570)</b>		<b>1,049,216</b>	<b>1,187,662</b>	<b>978,016</b>	<b>649,720</b>	<b>0</b>	<b>0</b>

# City of Bandon FY 2024-2025 Budget

## URBAN RENEWAL AGENCY DISTRICT #2

**EXPENDITURE DETAIL**

**URBAN RENEWAL DIST #2 (570)**

EXPENDITURES	ACCOUNT NO	2021-2022 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	2024-25 PROPOSED	2024-25 APPROVED	2024-25 ADOPTED
<b>MATERIALS AND SERVICES:</b>							
CONSULTING SERVICES	570-50-660	2,560	2,170	35,000	35,000		
AUDIT SERVICES	570-50-662	2,500	7,375	4,662	7,250		
ACCOUNTING SERVICES	570-50-663	10,000	11,470	12,760	13,400		
ADMINISTRATIVE SERVICES	570-50-664	18,000	20,730	21,200	22,260		
PLANNING SERVICE FEE	570-50-665	7,000	7,000	7,000	7,350		
PUBLIC WORKS SERVICE FEE	570-50-667	7,000	7,000	7,000	7,350		
OTHER	570-50-749	0	0	0	0		
<b>MATERIALS AND SERVICES</b>		<b>47,060</b>	<b>55,745</b>	<b>87,622</b>	<b>92,610</b>	<b>0</b>	<b>0</b>
<b>CAPITAL OUTLAY:</b>							
CIP - BALLFIELD IMPROVEMENTS	570-50-786	0	0	0	0		
MISCELLANEOUS CAPITAL PROJECTS	570-50-874	0	314,921	890,394	557,110		
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>314,921</b>	<b>890,394</b>	<b>557,110</b>	<b>0</b>	<b>0</b>
<b>DEBT SERVICE:</b>							
BOND RESERVE ( 1 YR PMT)	570-50-892	0	0	0	0		
LOAN INTEREST	570-50-895	1,035	210	0	0		
LOAN PRINCIPAL	570-50-896	27,790	14,203	0	0		
<b>TOTAL DEBT SERVICE</b>		<b>28,825</b>	<b>14,413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES &amp; RESERVES:</b>							
CONTINGENCY	570-50-980	0	0	0	0		
<b>TOTAL CONTINGENCIES &amp; RESERVES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>		<b>75,885</b>	<b>385,079</b>	<b>978,016</b>	<b>649,720</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>							
ENDING FUND BALANCE	570-50-999	0	0	0	0		
<b>TOTAL FUND BALANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL URBAN RENEWAL DIST #2 (570)</b>		<b>75,885</b>	<b>385,079</b>	<b>978,016</b>	<b>649,720</b>	<b>0</b>	<b>0</b>