

Planning Permit Application

CITY OF BANDON PLANNING P.O. BOX 67 555 HWY 101 BANDON, OR 97411 P:[541] 347-2437 F:[541]347-1415

			, ((3de)241-e4e3
			Permit Number:
APPLICATION TYPE (select all that apply)			
□ Annexation*	□ Land Use Review*		□ Subdivision*
☐ Certificate of Appropriateness (CoA)*	□ Partition*		□ Vacation*
□ Comprehensive Plan or Zone Amendment*	■ Plan Review (PR)		□ Variance*
■ Conditional Use Permit (CUP)*	□ Planned Unit Developme	nt (PUD)*	Zoning Compliance (ZC)
□ Floodplain Development*	☐ Property Line Adjustmen	t (PLA)*	□ Other*
* Pre-application required		Total Fees: \$	
I. PROJECT LOCATION			
Street Address: 3225 Beach Loop Drive	SWBandon, OR 9741	1	
Map Number / Tax Lot(s): 29S15W01BA	/ 2300	Zone: CD-1	Floodplain: □Yes ■No
II. APPLICANT'S INFORMATION (applicant is t	ha primani parti racpancil	alo for dovolope	nont)
Applicant/s Names		Phone: (805) 451	
BEACH LOOP	, , , , , , , , , , , , , , , , , , , ,		
A .124 AA 11. A 11.	04, SANTA BARBAI	E-Mail: david_nor	
FO BOX 93	04, OANTA DANDAI	VA, CA 93 K	00-5504
III. PROPERTY OWNER'S INFORMATION			
Property Owner's Name:		Phone: (805) 451	·7633
BEACH LOOP DRIVE LLC From 1: david_nordahl@outlook.com			
Mailing Address: PO BOX 5304, SANTA BARBARA, CA 93150-5304			
IV. OTHER INFORMATION (APPLICANT'S REP, SURVEYOR, ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, ETC)			
		KCHITECT, LANI	DSCAPE ARCHITECT, ETC)
	ame: Matt Winkel	T	
Email: mattwinkel@outlook.conm		Phone: (541)	404-3762
Title: Project Architect	^{ame:} Joe Slack - HG	SE	
Email: jslack@hge1.com		Phone: (541)	269-1166
Title: Applicant's Contact	ame: Sam McCabe		
Email: sam@sagectg.com		Phone: (805) 448-1786
V. PROJECT DESCRIPTION			
Use: □Residential ■Commercial	□Other		
*Please attach a short narrative that describe	es your proposed project a	and indicates th	e proposed use.
Major modification of the existing Conditional Use Permit for the Best Western Inn at Face Rock, to include changing the use of an existing manufactured home from residential to commercial by converting it into a laundry/storage/break room and 2 additional guest rooms; converting an existing motel storage room into an ADA accessible guest room; converting the existing restaurant into 4 new guest rooms (including 1 ADA accessible guest room); incorporating an existing single-family house into the hotel as a guest suite; and continued use of an existing clubhouse/multi-purpose building.			

VI. SITE PLAN: Please see our "How to Create a Site Plan" and sample site plan document for requirements and tips on how to create your site plan. Plans must be drawn to scale and may be submitted electronically; printed copies must be submitted on 11x17, ledger size paper (larger or smaller paper sizes will not be accepted).

VII. PROPERTY OWNER SIGNATURE/AUTHORIZATION I have read the application and the attached documentation and I understand that my application may be delayed or deemed incomplete if I have provided insufficient information and documentation to allow for approval. I certify that the information provided in this application, including all submittals and attachments, is true and correct to the best of my knowledge. I understand and agree that all required inspections will be requested 2 business days in advance, and it is the applicant's responsibility to ensure required inspections have been requested, completed, and approved. I authorize the City of Bandon or its acting agent, to enter onto the subject property, as described in section "I. Project location". I authorize the following party(s) to act as applicant in regard to the attached application for the subject property described above. X Applicant's Signature:

Development Disclosure

Date:

The City of Bandon is obligated to report all ground disturbances within the City of Bandon to the Coquille Indian Tribe. Property owners and applicants must adhere to all conditions and requirements set out by the Coquille Indian Tribe, State Historic Preservation Office (SHPO) or both if required. Please be aware that state statutes and federal law govern how archaeological sites are to be managed. ORS 97.745 prohibits the willful removal, mutilation, defacing, injury, or destruction of any cairn, burial, human remains, funerary objects, or objects of cultural patrimony of a Native Indian. ORS 358.920 prohibits excavation, injury, destruction, or alteration of an archaeological site or object, or removal of an archaeological object from public or private lands.

It is the property owner and applicant's responsibility to determine if additional permits from other agencies will be required, including but not limited to: Oregon State Building Codes, Oregon State Department of Environmental Quality, FEMA, Oregon State Fish and Wildlife and U.S. Fish and Wildlife. If additional permits are required, it is the responsibility of the property owner/applicant to obtain such permits and comply with their conditions of approval.

It is the property owner/applicant's responsibility to provide the City of Bandon <u>all necessary legal documentation</u> related to the property, including but not limited to: proof of ownership, receipts, deed restrictions, vacation records, easement records, etc.

I acknowledge, understand, and agree, that all relevant documentation will be probable Bandon, and that all required permits and consent will be obtained prior to the stall conditions of approval adhered to.		•
x /		
Property Owner's Sigfature Property owner's signature required if applicant is not the property ow	mer)	Date , ,
x you		3/11/21
Applicant's Signature		Date / /
		,
Staff's Signature of Intake:	Date: _	
Staff's Signature of Completeness:	_ Date: _	
Staff's Signature of Approval:	Date:_	

X Property Owner's Signature:

Submittal Requirements:

- Completed Pre-Application with summary notes from the Planning Department (if applicable) 1.
- 2. Complete Planning Permit application (including fees and applicable property records)
- 3. Signed Development Disclosure
- 4. Completed Submittal Requirement sheet

Site Plan Requirements (please check that	you have completed each of the following
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- Setbacks on all sides of the property (must be marked from the closest structure to the property line)
- 🗏 Property line must be clearly marked on all sides if property corners cannot be determined a survey will be required.
- Location of all buildings and proposed building or addition
- 🗏 Location of all mechanical equipment and proposed equipment (HVAC, propane tanks and enclosures these cannot be located in the setback area)
- Fences, patios, sidewalks, (if being built along with the construction of a building)
- Decks, steps, porches (these cannot be located in the setback)
- All off-street parking
- Location of the front entrance and all exterior doorways
- Location & material of the driveway
- Direction of roof drainage
- ☐ Drywell, if required (must be engineered)
- Location of electric meter base (on the front or no farther than 5 feet down the side)
- Proposed water and sewer line locations
- Water shut off valve must be located beside the water meter box; 6" sewer clean out must be at the property line
- Square footage of the lot, structures including garage (1st & 2nd floors noted separately), and percentage of impermeable surface. (Impermeable surfaces must be shown on the site plan)

Design Feature Requirements (Please check your selections)

Homes in the R-1 and R-2 zones require a minimum of 6 (at least 3 on the face of the home) Homes in the CD zones require a minimum of 8 (at least 4 on the face of the home)

Roof pitch at or greater than 3/12
Covered porch - (minimum of 25 so

- quare feet)
- ☐ Tile or Architectural grade shingles (not composition shingle)
- Off set of the building face or roof (at least one foot, minimum of 2 feet in cd-1 & cd-2 zones)
- Eaves with a minimum projection of six (6) inches
- Horizontal lap siding, cedar shake or shingle on 100% of the exterior
- ☐ Recessed entry area (minimum depth of three feet)
- Garage (constructed with exterior finish materials matching the residence)
- Combination of cedar shake and shingle siding or lap siding with stone

Bay windows

- □ Cupolas
- Hip roof
- Pillars or posts
- ☐ Mullioned windows
- ☐ Window shutters
- Clerestory windows □ Dormers
- Gables

Additional Required Plans

- Floor plan Including garage (before and after drawings must be included for remodel/additions)
- Elevation of all structures All sides must show direction, dimensions, height, design features and depth of eaves/gutters.
- Grade of property and/or grading plan
- Foundation plan for all construction (for a manufactured home the slab & runner system)
- ☐ DEQ septic system permit & plan drawings (if applicable)
- ☐ Geotechnical report (if applicable)
- ☐ Drainage plan (with engineered drawings if applicable)
- ☐ Engineered foundation (if applicable)

YOUR APPLICATION WILL BE DEEMED INCOMPLETE IF YOUR SITE PLAN FAILS TO LIST ALL REQUIRED INFORMATION, INCLUDING DESIGN FEATURE REQUIREMENTS WHICH MUST ALSO BE SHOWN IN YOUR SUBMITTED ELEVATION PLANS.

INSPECTION SCHEDULE: All city inspections must be requested at least 2 business days in advance. Failure to schedule or complete required inspections may delay the final approval of your project.

Code Compliance Inspection List:

Inspection # 1: Compliance with approved site plan Inspection required prior to pouring foundation footings.

Inspection # 2: Compliance with approved floor plans and elevation drawings - Inspection required after the roof trusses are placed but prior to any cover being installed.

Inspection # 3: Compliance with approved plans for drainage, utility service, off-street parking, any required street improvements, house numbering and authorized land use approvals. - Inspection required upon completion of structure and related site work, prior to occupancy. This inspection is done **AFTER** the State Building Codes inspectors have approved a final inspection for the project.

Public Works Inspection List:

Inspection # 1: Lot Drainage; Compliance with approved drainage plan - Inspection required prior to any drainage work.

Inspection # 2: Culvert; Compliance with approved plan - Inspection required prior to covering.

Inspection # 3: Water shut off control valve; per APWA Standards - Inspection required prior to covering.

Inspection # 4: Sewer lateral and clean out (6" at property line per Compliance with APWA Standards); Compliance with City requirements - Inspection required prior to covering.

Inspection # 5: Driveway: Per APWA Standards - Inspection required prior to pouring paving material.

Oregon Law allows the City up to 30 days to review an application to determine whether or not the application is "complete" or "incomplete." Planning staff strives to be responsive and minimize this review period. However, careful and thorough reviews lay a foundation for smoother and quicker subsequent review processes. A pre-application may be required prior to the submittal of an application. Please visit the City's website for submittal requirements http://www.cityofbandon.org/general/page/welcome-planning-department. Incomplete applications will not be scheduled for public hearing or plan review, until all of the required materials are submitted.

Other agency contacts:

City of Bandon	http://www.cityofbandon.org/	(541) 347-2437
State Building Codes (coos bay)	http://www.oregon.gov/bcd/permit-services/Pages/coos-county.aspx	(541) 266-1098
State Fire Marshall	http://www.oregon.gov/osp/sfm/Pages/index.aspx	(541) 618-7951
State Department of Environmental Quality (DEQ)	http://www.oregon.gov/DEQ/Pages/index.aspx	(541) 269-2721
U.S. Fish and Wildlife	https://www.fws.gov/	(541) 888-1470
Oregon Fish and Wildlife	http://www.dfw.state.or.us/	(541) 888-5515
Coquille Indian Tribe	http://www.coquilletribe.org/	(541) 756-0904
Coos County Planning Department	http://www.co.coos.or.us/Departments/Planning.aspx	(541) 396-7770
Coos County Assessor's Office	http://www.co.coos.or.us/Departments/Assessors.aspx	(541) 396-7900
FEMA (floodplain issues)	https://www.fema.gov/	
Department of State Lands (DSL)	http://www.oregon.gov/dsl/pages/index.aspx	

How to create a Site Plan

A **Site Plan** is a drawing of your property as seen from above that shows key information about your project. Listed below are key components of a site plan that must be included when applicable. Please draw clearly and accurately on 11" x 17" paper. No other paper size will be accepted.

1. Use a Scale

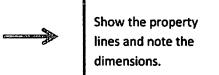
Choose a standard scale (Engineering or Architectural) and note the numeric scale used on plan (i.e. 1 inch = 20 feet).

2. Draw Property Lines

Label all dimensions in feet. Show surrounding streets.

A plat of the neighborhood may help you in determining the dimensions of the parcel.

This information can be found at the Coos County Assessor's Office and online.



3. Draw all Buildings and Structures on the Plan

Show existing buildings and structures as a <u>solid line</u> and all additions as a <u>dashed line</u>. Be sure to also show the precise footprint of all buildings or structures including, but not limited to steps, decks, porches, fences, eaves, gutters, and any meter boxes, propane tanks and HVAC platforms. <u>Dashed lines</u> should also be used to indicate changes above (roof) or below (septic) grade.

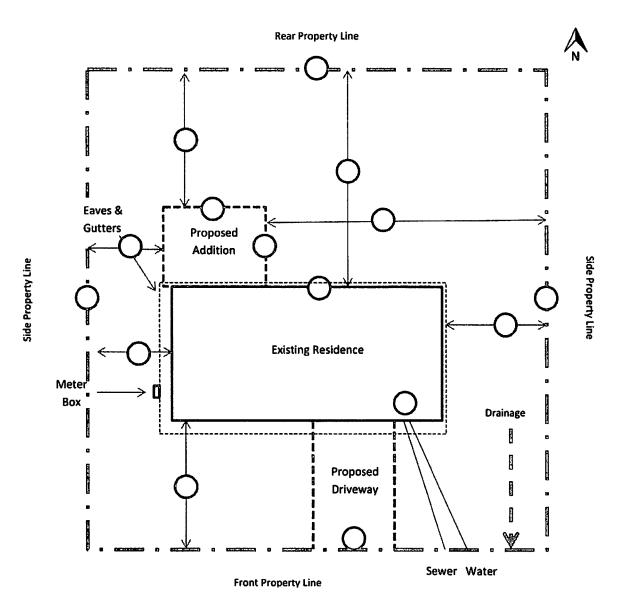
4. Draw Driveway and Parking on the Plan

Show all impermeable surfaces including parking areas, driveways, walkways, and patios in their precise locations in relation to your property lines and with their accurate footprint. Show proposed paved areas with a <u>dashed line</u>. You must also show the percent of your land that contains impermeable surfaces.

5. Other Items that must be on the Plan

- Tax Map #, Address, Property Owner, and north arrow. Drainage, meter box location, and required landscape buffers such as vision clearance.
- Required setbacks, any known easements, and water and sewer connection.
- Materials list for any hard surfaces may also be necessary
- Topographic information, including elevations and direction of slope.

Sample Site Plan



House Number and Street Name Applicant's Name

• Additional information including: materials list for hard surfaces, location of meter box, <u>known easements</u>, applicable vision clearance, etc.

Note: On the site plan you create, please show distances in feet where you see circles shown on the Sample Site Plan above.

City of Bandon Development Fact Sheet

- System Development Charges (SDCs) must be paid in full or bonded <u>prior</u> to the release of your Zoning
 Compliance permit. SDCs may be bonded over 10 years at a 6% interest rate and are recorded as a lien against
 the subject property. Please contact the Finance Department for more information about SDC Lien Agreements.
- Water service may be applied for by requesting a Work Order. Water service requires a \$500.00 deposit.
- If your building is over 2,500 square feet, 3" electrical conduit will be required.
- The City charges actual costs for water service installation. Your \$500.00 deposit is applied to the cost of
 installation, with any remaining balance being refunded or billed upon completion of the work.
- Sewer service requires inspection upon connection. Call the City to arrange a Work Order for the inspection.
- Electric service may be applied for by requesting a Work Order. Utility Department staff will inform you of the
 cost for your electric service. The City charges actual costs for electric service. You will be billed for those costs
 on your utility billing, or by a miscellaneous billing.
- All utilities are considered <u>temporary</u> until the City's final inspection has been completed and <u>approved</u>, and a Certificate of Occupancy has been issued
- A **Public Works Permit** must be completed for any construction activity in the City's right-of-way. Any damage done to the City's right-of-way must be repaired to the level of the improvement prior to the damage.
- The City will bill the property owner or contractor for engineering required by the City (drainage, streets, subdivisions etc.).
- The City may require a property survey prior to the #1 Code Compliance inspection.
- If the contractor or the applicant owes the City for utilities, engineering, service fees, etc. for any project, the Certificate of Occupancy will <u>not</u> be issued until payment has been made in full.
- Zoning Compliance permits expire one year after the date of issue. A one-time, six month extension may be
 requested. If an extension is not requested prior to expiration of your Zoning Compliance permit, you will be
 required to re-apply for a new permit.
- Ingress/egress at the construction site <u>must</u> be **graveled** so that dirt, mud, and debris from the construction site do not get on the sidewalk or street.
- The Utility Department requires a **legal description** (map & tax lot number or tax account number) in order to process an application for water and/or sewer service.
- All subdivisions, commercial developments, and residential developments must provide the City with as-built
 plans showing public improvements and utilities including but not limited to streets, signage, sidewalks, water,
 sewer, street drainage, street lights & electric.

Please remember to post your Zoning Compliance permit card on site



Conditional Use Form

Supplemental to Planning Permit Application

CITY OF BANDON PLANNING P.O. BOX 67 555 HWY 101 BANDON, OR 97411 P:[541] 347-2437 F:[541] 347-1415

I. <u>Findings of Fact</u>: Conditional Use Permits may be approved if the Planning Commission finds that the applicant has shown that approval standards A through H of the Bandon Municipal Code (BMC), listed below, have been met. The burden of proof is on the applicant to show how the request meets the approval standards and code provisions. A written response to all applicable approval standards and provisions must be part of your application. If a standard or provision is not applicable to your request, explain why. Attach as many sheets of paper as necessary; be sure to address each standard and provision.

Approval standards for conditional uses (BMC 17.92.130)

The approval of all conditional uses shall be consistent with:

- A. The Comprehensive Plan:
- B. The purpose and dimensional standards of the zone except as those dimensional standards have been modified in authorizing the conditional use permit.
- C. That the site size and dimensions provide adequate area for the needs of the proposed use;
- D. That the site size and dimensions provide adequate area for aesthetic design treatment to mitigate possible adverse effect from the use of surrounding properties and uses;
- E. The characteristics of the site are suitable for the proposed use considering size, shape, location, topography and natural features;
- F. All required public facilities and services have adequate capacity to serve the proposal, and are available or can be made available by the applicant;
- G. The proposed use will not alter the character of the surrounding area in a manner which substantially limits, impairs, or precludes the use of surrounding properties for the permitted uses listed in the underlying zoning district;
- H. All other requirements of this title that apply.

1. Project Description:	
(Please check all that apply)	Additions to Building:
■Change of Use	Rear
☐New Construction	■Front
■Alterations	□Height
□Other:	■Side Yard
Present Use: Manufactured home; restaurant	t; storage room; single-family residence; and clubhouse/multi-purpose building.
Proposed Use:	
Laundry/storage/break room; 7 gues	st rooms (including 2 ADA guest rooms); 1 guest suite; and clubhouse/multi-purpose building.

In addition to this completed form, the applicant must provide the following:

- A completed Planning Permit Application: Conditional Use Permit. (Pre-application required)
- Written Findings of Fact addressing all approval standards and provisions.
- Other information deemed necessary by the Planning Director to allow review of the applicant's proposal.
- Payment of applicable review fees, which can be found on the City's web page.

	#		
I hereby certify that the state	ments contained herein are in all respects true	e and correct to the best o	f my knowledae and
belief.		•	•
x Jef /		3/11	121
Property Owner's Signature		Date	1
X Jul		3	11/21
Applicant's Signatule		Date	1

AN ELECTRONIC COPY OF THIS FORM IS ACCEPTABLE FOR THE PURPOSE OF FILING AN APPLICATION. HOWEVER, THE ORIGINAL WILL BE REQUIRED PRIOR TO FINAL APPROVAL.

BEST WESTERN INN AT FACE ROCK

3225 Beach Loop Drive Bandon, OR 97411

Project Description

This request is for a major modification of the existing Conditional Use Permit for the Best Western Inn at Face Rock, to include and incorporate the following improvements and facilities:

- 1. Changing the use of an existing modular home from residential to commercial, and converting it into a laundry/storage/break room and 2 additional guest rooms. Other than exterior access walkways, decks, and ramps, no expansion or additions to the subject modular home are being proposed.
- 2. Converting an existing storage room into an ADA accessible guest room. This will not require any expansion or addition to the exterior of the existing motel building.
- 3. Converting the existing restaurant into 4 new guest rooms, including 1 new ADA accessible guest room. This will not require any expansion or addition to the exterior of the existing restaurant building.
- 4. Changing the use of an existing single-family residence from residential to commercial by incorporating it into the motel as a large guest suite. This will not require any expansion or addition to the exterior of the existing building.
- 5. Continued use of an existing clubhouse/multi-purpose building for a variety of uses for which it has been utilized for many years, such as meetings, conferences, weddings, community events and dinners, etc. No expansion or additions to the existing building are being proposed.

Approval Standards for Conditional Uses (BMC 17.92.130)

A. THE COMPREHENSIVE PLAN:

As discussed below, the proposed Best Western Inn at Face Rock project not only complies with all of the requirements of the Bandon Comprehensive Plan, but, in fact, promotes and significantly furthers the accomplishment of the City of Bandon's goals objectives, and policies, particularly regarding Land Use, Economic Development, Transportation, Economic Development, and Tourism.

3/11/21

Land Use Goal 2: Land Use Planning

The Bandon Comprehensive Plan states, "It is the City's policy to provide appropriate, well-integrated, non-conflicting and orderly areas to accommodate present and future needs of the community. Tourist Commercial Development to minimize potential conflicts between tourist commercial activities and general commercial activities, segregate these two commercial uses. Place tourist commercial uses in areas frequented by tourists, such as Beach Loop Road, and Old Town."

The proposed laundry room, employee break room, storage room, 7 new guest rooms, (including 2 additional ADA accessible guest rooms), 1 new large guest suite, and continued use of the clubhouse/multi-purpose building are all facilities that are appropriate, well-integrated, non-conflicting, and typically included in hotels, motels, and lodging facilities. Based on current and projected demands for such uses as ADA accessible guest rooms and community activity facilities and meeting spaces, the proposed project is clearly designed to accommodate present and future needs of the community. The Best Western Inn at Face Rock is located on Beach Loop Drive, in an area specifically designated by the Comprehensive Plan as the desired location for such tourist commercial uses.

Economic Development Goal 9: Economy of the State

The Bandon Comprehensive Plan states, "The city will actively promote the health of its economy by encouraging economic development that is compatible with the city's infrastructure, service provision capabilities, environment and the community's high standards for quality of life. The city supports growth management and the planning of development to protect resources and maximize its economic assets and advantages. It is the policy of the City to enhance the economic well-being of the residents of Bandon by encouraging the expansion and diversification of the city's economy through the following actions: 1. Tourism. Guard the scenic appeal and character of Bandon by the careful development of tourist facilities."

Tourism, together with the jobs it creates, businesses it supports, and transient occupancy taxes it generates, is a major cornerstone of the City of Bandon's economy. Overnight lodging facilities are critical to that economic base. As shown in the photographs and video which are included with this application, the Best Western Inn as Face Rock is a very high quality development. The addition of 7 new guest rooms (2 of which are ADA accessible guest rooms), 1 new large guest suite, and continuing to provide a facility for meetings, conferences, weddings, community events, and dinners will help maximize the City's assets and advantages, and enhance the economic well-being of Bandon residents through he careful development of tourist facilities that are compatible with the community's high standards for quality of life.

Transportation: Goal 12

The Bandon Comprehensive Plan states, "The City will require limited or shared access points along arterials and collectors as is necessary to preserve traffic-carrying capacity."

Since the proposed project only involves the remodeling, conversion, and continued use of existing buildings, no additional vehicle access points are being proposed or required along any City arterial or collector streets. As discussed in **Item G** below, the proposed new uses and conversions will reduce the potential traffic impacts on surrounding streets, thereby preserving and expanding the "traffic-carrying capacity" of those streets.

Land Use By Area

The Bandon Comprehensive Plan divides the City into "six specific geographic areas", one of which is <u>Jetty-Beach Loop Road</u>: "The Plan proposes that Tourist Commercial development outside of the CDA be clustered around existing locations (as shown on the Plan map). Clustering of Tourist Commercial development is consistent with the Bandon Zoning Ordinance and serves to prevent a pattern of strip development along the Beach Loop Road."

The existing modular home, the existing storage room, the existing restaurant, the existing single-family residence, and the existing clubhouse/multi-purpose building are all located within the Best Western Inn at Face Rock property envelope. Incorporating these tourist commercial uses into the same cluster as the other existing guest rooms and facilities is consistent with the Bandon Zoning Ordinance and serves to further the objective of preventing a pattern of strip development along Beach Loop Drive.

Economic Characteristics

The Bandon Comprehensive Plan states, "The newest but fastest growing of Bandon's economic functions are those related to tourism, recreation and retirement. Visitors support numerous businesses located along Hwy 101, the Hwy 101/42 intersection, in Old Town, in the Woodland Addition, and at the Jetty and along Beach Loop. Much of this tourist activity is not "destination" oriented, but is "drive through", made up of people stopping at Bandon while visiting several places on the coast. Consequently, the plans of the city to become more of a destination point will benefit this sector. The ability of the city to capture the 'drive through' business is related to its ability to induce people to stop while travelling through. The tourism market is based on drive-through traffic, though the city has made progress in becoming more of a destination in recent years. For Bandon to retain its share of recreational activity, the city should consider additional steps to make itself a desirable destination rather than a drive-through area. In order to do this, the city must develop its unique qualities, allow for expansion of overnight services, increase its range of recreational services to provide a wider variety of recreational experiences, and consider ways to recruit tourists."

Providing additional guest rooms, additional ADA accessible guest rooms, a new large guest suite, and continuing to provide a facility for meetings, conferences, weddings, community events and dinners, etc. furthers the City's goal of promoting "destination tourism" vs. just "drive through" visitors. For many years, the Best Western Inn at Face Rock has been improving Bandon's function as a tourist destination. This is evidenced by the fact that only approximately 15% of the guests spend one night, with approximately 85% of its guests spending two nights or more. This conclusion is further supported by the fact that an average of only 10%-15% of the visitors are "walk-ins" vs. an average of 85%-90% having advanced reservations. Also, continuing to provide and promote a facility for meetings, conferences, weddings, community events and dinners; offering a direct ocean beach access; and adding the additional guest rooms and ADA accessible guest rooms will further increase and promote the City of Bandon as a tourist destination point.

Converting the existing restaurant into guest rooms will reduce the number of restaurants competing for the limited number of customers available, thereby providing a direct benefit to the other remaining restaurants and locally-owned businesses in the community. As opposed to re-opening this on-site facility, converting that space into guest rooms will result in more Best Western Inn at Face Rock guests being directed to the other food service establishments for their meals, which will also mean additional potential customers for the other tourist businesses along Highway 101, Old Town, and Beach Loop Drive, in accordance with the goals of the Comprehensive Plan.

B. THE PURPOSE AND DIMENSIONAL STANDARDS OF THE ZONE EXCEPT AS THOSE DIMENSIONAL STANDARDS HAVE BEEN MODIFIED IN AUTHORIZING THE CONDITIONAL USE PERMIT:

Bandon Municipal Code (BMC), Chapter 17.20, CONTROLLED DEVELOPMENT 1 (CD-1) ZONE, states, "The purpose of the CD-1 zone is to recognize the scenic and unique qualities of Bandon's ocean front and nearby areas and to maintain these qualities as much as possible by carefully controlling the nature and scale of future development in this zone. It is intended that a mix of uses would be permitted, including residential, tourist commercial and recreational." BMC 17.20.030 specifically lists "Motel, motel" as Conditional Uses within the CD-1 Zone.

The proposed modular home conversion, restaurant conversion, additional ADA accessible guest rooms, incorporating the existing single-family residence as a large guest suite, and continuing to provide the existing clubhouse/multi-purpose building facilities clearly further the purpose of the Controlled Development 1 (CD-1) Zone in which they are located, and will continue to meet the dimensional standards of that zone.

The Inn at Face Rock was initially approved by the City of Bandon and constructed around 1980, with multiple approved upgrades and improvements since then. The house at 1283 Seacrest Drive was approved by the City of Bandon and constructed as a single-family dwelling in 1982. The existing clubhouse/multi-purpose building was approved by the City

in 1993, and the existing modular home was approved by the City and installed in 1996. All of that construction and development was approved by the City of Bandon, and found by the City to fully comply with the purpose and dimensional standards of the CD-1 Zone. Other than exterior access walkways, decks, and ramps to serve the proposed new uses of the modular home, no building expansion or additions are being proposed.

BMC 17.20.040 states, "Siting of structures should minimize negative impact on the ocean views of existing structures on abutting lots. Protection of views from vacant building sites should also be taken into consideration. Where topography permits, new structures should be built in line with other existing structures and not extend farther out into those viewscapes."

As previously discussed, and as shown on the attached plans, the ADA accessible guest room conversion, the restaurant conversion, incorporating the existing single-family house into the motel as a large guest suite, and continued use of the clubhouse/multi-purpose building will all take place within existing buildings. All of these buildings are located within the overall envelope of the Best Western Inn at Face Rock development, and their locations have previously been reviewed, approved, and found by the City of Bandon to comply with the siting and viewscape protection requirements of the CD-1 zone. The proposed exterior access walkways, decks, and ramps to serve the proposed new uses of the modular home will be reviewed by the City as part of the Conditional Use Permit, Plan Review, and Zoning Compliance processes, and will comply with any and all City siting requirements. All yard, setback, height, lot coverage, and other applicable dimensional requirements of the CD-1 zone have been, and will continue to be, complied with.

C. THAT THE SITE SIZE AND DIMENSIONS PROVIDE ADEQUATE AREA FOR THE NEEDS OF THE PROPOSED USE:

This request is for a major modification of the existing Conditional Use Permit for the Best Western Inn at Face Rock, to include changing the use an existing modular home from residential to commercial by converting it into a laundry/storage/break room and 2 additional guest rooms; converting an existing storage room in the motel into an ADA accessible guest room; converting the existing restaurant into 4 new guest rooms (which includes an additional ADA accessible guest room); incorporating an existing single-family residence into the motel as a large guest suite; and continuing to use of an existing clubhouse/multi-purpose building. These are all existing structures which were previously approved by the City of Bandon.

No expansion or additions to the existing buildings are being proposed, other than exterior access walkways, decks, and ramps to serve the proposed new uses of the modular home. There is adequate space for these building access improvements, all of which will be located and in compliance with the height, setback, and other requirements of the CD-1 zone and other City development regulations.

There are currently 75 guest rooms at the Best Western Inn at Face Rock, which will be increased to 83 rooms with the addition of the proposed 8 rooms (2 new rooms in the existing modular home, 1 new ADA accessible room in the converted motel storage room, 4 new rooms in the restaurant conversion including a new ADA accessible guest room, and converting the single-family house into 1 large guest suite). There are currently a total of 92 paved parking spaces, plus at least 16 gravel parking spaces adjacent to the clubhouse/muiti-purpose building, plus at least 2 parking spaces at the single-family residence which will be converted to a large guest suite, for a total of 110 parking spaces. BMC Table 17.96.020 - PARKING REQUIREMENTS FOR SPECIFIC USES requires for a motel "One space per guest room or suite plus one additional space for the owner or manager." The motel with 83 rooms would therefore require 84 parking spaces. The requirements for the 3,040 sq.ft. clubhouse/multi-purpose space are somewhat unclear in the Zoning Code, but the City's 1993 approval for the existing clubhouse/multi-use building concluded that, "The parking requirement for the Pro Shop is based upon restaurant requirements and is 1 space per 200 square feet, 16 spaces are required and are displayed on the plan." The existing 110 parking spaces would therefore be more than adequate to meet the expanded requirement for 100 parking spaces (84 for the motel +16 for the clubhouse/multi-purpose building). Note also that the 4 parking spaces required for the 4 new rooms in the restaurant conversion have been included in this calculation. This is significantly less than the 8-9 spaces required by the Bandon Municipal Code 17.96.020.F.5. "Eating or drinking establishment - One space per two hundred (200) square feet of floor area" for the 1,602 sq.ft. of restaurant space, which means that the restaurant conversion actually reduces the parking demand by 4-5 spaces.

D. THAT THE SITE SIZE AND DIMENSIONS PROVIDE ADEQUATE AREA FOR AESTHETIC DESIGN TREATMENT TO MITIGATE POSSIBLE ADVERSE EFFECT FROM THE USE OF SURROUNDING PROPERTIES AND USES:

As shown in the photographs and video included with this application, the Best Western Inn at Face Rock is an aesthetically pleasing asset to the surrounding properties and uses, and has no adverse effect on the neighbors. The buildings, landscaping, and all facilities have been, and will continue to be, maintained in an excellent condition. Other than the previously noted walkways, decks, and ramps to provide access to the remodeled modular home, no additions or other major changes to the exterior of the existing building are being proposed. The motel owners, management, and staff are fully aware of all existing and potential uses that would be allowed on the adjacent CD-1 and NR zoned properties. Although it is not envisioned that any aesthetic design treatments would be required, there are adequate site size and dimensions to accommodate any conceivable improvements, screening, landscaping, or other mitigating measures as may be required by the City as a condition of approving the requested Conditional Use Permit.

The existing modular home and single-family residence are currently vacant. The modular home had previously served as the residence of the former owner/operators of the golf course that had been located on the property immediately south of the motel. The single-

family residence had previously served as the residence of the former owner/operator of the Best Western Inn at Face Rock. The existing restaurant has been closed for several years. The current owners of the motel have determined that it would be more appropriate to convert the building into 4 new guest rooms, to include a new ADA accessible guest room, as opposed to re-opening the restaurant. Re-purposing these structures for guest rooms and accessory motel uses will effectively incorporate them into the motel, and will ensure that it will continue to be maintained at the same high quality standards as the rest of the Best Western Inn at Face Rock, and as required for all motels in the Best Western chain.

E. THE CHARACTERISTICS OF THE SITE ARE SUITABLE FOR THE PROPOSED USE CONSIDERING SIZE, SHAPE, LOCATION, TOPOGRAPHY AND NATURAL FEATURES:

The Best Western Inn at Face Rock property has successfully functioned as a motel site for 40 years. The clubhouse/multi-purpose facility has been operated in that capacity for 27 years. The characteristics of the site have therefore proven suitable for these uses for many years. No alterations to the size, shape, location, topography, or natural features of the site are being proposed.

F. ALL REQUIRED PUBLIC FACILITIES AND SERVICES HAVE ADEQUATE CAPACITY TO SERVE THE PROPOSAL, AND ARE AVAILABLE OR CAN BE MADE AVAILABLE BY THE APPLICANT:

The water, sewer, electric, police, fire protection, and other public facilities and services have been sufficient to accommodate the existing uses for many years. Actually, in addition to the motel uses, the restaurant which was formerly operated on the site, placed an even greater demand on the public utility systems than the proposed conversion to 4 guest rooms. The existing public facilities and services have more than sufficient capacity to serve the additional guest rooms, the continued operation of the existing motel, and the continued operation of the clubhouse/multi-purpose building.

G. THE PROPOSED USE WILL NOT ALTER THE CHARACTER OF THE SURROUNDING AREA IN A MANNER WHICH SUBSTANTIALLY LIMITS, IMPAIRS, OR PRECLUDES THE USE OF SURROUNDING PROPERTIES FOR THE PERMITTED USES LISTED IN THE UNDERLYING ZONING DISTRICT:

Approving the requested major modification to the existing Conditional Use Permit will incorporate all properties owned by the Best Western Inn at Face Rock into the motel project site, change the existing modular home from its former residential use to motel uses, change the existing single-family residence into a motel facility, eliminate the existing restaurant by converting it into 4 guest rooms, and allow the continued operation of the clubhouse/multi-purpose building as an accessory use for the motel. This will effectively consolidate all of these uses into the Best Western Inn at Face Rock operation, and will allow an expansion of the motel facility in a manner which does not necessitate the

physical expansion of the facility into the surrounding residential and natural resource area in the CD-1 and NR zoned properties. Approval will ensure that all of these buildings, grounds, landscaping, and facilities will continue to be maintained at the same high standards as the Best Western Inn at Face Rock, which has proven to be an asset to the City of Bandon, its economy, and the values of surrounding properties.

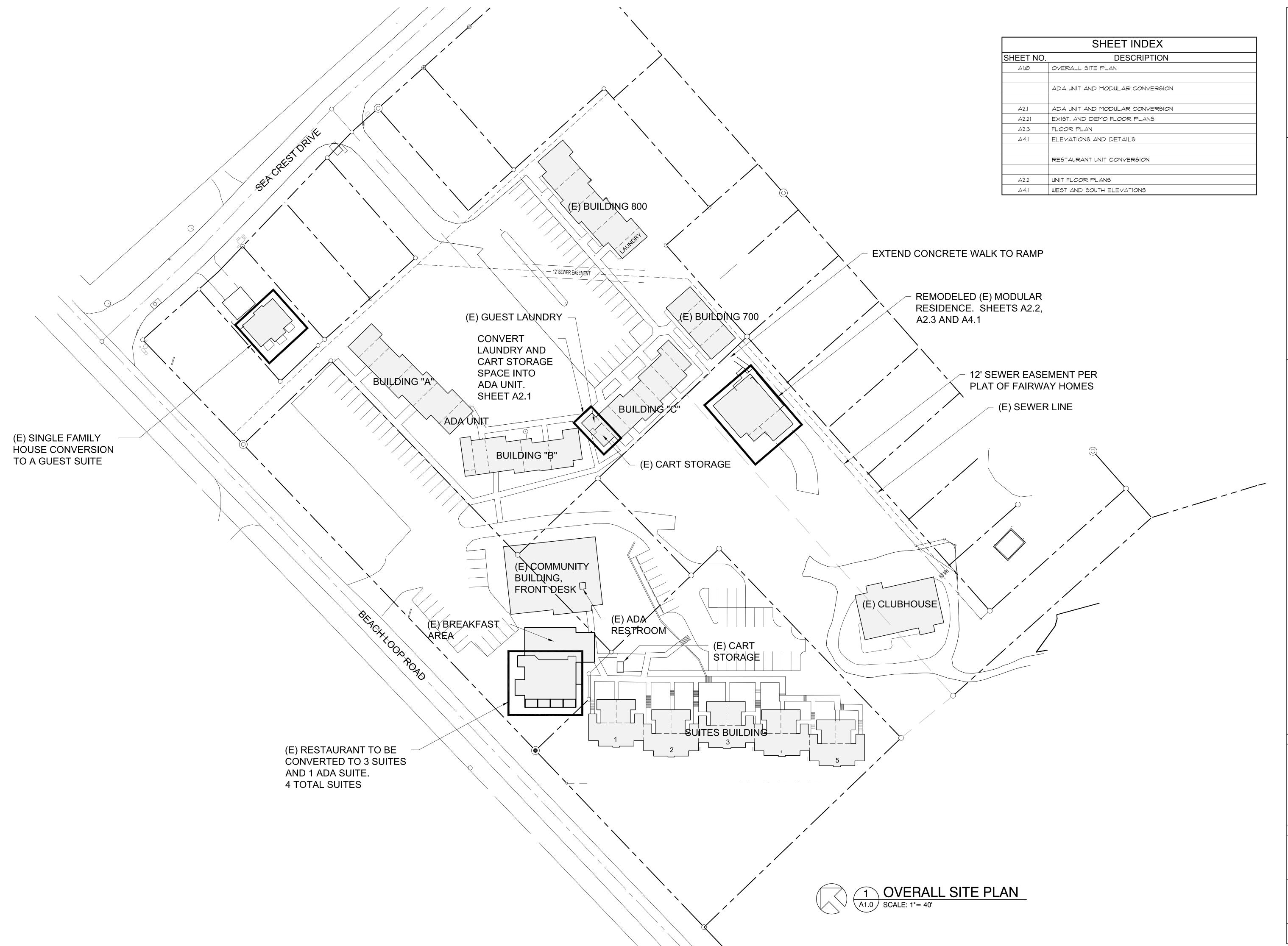
The estimated average motor vehicle "trips per day" impacts of the proposed improvements and conversions on vehicular traffic have been calculated, based on the average weekday trip generation rates from the Institute of Transportation Engineers (ITE) Manual, 7th Edition. The 2 new motel guest rooms in the modular home will together generate an average combined total of approximately 11.26 trips per day, which is 1.69 more than the average 9.57 trips per day generated during its prior use as a single-family The new ADA accessible guest room will generate an average of approximately 5.63 trips per day, which is 5.63 more than the 0 trips per day generated by its prior use as a storage room. The new large guest suite will generate an average of approximately 5.63 trips per day, which is 3.94 less than the average 9.57 trips per day generated during its prior use as a single-family residence. The 4 new motel guest rooms in the restaurant conversion will generate an average combined total of approximately 22.52 trips per day, which is 181.17 less than the 203.69 trips per day which would be generated by re-opening the 1,602 sq.ft. restaurant. The continued use of the existing Clubhouse/Multi-Purpose room will generate the same number of vehicle trips per day as previously generated, which will mean the same traffic impact on surrounding properties and uses.

In summary, the proposed uses will reduce the average weekday traffic generation by an estimated 177.79 trips per day, compared to the prior uses. These improvements will therefore actually lessen the traffic impacts on "the use of the surrounding properties for the permitted uses listed in the underlying zoning district."

Nothing in this proposal will alter the character of the surrounding area, nor will it substantially limit, impair, or preclude the use of surrounding properties for the permitted uses in the underlying zoning district.

H. ALL OTHER REQUIREMENTS OF THIS TITLE THAT APPLY:

The proposed improvements to the Best Western Inn at Face Rock will be done in full compliance with all applicable City regulations, and in compliance with any and all conditions which may be imposed by the City of Bandon and the Planning Commission through their approval of the requested Conditional Use Permit modification.





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PRELIMINARY NOT FOR CONSTRUCTION

NVERSIONS

JUNIT CONVERSION

FACE ROCK - BEST WESTERN MOTEL

TAURANT UNIT CC

ACH LOOP ROAD

3225 BANE

PRELIMINARY

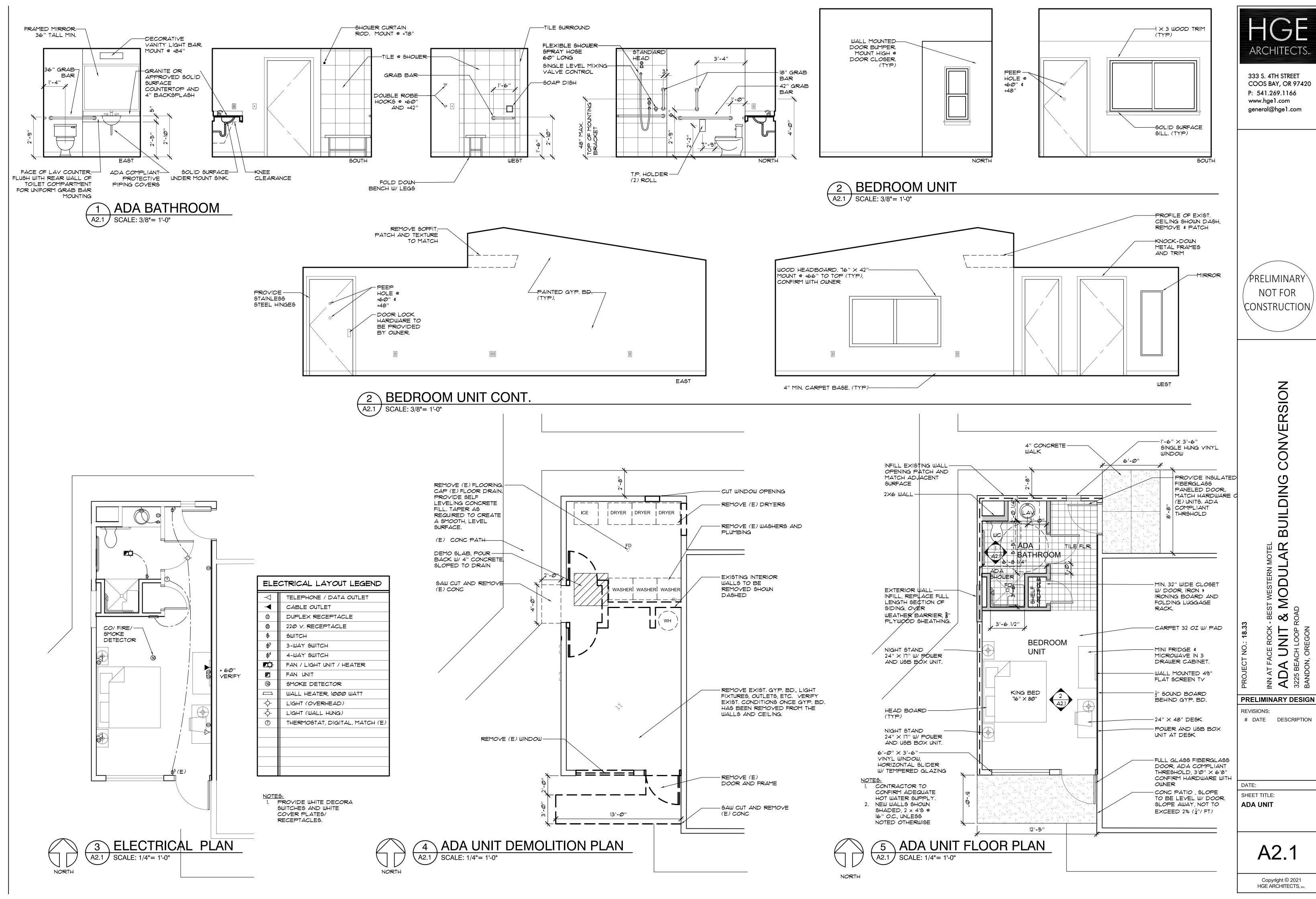
REVISIONS:
DATE DESCRIPTION

DATE: MARCH 2021
SHEET TITLE:

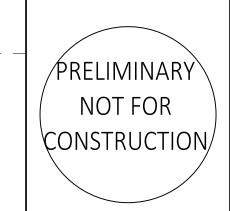
SITE PLAN

A1.0

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ROCK - BEST WESTERN MOTEL

NIT & MODULAR BUILDING CONVERSION
LOOP ROAD

PROJECT NO PROJECT NO AMERICAN AT FACE ADA U S225 BEACH

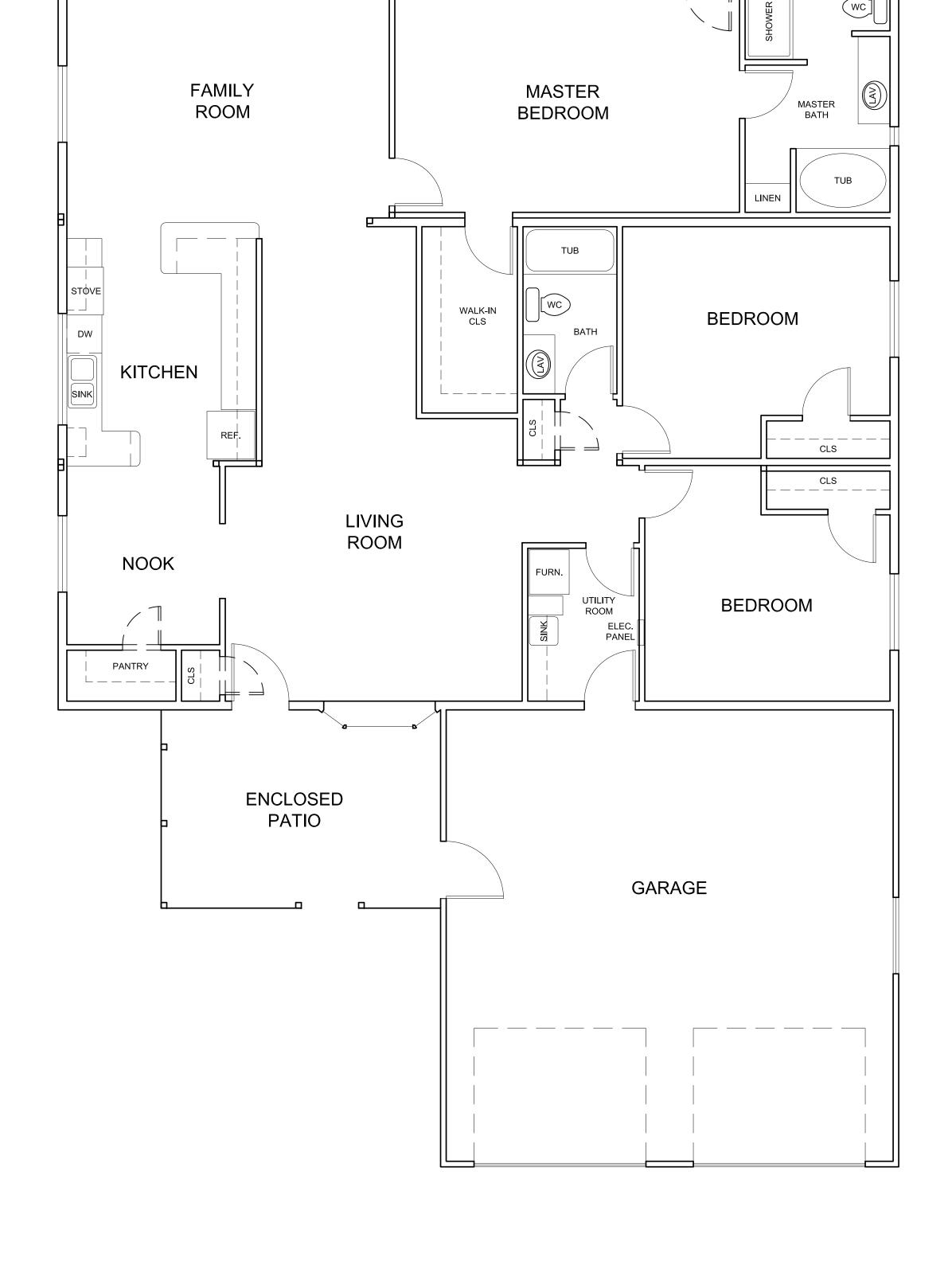
PRELIMINARY DESIGN
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DATE DESCRIPTION

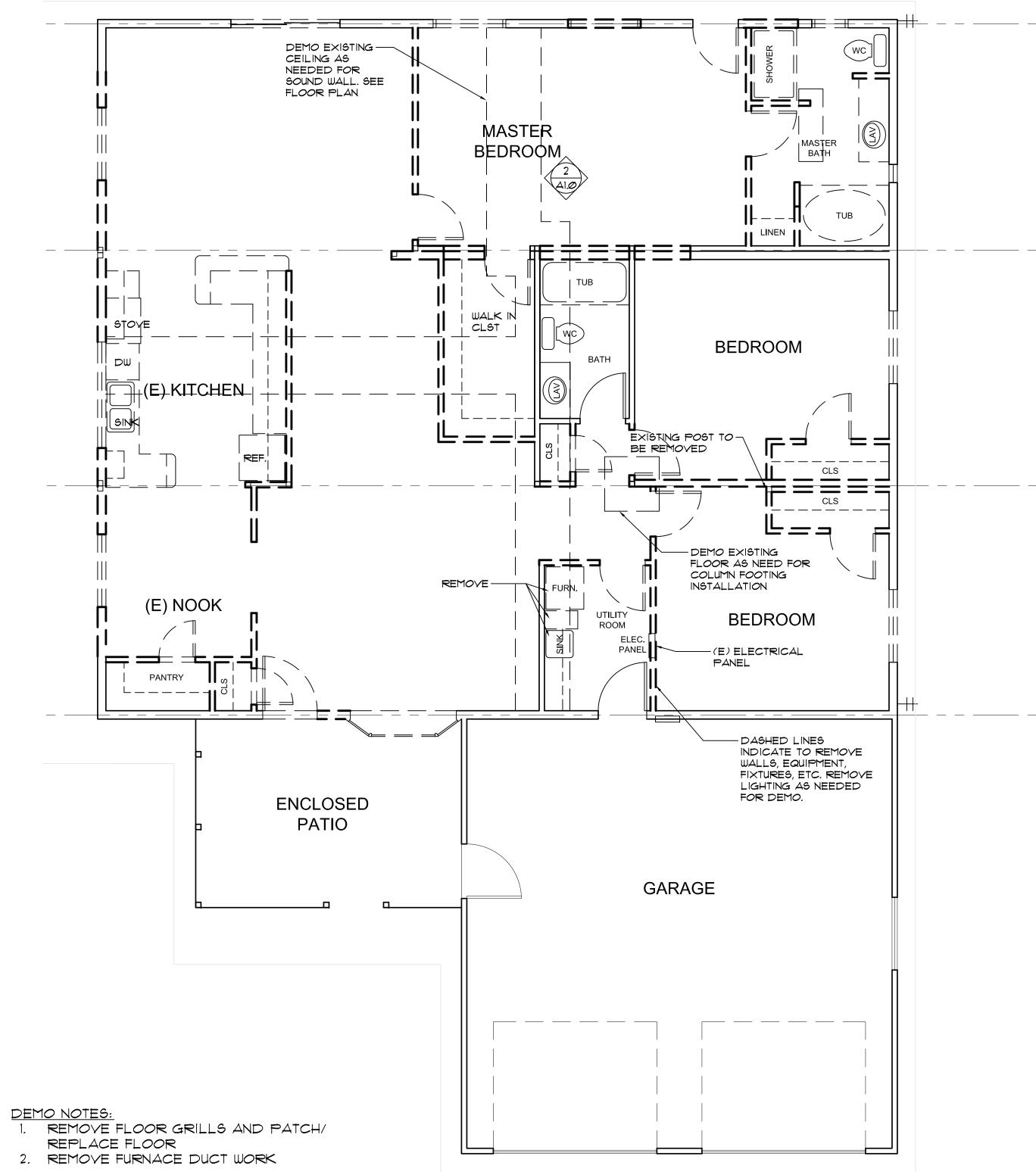
DATE: -

EXISTING & DEMO
FLOOR PLANS

A2.2

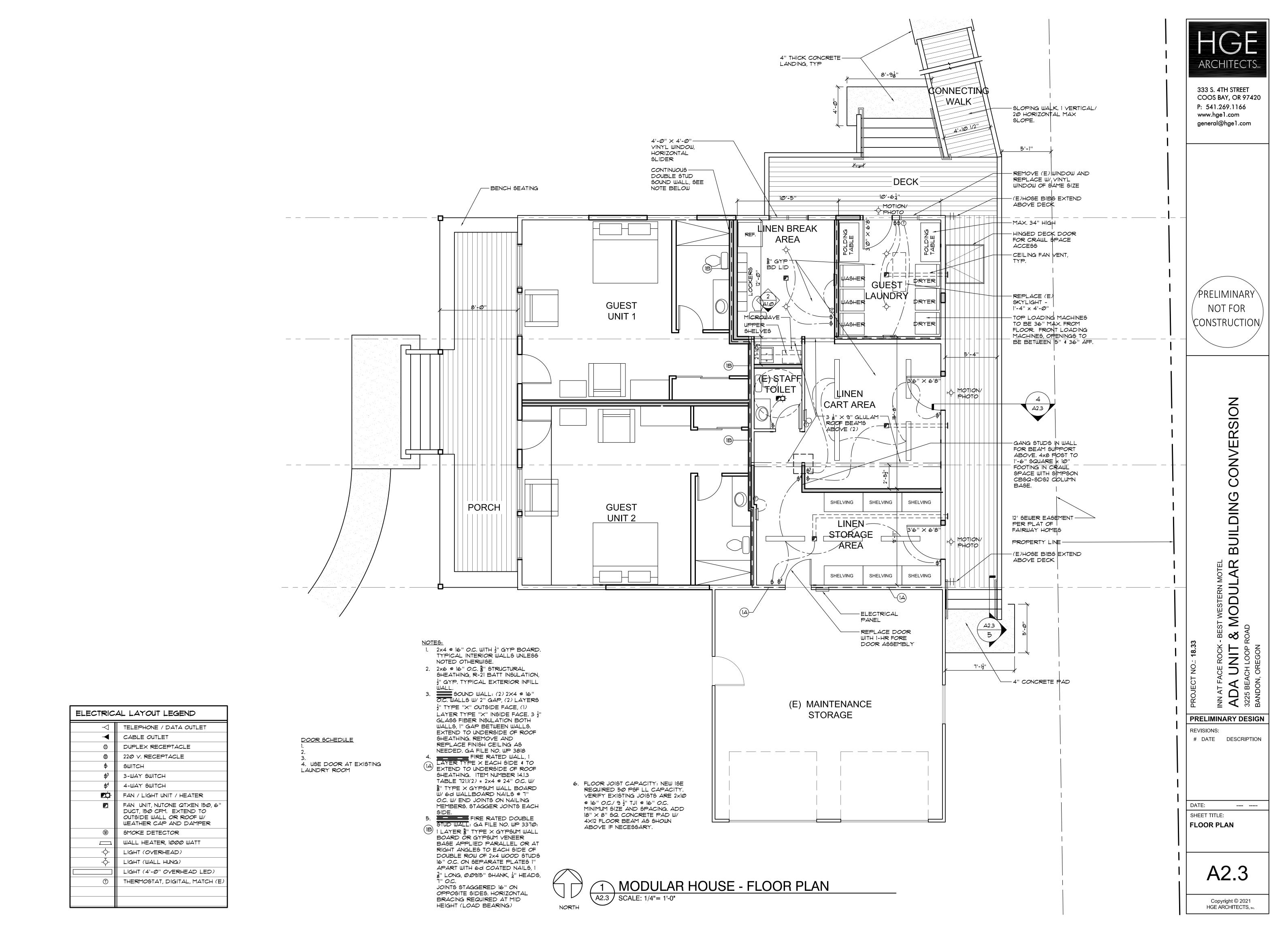


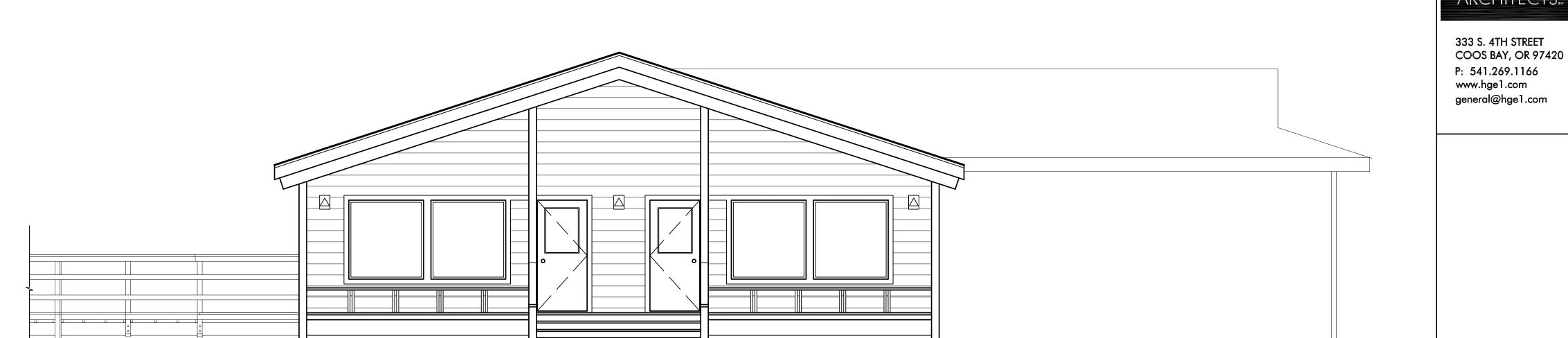




1 MODULAR HOUSE - DEMO FLOOR PLAN

A2.2 SCALE: 1/4"= 1'-0"





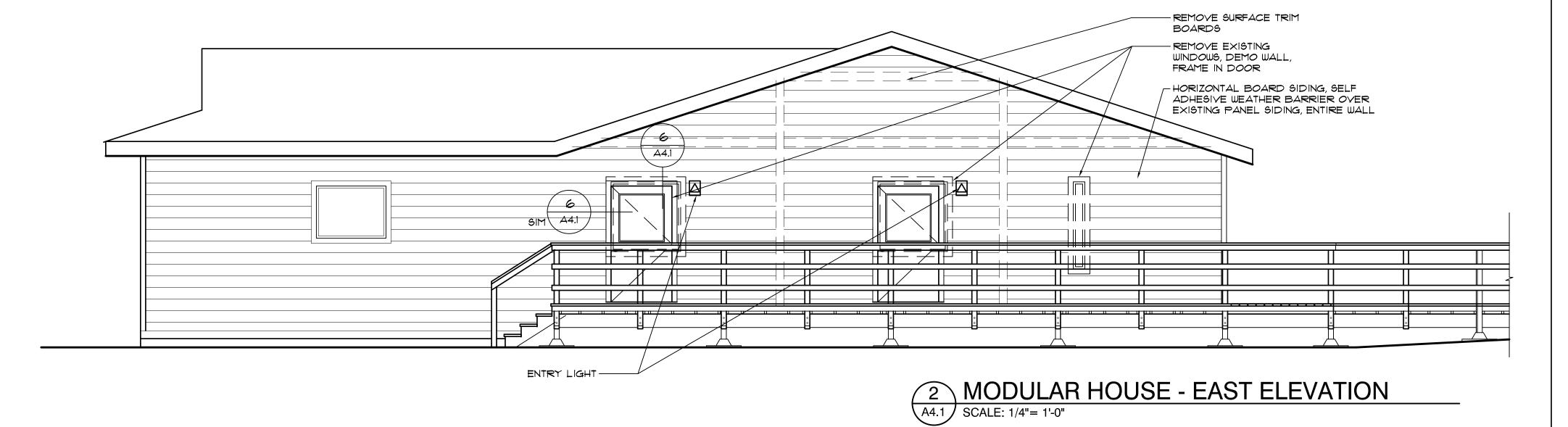
MODULAR HOUSE - WEST ELEVATION

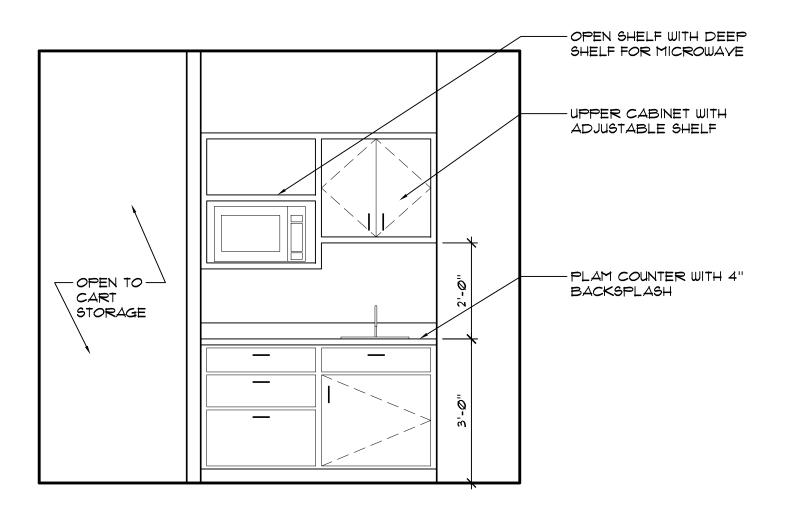
A4.1 SCALE: 1/4"= 1'-0"

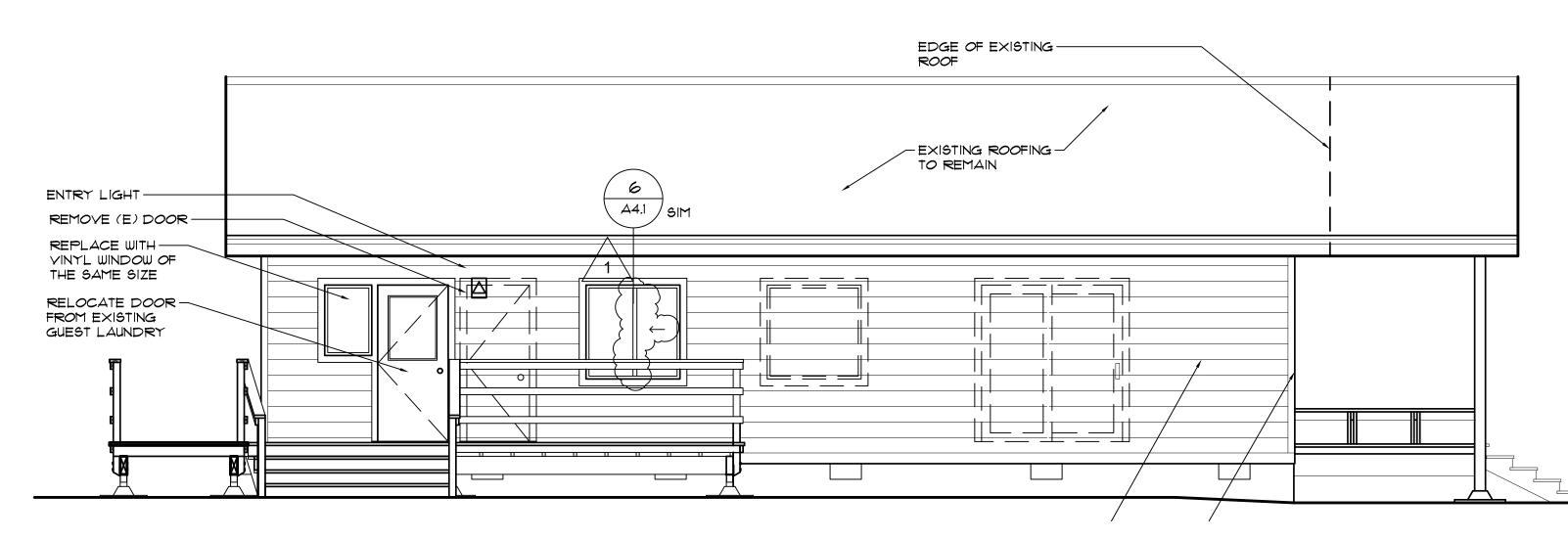
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CONVERSION

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1 MODULAR HOUSE - NORTH ELEVATION

A4.1 SCALE: 1/4"= 1'-0"

MODULAR HOUSE - BREAK ROOM ELEVATION

SCALE: 1/2"= 1'-0"

BUILDING K - BEST WESTERN MOTEL

R MODULAR I

P ROAD

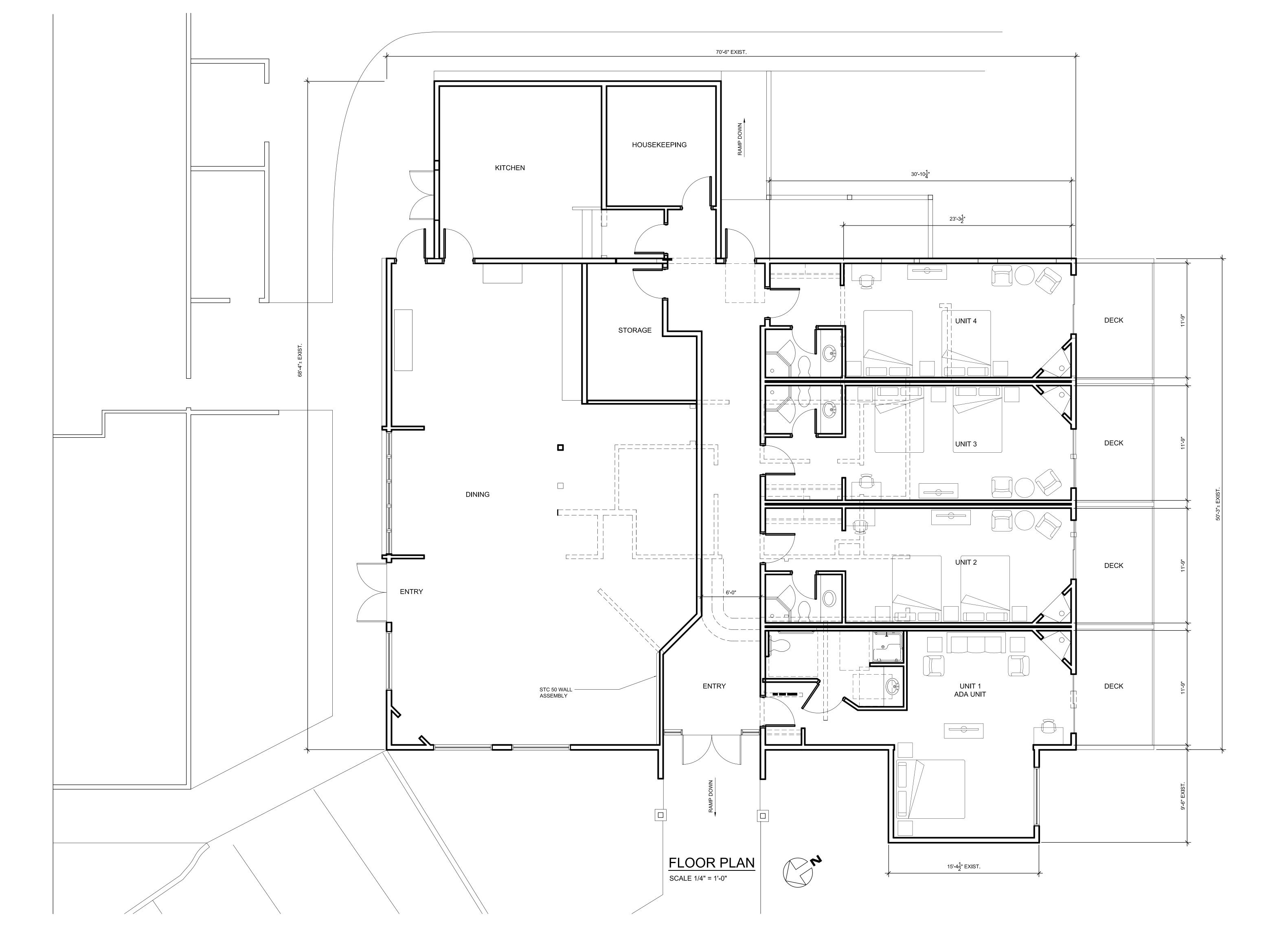
PRELIMINARY DESIGN **REVISIONS:** # DATE DESCRIPTION

DATE: SHEET TITLE: **ELEVATIONS &**

DETAILS

A4.1

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PRELIMINARY NOT FOR CONSTRUCTION

NOT FOR ISTRUCTION SNOIS

- BEST WESTERN MOTEL
ANT UNIT CONVERSION
ROAD

PRELIMINARY

DATE DESCRIPTION

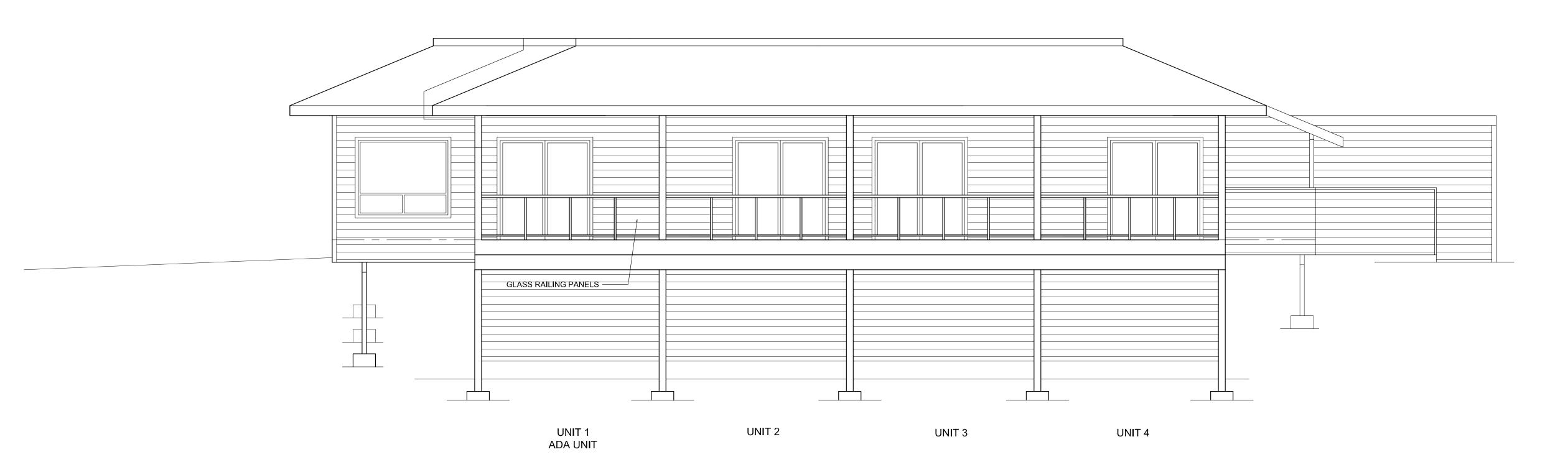
DATE: MARCH 2021
SHEET TITLE:

UNIT FLOOR PLANS

A2.2

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SOUTH ELEVATION

SCALE 1/4" = 1'-0"



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PRELIMINARY NOT FOR CONSTRUCTION

NIT CONVERSIONS

K-BEST WESTERN MOTEL

RANT UNIT CONVERSION

N AT FACE ROCK - BEST

ESTAURAN

25 PEACH LOOP BOAR

PRELIMINARY

REVISIONS:
DATE DESCRIPTION

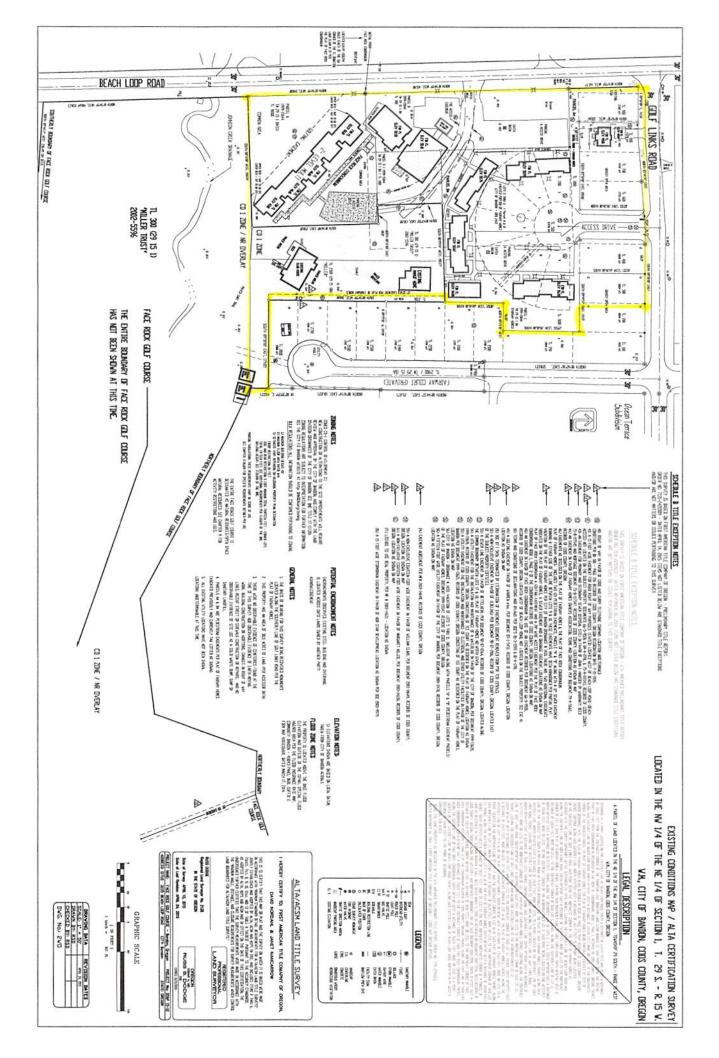
DATE: MARCH 2021

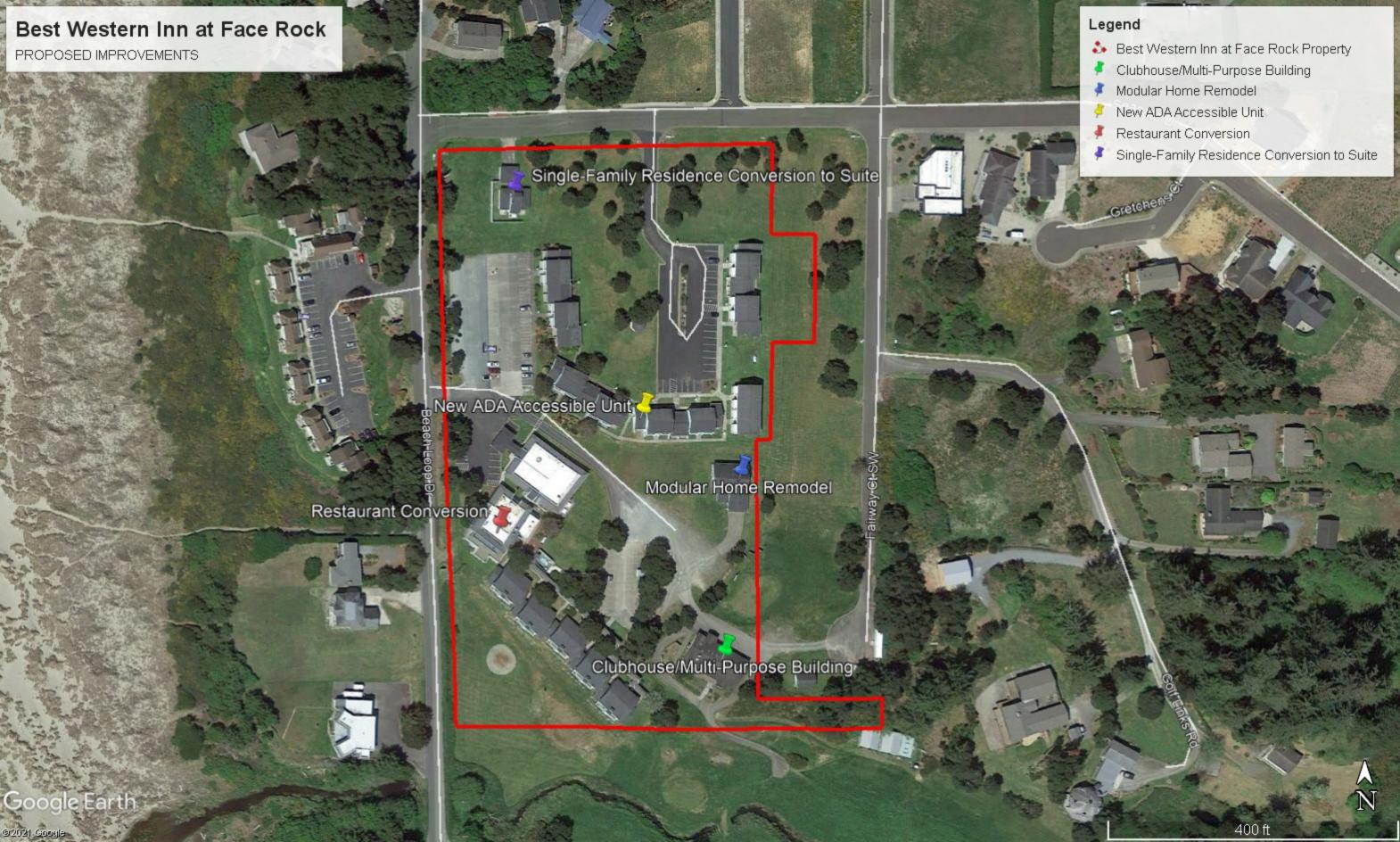
SHEET TITLE:

WEST AND SOUTH
ELEVATIONS

A4.1

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Assessment and Taxation

Account Query

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Help

Coming Soon

Account # 1233302 Tax Status ASSESSABLE

Map # 29S1501BA02300 Account Status ACTIVE Code - Tax # 5400-1233302 Subtype NORMAL

Owner BEACH LOOP DRIVE LLC

Agent

Mailing Address PO BOX 5304 SANTA BARBARA, CA 93150-5304

Reports

Summary Report

Ledger Report

Tax Summary Report

Names

Improvements

Link	Site	Bldg#	Stat Class	Code Area Year Built	Eff Year Built	Description	Livable Size
I	10	1 145	5400 1996	1996 Garage-Class 4	0		
I	10	2 463	5400 1996	1996 MH REAL TRIPLE (CLASS 6 1794		
1		3 563	5400 1993	Entertainment - golf	course/driving rang	e 3040	

Single-Family Detached Housing (210)

e ve: Dwelling Unite

Average Vehicle Trip Ends vs: Dwelling Units
On a: Weekday

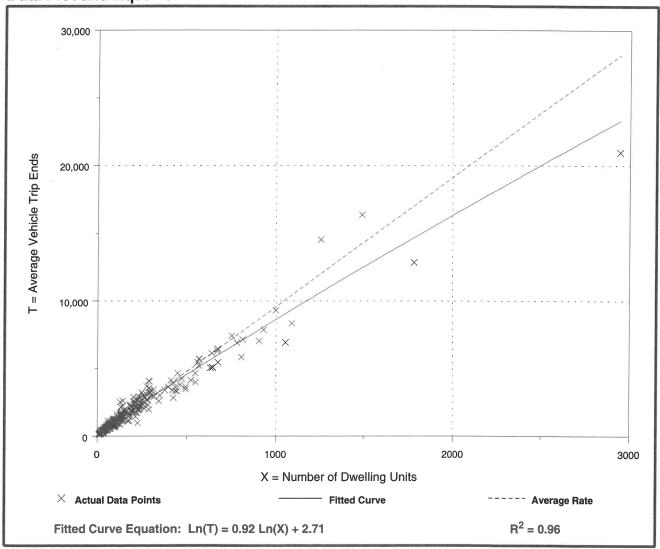
Number of Studies: 350 Avg. Number of Dwelling Units: 197

Directional Distribution: 50% entering, 50% exiting

Trip Generation per Dwelling Unit

Average Rate	Range of Rates	Standard Deviation
9.57	4.31 - 21.85	3.69

Data Plot and Equation



Motel (320)

Average Vehicle Trip Ends vs: Rooms

On a: Weekday

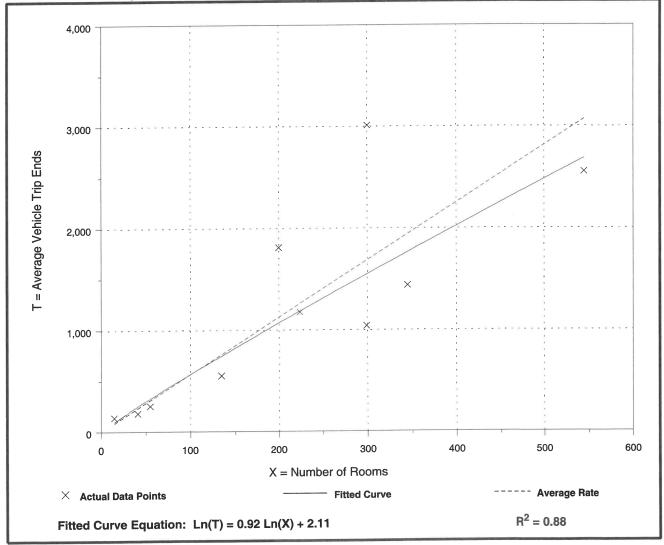
Number of Studies: 10 Average Number of Rooms: 216

Directional Distribution: 50% entering, 50% exiting

Trip Generation per Room

Average Rate	Range of Rates	Standard Deviation
5.63	3.47 - 10.04	3.31

Data Plot and Equation



601

High-Turnover (Sit-Down) Restaurant (932)

Average Vehicle Trip Ends vs: 1000 Sq. Feet Gross Floor Area

On a: Weekday

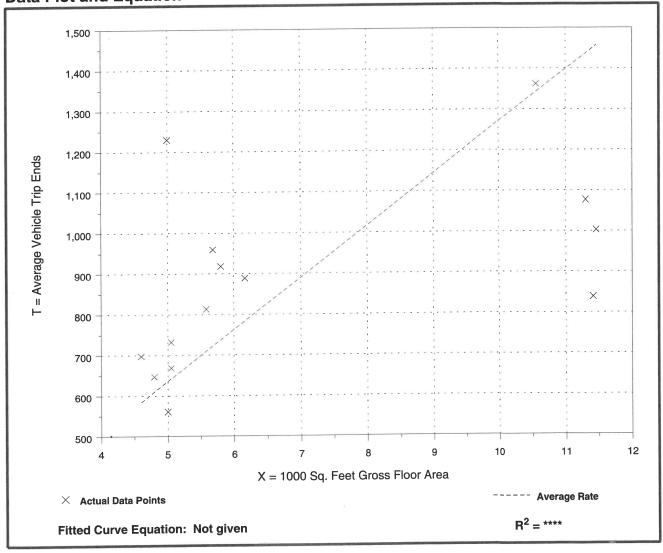
Number of Studies: 14 Average 1000 Sq. Feet GFA: 7

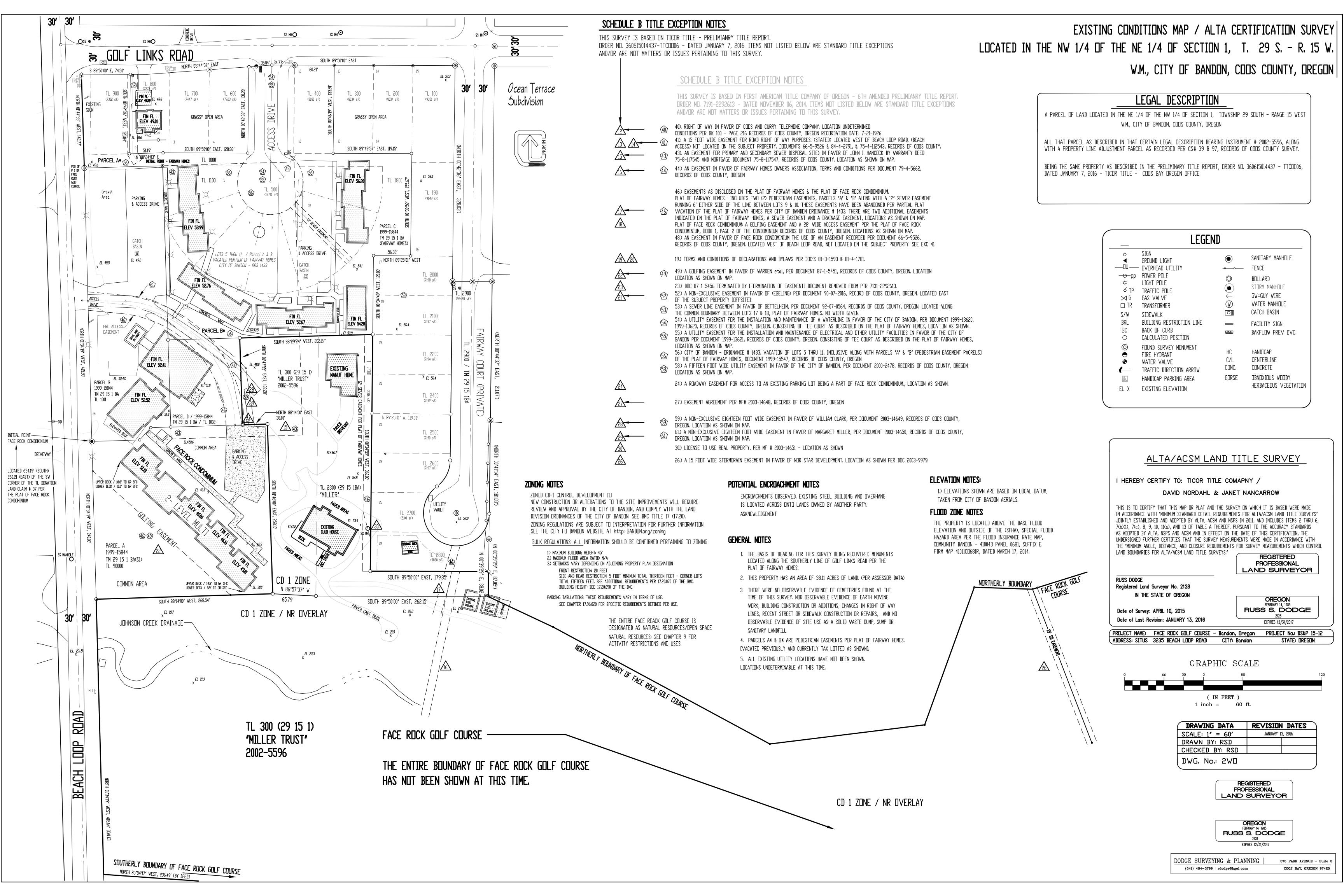
Directional Distribution: 50% entering, 50% exiting

Trip Generation per 1000 Sq. Feet Gross Floor Area

Average Rate	Range of Rates	Standard Deviation
127.15	73.51 - 246.00	41.77

Data Plot and Equation





















































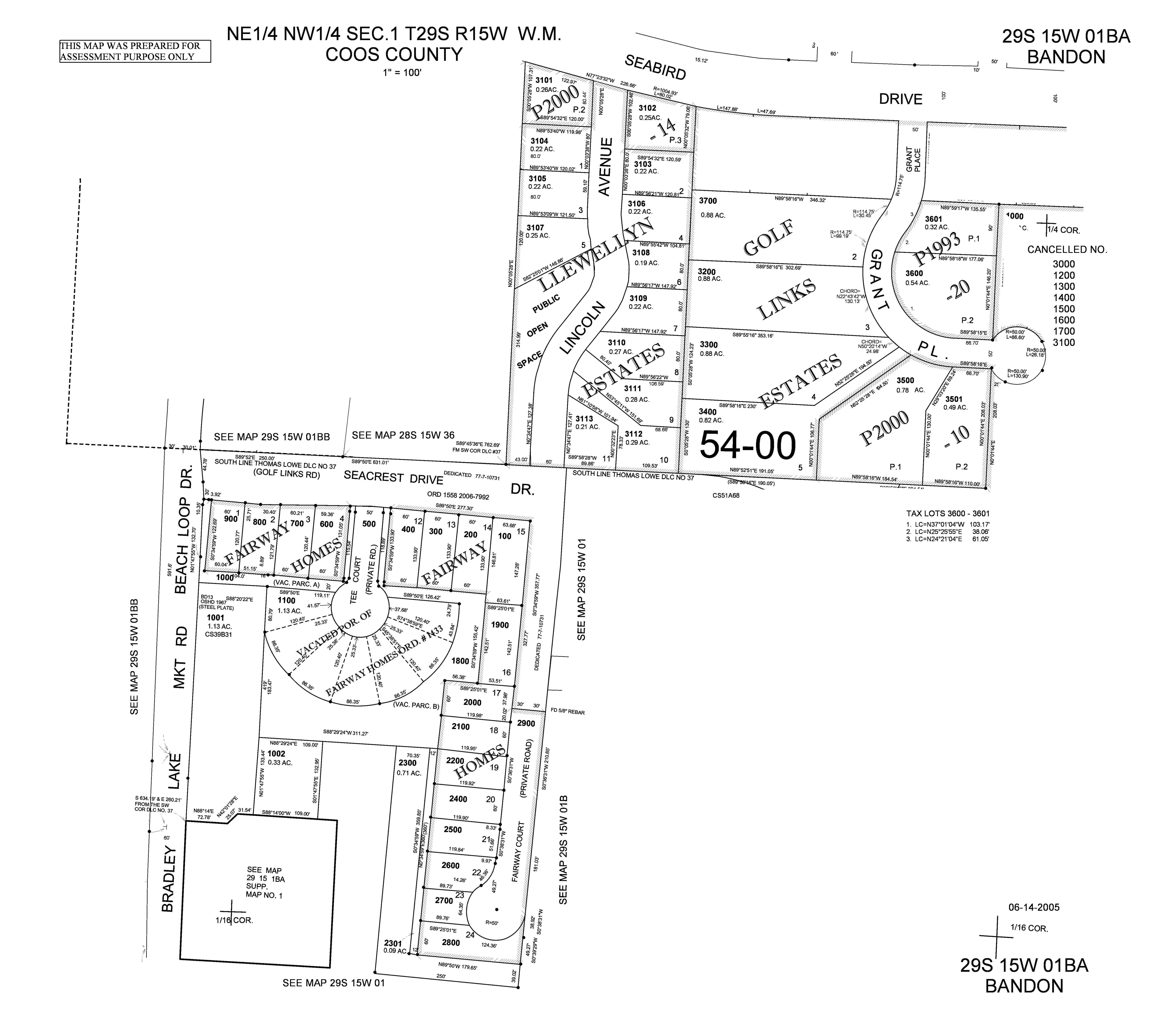




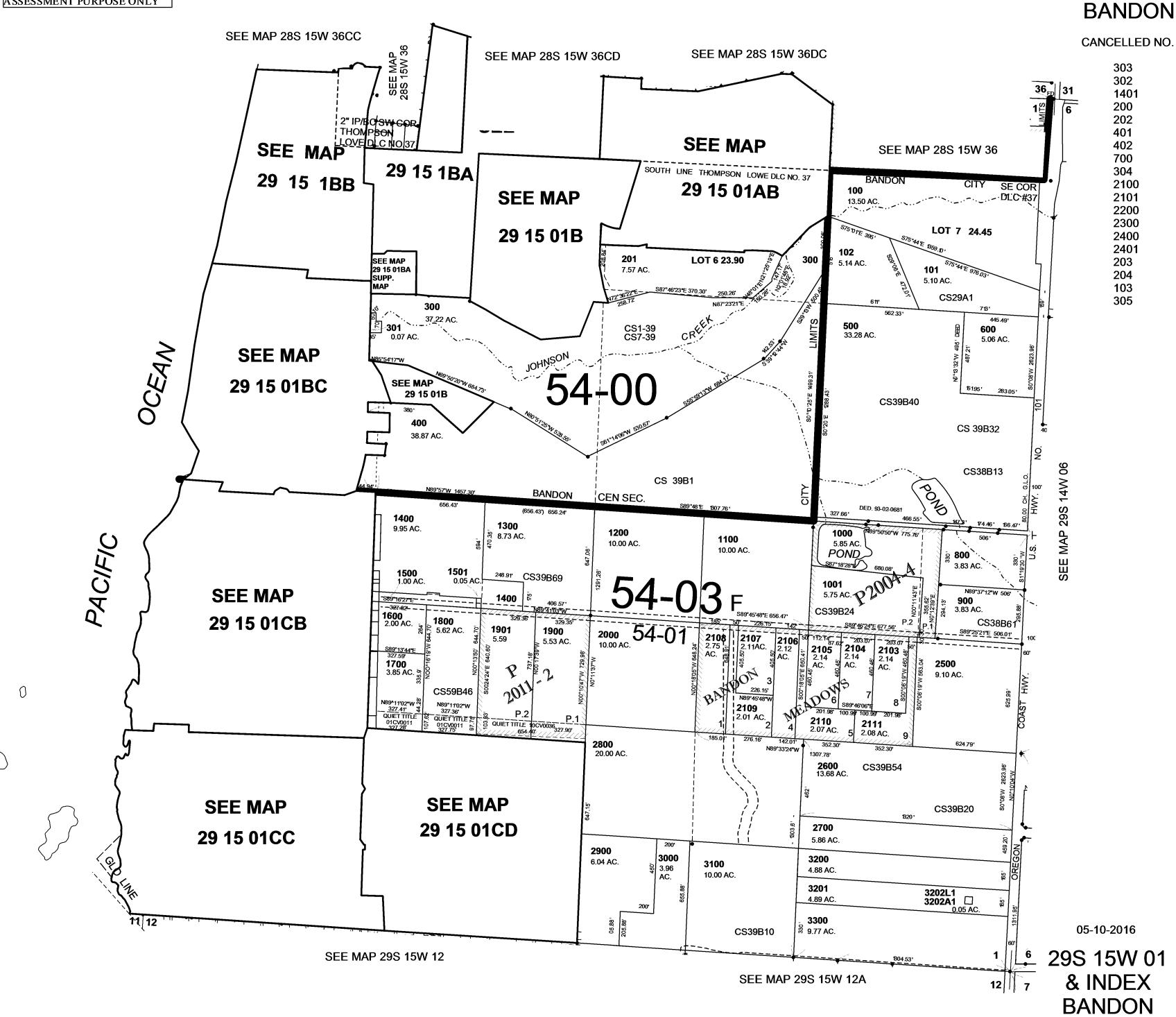








THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSE ONLY



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